

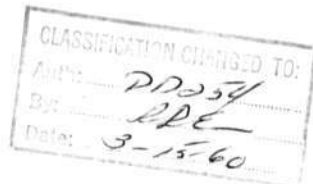
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Digital Computer Laboratory  
Massachusetts Institute of Technology  
Cambridge, Massachusetts



**SUBJECT:** GROUP LEADERS' MEETING, NOVEMBER 3, 1952

**To:** Group Leaders

**From:** R. R. Everett

**Date:** November 3, 1952

**Present:** J. W. Forrester, C. W. Adams, S. H. Dodd, R. R. Everett,  
H. P. Farnestock, J. C. Proctor, N. H. Taylor, C. R. Wieser,  
P. Youtz

**Agenda:**

1. Overtime
2. Partitioning
3. Vacuum Tube Inspection Trip
4. Lincoln Group Leaders' Meeting
5. IBM Contract Status
6. IBM Visit

1. Overtime

Lately the Inspection Department has received a large amount of evening overtime, which has caused dissatisfaction in certain other parts of the Project. At present the other divisions in Project Lincoln and about half of MIT outside of Project Lincoln are on a 44-hour, 5-day week. The Digital Computer Laboratory is still normally on a 40-hour week but there is an average of three hours of overtime on top of this. Forrester summarized the discussion as follows:

1. Proctor and Farnestock will see that there is a uniform distribution of such overtime as is necessary and that this time is arranged for weekends not for evenings. A weekly overtime summary will be prepared and given to the Group Leaders.
2. New people will be hired where necessary to keep overtime at a minimum.
3. Forrester will check into the present MIT policy on overtime. If the 44-hour week is here to stay, then the Digital Computer Lab should probably go to it.

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2. Partitioning

Proctor reported that partitioning of Adams' space in the Barta Building will begin today.

No final decision has been made on the type of partitioning for the Whittmore Building. Partitioning there will take from one to several weeks.

3. Vacuum Tube Inspection Trip

Taylor described final arrangements for the Vacuum Tube Inspection Trip for the week of November 16, 1952. There will be seven IBM and seven MIT participants. Taylor will distribute copies of the schedule.

4. Lincoln Group Leaders' Meeting

The Lincoln Group Leaders' Meeting scheduled for Tuesday, October 28 has been postponed to Tuesday, November 4. Division 6 is still scheduled to speak at the meeting. Forrester approved the agenda prepared last Monday.

1. Dodd will discuss the present status of WWI with emphasis on present reliability and maintenance techniques.
2. Youtz will discuss the Storage Tube Program with emphasis on Phillips "L" Cathodes and tin oxide coating.
3. Taylor will speak on the WWII Development Program with emphasis on the Memory Test Computer.
4. If time remains, Wieser will discuss the need for clean radar data in the Digital System.

5. IBM Contract Status

Forrester reported that IBM will be given a subcontract from MIT. A letter of intent should go out this week. An IBM delegation will come up Wednesday to go to work. Forrester emphasized the importance of reliability and of design and component tolerances in WWII design work.

6. IBM Visit

Taylor described the visit by a number of IBM people last week to Whirlwind, the Lincoln Laboratory and Truro.

Signed 

R. K. Everett

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