

PL-B2-5  
PLBXP.128

~~CONFIDENTIAL~~

UNCLASSIFIED

Memorandum 6L-227

Copy No. 1 of 20 copies  
Page 1 of 3

Division 6 - Lincoln Laboratory  
Massachusetts Institute of Technology  
Lexington 73, Massachusetts

CLASSIFICATION CHANGE TO:  
Auth: DD-234  
By: R:RE  
Date: 3-15-60

SUBJECT: GROUP LEADERS' MEETING - November 14, 1955

To: Group Leaders and Associate Group Leaders

From: C. W. Farr

Date: November 16, 1955

Present: J. W. Forrester, R. R. Everett, D. R. Brown, S. H. Dodd, C. W. Farr,  
J. F. Jacobs, E. E. Morriss, Jr., J. A. O'Brien, W. N. Papian,  
J. C. Proctor, E. S. Rich, N. H. Taylor, P. Youtz

- Agenda:
1. Future Aspects of Engineering of SAGE System
  2. Staff Requisitions
  3. January Review
  4. Document Room
  5. Space
  6. Meeting of Steering Committee - Group 63 - Advance Development
  7. Replacement for Assistant to Group Leader - Group 62
  8. Responsibility for Integrating Missiles in the SAGE System
  9. Sprague Meeting
  10. AF Ready Room
  11. Division 6 Conference Room

1. Future Aspects of Engineering of SAGE System

This item, held over from the previous Group Leaders' Meeting, was deferred to a subsequent meeting due to today's crowded schedule.

2. Staff Requisitions

Proctor explained that a system of personnel requisitions was being instituted similar to the procedure previously used in Cambridge. Proctor foresaw no difficulty in instituting the new procedure. It was suggested that the procedure not be made retroactive but apply only to personnel still to be acquired.

3. January Review

Proctor summarized information received concerning ground rules for the January salary review indicating that it is intended to cover persons hired during the period April 1 to June 30, 1955; persons hired after June 30, are to be reviewed next spring. Forrester pointed out that certain

UNCLASSIFIED

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Memorandum 6L-227

UNCLASSIFIED

Page 2

3. January Review (cont'd)

individuals hired between January 1 and March 31, 1955 were not reviewed last July and should be included in the January review. Proctor said the average merit increase allowable is 5 per cent. Promotions are to be handled separately and ground rules exclude recognition of increases on the basis of Section Leader appointments. General discussion indicated that this latter rule would cause considerable dissatisfaction.

4. Document Room

Proctor explained the problem of effective supervision of the Division 6 Document Room proposing the hiring of a trained librarian in a staff position under the supervision of Hazel. Everett approved.

5. Space

Proctor reviewed the Murphy situation stating that Simon has moved his group from Lincoln as of November 14; BTL has elected not to move. An Air Force Lieutenant is responsible for setting up furniture and telephones and temporarily for cleaning; a civilian manager has been hired by AMC but has not yet taken over. Proctor voiced some doubt that the civilian manager is going to be given sufficiently broad responsibility for services at Murphy. Wilkes of ADES-WE does not expect to provide further organizational assistance. Space assigned to Rand Corporation at Murphy will accommodate sixty-eight people rather than the one hundred twenty needed. O'Brien questioned usage of the Manual Inputs Room in Building F being vacated by WE, but not needed operationally until March 1; IBM is anxious to obtain this space. Everett pointed out that the DO has agreed to help IBM find temporary space at Lincoln provided definite action is taken by IBM to provide longer range accommodations outside the Laboratory.

The problem was left for further discussion between Proctor and Everett.

6. Meeting of Steering Committee - Group 63 - Advance Development

Brown announced a Group 63, Advance Development Steering Committee meeting, November 16 at 2 p.m.; he will issue an advance meeting notice with agenda and status report.

7. Replacement for Assistant to Group Leader - Group 62

Taylor stated that Paine has announced his desire to resign to pursue his own electronics manufacturing business as soon as a replacement can be obtained.

UNCLASSIFIED

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~  
UNCLASSIFIED

Memorandum 6L-227

Page 3

8. Responsibility for Integrating Missiles into the SAGE System

Jacobs raised the question of Lincoln responsibility for integrating missiles (not just BOMARC) into the SAGE System. Arnow has borne the brunt of this responsibility but acutally he represents Group 61 and not Lincoln Laboratory. A representative Group at Lincoln needs to be designated and responsibility outlined. Taylor agreed, pointing to the need for early action by Lincoln in the BOMARC program, otherwise he feels an unworkable proposal will be made to the Air Force which Lincoln will then need to reverse. Everett reviewed the membership and responsibility of the SAGE Improvement Committee which is contingent to this problem.

Decision was reached that Jacobs will prepare for Everett, a proposal to the Associate Director for discharging Lincoln responsibilities for integrating missiles into the SAGE System.

9. Sprague Meeting

Everett reviewed the meeting last week with Sprague Corporation representatives, who were shown Building F., transistor hardware, and the SAGE Film. Sprague has an agreement with Philco for interchange of technical information and is contemplating the manufacture of surface barrier transistors.

Sprague spoke to IBM representatives concerning capacitor development work.

10. AF Ready Room

Everett requested information from all who had attended meetings relating to AF ready room space contemplated to be built alongside Building F.

11. Division 6 Conference Room

Proctor investigated the possibility of dividing Division 6 Conference Room to assist Division 2 in obtaining a Conference Room. He said folding partitions had been found usable in Cambridge, even where classified discussions were involved.

Proctor reached the conclusion that the full size Conference Room is needed by Division 6 on occasion but much of the time a divided room would be adequate. Accordingly, the movable partition will be investigated.

*C. W. Farr*  
C. W. Farr  
Secretary

CWF:rw

UNCLASSIFIED

~~CONFIDENTIAL~~