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Memorandum L-63

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Digital Computer Laboratory
Massachusetts Institute of Technology
Cambridge, Massachusetts

SUBJECT: GROUP LEADERS' MEETING, OCTOBER 5, 1952
To: Group Leaders
From: David R. Brown
Date: October 7, 1952

CLASSIFICATION CHANGED TO:
Auth: DD254
By: RLC
Date: 3-15-60

Attending: C. W. Adams, D. R. Brown, S. B. Dodd, R. R. Everett, H. Fahnestock,
H. H. Taylor, and P. Youtz

- Agenda:
1. Security
 2. Budget
 3. Test Equipment Maintenance and Space
 4. Lexington Laboratory and Research Assistants
 5. Michigan Trip
 6. Magnetic memory
 7. EE Department Seminars

1. Security

A recent memorandum issued by the Lincoln Laboratory on the storage of classified information conflicts with the procedure which has been established by the DIC Office and used in this laboratory. The DIC Office is reviewing the situation and will issue a new memorandum on the subject which Lincoln Laboratory may accept. In the meantime, we will do as we have in the past.

Brown remarked that all visitors in the Whittemore Building are not being escorted as they should be.

Taylor stated that we need to know which IBM people have been cleared, so that we may feel at liberty to talk with them on all aspects of the problem. Also, we need to know what part of our work is secret. Fahnestock replied that the secret category has not been clearly defined, but one definition is that no part of our work is secret but a complete description of our work is classified secret.

2. Budget

Fahnestock announced that the fiscal 1953 budget with revised extraordinary expenditures has been submitted to Cusick. All Group Leaders should read this memorandum in L-62.

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SECURITY INFORMATION

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~~CONFIDENTIAL~~ of 23. Test Equipment Maintenance and Space

Four technicians are required to do test equipment maintenance and will require benches. These men will be under Mickerson's supervision and will work on the third floor of Building 3. Brown explained the changes being made on the third floor of Building 3 and the shortage of office space which will be created when the Chemistry Laboratory is installed. He proposed that the Editorial Department be put in Forrester's office. A desk for Forrester could be put in the conference room on the same floor.

4. Lexington Laboratory and Research Assistants

Space will be available in Lexington next fall, possibly sooner. Research assistants probably should continue to be hired but we should plan to leave them in Cambridge when we move. Courses for DIC staff are a problem especially since we have promised many DIC staff members the opportunity to take courses at the Institute. The present plan is to give the classes at Lexington.

5. Michigan Trip

Everett discussed his recent trip to Michigan.

6. Magnetic Memory

The need for an early evaluation of the magnetic memory is becoming more apparent. The magnetic memory work should be pressed and core development expedited. The Magnetic Materials Group should do more field work to push the development and production of cores at the laboratories and plants of its suppliers.

7. EE Department Seminars

Professor Caldwell has suggested that the Digital Computer Laboratory might wish to present some papers for openings in the schedule of EE Department Seminars. Adams will make the arrangements.

Signed

*David R. Brown*David R. Brown
Secretary

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