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Memorandum L-131

Division 6 - Lincoln Laboratory
Massachusetts Institute of Technology
Cambridge 39, Massachusetts

CLASSIFICATION CHANGED TO:	
Auth:	<i>DDJ</i>
By:	<i>RE</i>
Date:	<i>5-15-40</i>

SUBJECT: GROUP LEADERS' MEETING, December 21, 1953

To: Group Leaders

From: John C. Proctor

Date: December 21, 1953

Present: Jay W. Forrester, R. R. Everett, C. R. Wieser, S. H. Dodd,
N. H. Taylor, J. C. Proctor and R. A. Nelson

Agenda: Budget for FY'54

The only item on the agenda was the revised extra-ordinary budget for FY'54 which was submitted by Nelson. It was accepted as submitted with the following comments:

Account 202 - Perhaps more should be allowed for additions to MITE. Dodd will check this.

Account 205 - Proctor will check for any additional items that might be needed for continued operation in Whittemore.

Account 211 - The question was raised as to the need for additional tape preparation facilities at Lexington. No such facilities are being contemplated or seem necessary.

Account 212 - Item a - A new control should still be planned, as present control is made up of Burroughs test equipment. The budget figure can be cut to 50,000 and still allow enough for construction of plug-in units by Raytheon.

Item b - The adequacy of the 50,000 figure for construction of the new MTC memory was questioned. Nelson will check this.

Item c - \$2,000 should be budgeted for rental of IBM card machines. IBM probably does not plan to bill us for the drum. However, it might be desirable for us to purchase this, so it will be budgeted and Everett or Taylor will look into whether or not it is feasible.

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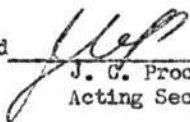
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An item for moving MTC will be added. This will be in two parts: one for changes that will be required if it stays in Whittemore, the other for additional items necessitated by an actual move to Lexington.

- Account 215 - It is felt that the present figure of \$330,000 is insufficient to complete the new Lexington building in the way we will want. We will include in our budget funds for such special items as cannot well be included in the original building specifications such as consultant fees on lighting, installation of special lighting, purchase and installation of main transformers and installation of auxiliary 110 v circuits for special applications.
- Account 221 - The budgeted amount is adequate unless we change to a different azimuth drive system. Nelson will consult with Dodd and Wieser on this.
- Account 222 - It is desirable and in order for us to do something to stimulate tube development. We might place trial orders with such companies as G.E. when IBM is slow in getting things started.

Signed



J. C. Proctor
Acting Secretary

jmp

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