

PLKCP 49

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J.F. Jacobs

Memorandum 6L-302

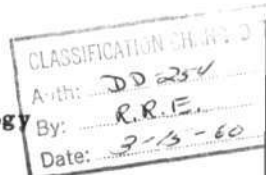
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Division 6 - Lincoln Laboratory
 Massachusetts Institute of Technology
 Lexington 73, Massachusetts



Subject: Group Leaders' Meeting - 8 April 1957
To: Group Leaders and Associate Group Leaders
From: C. W. Farr
Date: 11 April 1957

Present: R. R. Everett, N. H. Taylor, D. R. Brown,
 W. J. Canty, C. L. Corderman, N. L. Daggett,
 R. S. Fallows, C. W. Farr, D. R. Israel,
 J. F. Jacobs, K. E. McVicar, B. E. Morriss,
 J. A. O'Brien, W. N. Papian, E. S. Rich,
 and C. A. Zraket

Agenda:

1. Announcement of Formation of Group 68
2. Group Leader Meeting Procedure
3. Space
4. Staff Transfers
5. Communication Study
6. Machine Improvement
7. SIF
8. June Salary Review
9. Gunter Employment Meeting
10. CCS
11. Fire Power Demonstration

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1. Announcement of Formation of Group 68

Everett has proposed announcement drafted by Brown and will take prompt action.

2. Group Leader Meeting Procedure

Everett read Farr's 19 March memorandum suggesting:

- a. that meetings convene at 9:45 and adjourn at 11:00,
- b. a normal time limit of 15 minutes be established for discussion of a single subject, after which the secretary would ask the chairman if conclusions could be drawn and action taken.

Suggestions were adopted with the further provision that SAGE Meeting will normally convene at 8:30 and adjourn at 9:30.

These rules are to be normal procedure, alterable by group action.

3. Space

Zraket discussed the problem of Group 67 which will need more Lincoln space starting in June 1957 -- rumors are that the RAND Program Development Group cannot be accommodated in RAND Buildings.

Jacobs and Zraket will discuss with Melahn.

4. Staff Transfers

Zraket announced the April 15 transfer of Inez Hazel from Group 67 to Group 22 at her request -- it has been cleared with Nedzel and Proctor -- attraction seems to be the 704 -- Larry Collins is to be transferred to System Office during April.

Papian is considering transfer of Jack Fletcher to Group 63.

Zraket has several junior programmers becoming available within a couple of months.

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4. Staff Transfers (Continued):

Everett discussed staff and non-staff ceilings and inquired Group Leaders opinion of desirability of group ceilings -- there was no Group Leader desire for group ceilings -- Everett announced that terminations are approximately balancing new recruits' -- the moratorium on Lincoln-RAND transfers has been lifted.

5. Communication Study

Jacobs discussed previous weeks' meeting with Halligan and Bright -- conclusion reached during the meeting was to limit scope of study to communications necessary for the September 1959 revision.

6. Machine Improvement

Fallows outlined previous month's work in planning Lincoln assistance to the IBM ECPX program.

Everett learned April 5 that XD-1 and XD-2 have been reassigned to Mills of IBM (Development Engineering).

Everett observed that IBM may be paying too much attention to items such as transistorizing the FSQ-7 and not enough to the reliability problem.

Taylor suggested Fallows obtain help from Weber and Irish in a new ECPX for re-liability clean-up -- he suggested discussion with Harold Ross.

7. SIF

Jacobs said May has been reviewing our position paper on SIF -- a meeting was scheduled at 1:00, April 8 to continue review.

8. June Salary Review

Morriss inquired procedure for review of staff hired too recently for the January review.

Everett asked Farr to request Proctor, upon his return, to establish procedure with Personnel Office.

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ACTION

9. Gunter Employment Meeting

Jacobs announced meeting April 9 at Wright Field called by ADC -- Jacobs, Anderson, and Schell attending.

10. CCS

Zraket inquired plans for CCS beyond the summer of 1957 -- Everett indicated probably would keep running -- Zraket indicated Group 61 and 67 could make use of CCS in this time period.

11. Fire Power Demonstration

Farr announced Fire Power Demonstration May 7 and discussed procedure for formulating Division 6 invitation list.

Taylor and Morriss were listed -- others present have previously attended or declined for other reasons -- Zraket and Israel will furnish Farr with proposed names in order of priority.

SIGNED: C. W. Farr

CWF:emt

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