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Division 6 - Lincoln Laboratory
Massachusetts Institute of Technology
Lexington 73, MassachusettsCLASSIFICATION CHANGED TO:
Auth: DDJH
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Date: 3-15-60

SUBJECT: GROUP LEADERS' MEETING - August 29, 1955

To: Group Leaders and Associate Group Leaders

From: C. W. Farr

Date: September 13, 1955

Present: J. W. Forrester, R. R. Everett, J. A. Arnow, D. R. Brown, S. H. Dodd,
C. W. Farr, D. R. Israel, B. E. Morris, Jr., J. A. O'Brien,
W. E. Papian, J. C. Proctor, E. S. Rich, N. H. Taylor, P. YoutzAgenda: 1. New Responsibilities - Group 61
2. Program Checkout Schedule
3. Responsibilities of LPO and CRC Contracting Office
4. Laboratory Program Document1. New Responsibilities - Group 61

D. R. Israel announced the assignment to H. K. Rising of responsibility for establishment of a Records Office for Programming and Specifications - assignment to C. C. Grandy of responsibility for coordination of ESS Operation Planning - and assignment to W. S. Attridge, Jr. of responsibility for Simulated Data Analysis and Generation. He predicted that each of the above responsibilities would grow to section size in a few months.

2. Program Checkout Schedule

D. R. Israel stated that Group 61 is documenting responsibility and manpower requirements for the next 2 years. Discussion ensued concerning the schedule date for starting operational testing of ESS. The Operational Plan shows a date of April 1. Israel's current estimate is April 15 with testing reaching a shaken-down stage late in May; S. H. Dodd's schedule shows a completion of operational shake-down June 1.

J. W. Forrester requested that Dodd's schedule be held as the official schedule, meanwhile, every effort must be made to speed up to attain the April 1 date.

Further discussion involved the number of tracks and the cycle time predicted for operational testing.

Before releasing a program checkout document showing the April 15 date, Forrester requested Israel to present a draft on the afternoon of August 29 for approval.

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3. Responsibilities of LFO and CRC Contracting Office

J. W. Forrester discussed procedure for obtaining CRC approval noting that Division 6 does not normally encounter need for this procedure.

4. Laboratory Program Document

J. W. Forrester announced that one copy of a document concerning the Lincoln Laboratory work program is available for information and comment during this week in Division 6 Headquarters.

C. W. Ferr

C. W. Ferr
Secretary

CWF:rw

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