

C. L. Corderman
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Memorandum 6L-278

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Division 6 - Lincoln Laboratory
Massachusetts Institute of Technology
Lexington 73, Massachusetts

CLASSIFICATION CHANGED TO:
Auth: DD 254
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Date: 3-15-60

Subject: Group Leaders' Meeting - 24 September 1956
To: Group Leaders and Associated Group Leaders
From: C. W. Farr
Date: 24 September 1956
Present: R. R. Everett, N. H. Taylor, J. A. Arnow,
H. D. Benington, D. R. Brown, W. J. Canty,
C. L. Corderman, N. L. Daggett, S. H. Dodd,
R. S. Fallows, C. W. Farr, D. R. Israel,
J. F. Jacobs, K. E. McVicar, B. E. Morriss,
J. A. O'Brien, W. Papian, J. C. Proctor,
E. S. Rich, P. Youtz, G. E. Valley - Part-time,
F. P. Hazel - Item 9-24-A only.

Agenda: 8-20-A Computer Reliability
8-20-B Shakedown Tests and Program Assembly
Checkout
8-20-G Space
9-17-A Division 6 Activities
9-17-B IBM Coordination Meeting
9-17-C Kingston Computer Operation
9-17-D Compensation of Non-staff Personnel Away
from Lincoln
9-24-A CROSSTALK
9-24-B Kingston Visits
9-24-C Recruiting
9-24-D Group 61 Charter
9-24-E IBM Trip
9-24-F Colorado Trip
9-24-G Budget
9-24-H RAND
9-24-I Personnel Replacements

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ACTION8-20-A Computer Reliability

Canty reported 82% availability of XD-1 computer last week for Group 67 -- poorer than preceding week -- tape trouble is coming back.

Everett urged Canty to appeal to IBM for improved tape unit operation; he also suggested a meeting with Mills of IBM to discuss specific suggestions for improved maintenance techniques.
Weekly agenda.

8-20-B Shakedown Tests and Program Assembly Checkout

Dodd reported completion of review of plans and schedules -- certain shortcuts are necessary to meet October 1, 1957 schedule to complete phase 1 testing -- requirement to make four tests per week in the June-September 1957 period is not feasible -- manpower available appears insufficient to meet schedule -- expect remedy lies in joint effort of Group 64 and 67.

Kirshner and Cahill are reviewing overlapping Group 64 and 67 work -- joint planning will require a week.

Arnow read the report of last week's program assembly checkout progress -- radar input, tracking, and overhead programs were run -- reliability was down from the preceding week -- the backlog of the computer time demands is at an all-time low due to assistance at Kingston -- no complaint on Kingston service during the first week.

Weekly agenda.

8-20-G Space

Proctor reported IBM has relinquished basement space and will vacate remaining space next weekend -- discussion of telephone in Buildings B and F indicate both systems nearly saturated -- space program depends on RAND move October 15 -- this date looks uncertain -- Division 6 Conference Room in Building B liberating Building D space for Group 62 -- Dr. Valley discussed use of cafeteria and Director's Dining Room for conferences -- although not secure, the facilities are available, avoiding conflicts -- Dr. Valley also suggested use of A-161 with flexible partition closed.

Weekly agenda.

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ACTION9-17-A Division 6 Activities Committee

McVicar is actively selling tickets to Staff members for the Division 6 gathering October 11.

Weekly agenda.

9-17-B IBM Coordination Meeting

(See 9-17-C).

9-17-C Kingston Computer Operation

McVicar reported that operation amounts to 2 hours per night (midnight to 8:00 a.m. shift) -- troubles are not too well attended since maintenance personnel are on vacation -- coordination meeting discussed IBM space -- a ready room 9x18 with furniture is promised October 1 -- more permanent space, 800 to 1,000 square feet, is promised in mid-November -- card room space will be expanded and IBM will move in existing machines; Lincoln will rent machines not on hand -- IBM will supply operators for machines one shift -- Lincoln will have access to machines other shifts.

Lincoln will submit a written proposal to IBM.

Weekly agenda.

Morriss reported test cell computers now more useful than XD-2.

Morriss and Dr. Valley discussed problems of RAND vs. Lincoln furnishing secretaries and non-staff people for Kingston operation -- Everett pointed need for one or two Lincoln secretaries at Kingston.

9-17-D Compensation of Non-staff Personnel Away from Lincoln

Everett presented problem to Steering Committee last week.

Everett awaiting Director's Office advice.
Weekly agenda.

9-24-A CROSSTALK

Copies of CROSSTALK were distributed before the meeting -- Hazel, Proctor, and Farr explained the objective to improve technical communication within Division with

CROSSTALK will be distributed within the Division (and to Group 67

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ACTION

9-24-A (Continued):

more readable report prepared monthly by editor -- extensive discussion ranged from favorable to unfavorable.

RAND personnel) September 25 with questionnaire to obtain views of staff members. October 1 agenda.

9-24-B Kingston Visits

Farr suggested shifting emphasis from Kingston to McGuire Plant visits.

Agreed.

9-24-C Recruiting

Rich outlined recruiting effort by Group 64 and the Personnel Office to obtain programmers -- Dr. Valley inquired about recruit qualifications -- discussion pointed out disadvantages of recruiting non-engineers.

Conclusion reached that Lincoln recruiting must set high quality standards.

9-24-D Group 61 Charter

Israel requested meeting with Everett, Taylor, Dodd, Jacobs to discuss Group 61 responsibility.

Meeting is scheduled 3:00 p.m., September 26.

9-24-E IBM Trip

Papian announced trip to IBM September 25 involving principally Division 2 Lincoln people.

None required.

9-24-F Colorado Trip

Taylor briefly reviewed last week's trip to Colorado Springs.

None required.

9-24-G Budget

Everett reported results of meeting with Fitzpatrick and Fahnestock, September 24 resulting in curtailment of certain funds in Division 6 budget.

None required.

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9-24-H RAND

Jacobs reported on RAND's position in connection with ADES Schedule Study #4.

None required.

9-24-I Personnel Replacements

Proctor requested prompt presentation of replacement requisition when staff member resigns or transfers.

None required.

CW Farr

C. W. Farr, Secretary

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