

Note: Dealings to be with Dr. Williams and the Church. See letter of 3/31/60.

*Cost of old window? Will?*

No 4303

Place Sewickley, Pennsylvania, .....

Building Saint Stephen's Church. Date of Completion .....

Persons Interested Mr. Mrs. John A. Stephens, Jr. Price: See below  
614 Academy Avenue, Sewickley.  
Mr. Hann interested

*Profit 158 = 95.07*

Minister The Rev. Benedict Williams, D.D. Denomination Episcopal.  
Samuel S. Odom, B.D. Associate Minister.  
Architect .....

Vents .....

Position in Church Sacristy window (2) (3) .....

Height from floor Protection Glass Groove Rabbet Metal Stone Wood .....

Exposure ..... Footage 6.2 in Sacristy opening.

Inscription .....

Design wanted ..... Staging .....

Templates ..... Blueprints .....

General Information We are to suggest how the old (Tree) windows, originally made for the Stephens family in the Mausoleum for Saint Agnes Cemetery, Albany, can be placed in the Sacristy window.

Size of Sacristy window - 21" x 42", and full size of the Stephens panels is 17 x 35 1/2 inches, full.

See original carton, photographs and color plate.

Fill in around the old glass with blue to harmonize with the old windows - perhaps a somewhat lighter blue - very simple leaded.

Perhaps they would only have to return the two smaller windows to have glass added.

The present Sacristy openings are 23 inches wide by 53 inches high, with cusped heads, as in the sketch made years ago. The top of the windows goes up higher than the present ceiling line. Our idea is to carry that ceiling line that sets out from the window over to the window; make a new sash for the window to carry clear up on the outside, but have a bar across horizontally at the

ceiling line to look like the termination of the sash. We would carry the glass up on the outside, but make it look as though it stopped at the bar on the inside.

The larger panel can be cut into the Sacristy outside entrance door by making the upper panel an inch or two wider on either side and the top, but keeping the bottom line of this upper panel as the base of the glass opening. This panel is about 23 inches by 35 inches.

We have corresponded with the carpenter - Henry J. Schurman, <sup>see later</sup> River Road, Sewickley, Pa, about this, to estimate the costs of the new frames, and cutting the door, - then we should estimate the costs of adding on to the glass and setting the panels, and give this all to Stephens to decide whether or not to accept it before we go ahead.

Design sent Feb. 19, 1960: "...the sketch shows how well your two smaller windows can be extended, with glass of similar character, to take their place in the two sacristy windows. We have simply added blue borders all around with a patterned panel at the base to give them the needed height. I think it would be best to have the two windows here, so that we can carefully match the glass and leading. The larger one need not be sent. The additions to the windows will cost about \$400 including their installation in the Church and I should think the new frames would not cost more than a hundred. As soon as we can get this from the carpenter we will give you the total..."

Mr. Schurman's price for the work in the Sacristy - \$208 - "includes all work necessary for removing, fabricating and installing two new sash and cutting opening in sacristy door and finishing of same" - Mr. Henry J. Schurman, Jr., 1 Ohio River Boulevard, Haysville Borough, Sewickley.

March 9, 1960 - Wrote Mr. Stephens: "The total cost for placing your three windows complete, would be about \$600. (This "includes the cost of installation complete for removing, fabricating and installing two new sash, and cutting an opening in the sacristy door and finishing same, and for making additions to and installing the three windows which Mr. Stephens will send you.") Note: Mr. Schurman's quotation for his part of the work is \$208.