

Memorandum 6L-251

Division 6 - Lincoln Laboratory  
Massachusetts Institute of Technology  
Lexington 73, Massachusetts

Subject: Group Leaders' Meeting - March 21, 1956

To: Group Leaders and Associate Group Leaders

From: C. W. Farr

Date: March 23, 1956

Present: R. R. Everett, J. A. Arnow, H. D. Benington  
W. J. Canty, C. L. Corderman, S. H. Dodd  
C. W. Farr, D. R. Israel, J. F. Jacobs,  
K. E. McVicar, B. E. Morriss, Jr., J. A. O'Brien  
W. N. Papian, E. S. Rich, N. H. Taylor, P. Youtz  
C. A. Zraket

Agenda: 1. Direction Center Building Design  
2. Salary Review  
3. Recruiting  
4. Group 6L Consulting Load

1. Direction Center Building Design

Morriss reported an unsuccessful attempt by WE representatives in a Washington meeting to convince government representatives of the need and feasibility of proposed changes in the Direction Center building design for greater installation flexibility. Morriss and Ayer will attend a follow-up meeting in Washington probably later this week.

2. Salary Review

Everett outlined the ground rules for the forthcoming salary review as relayed from the Directors Office. The completed recommendations have been requested in the Directors Office April 12. Discussion resulted in establishment of a deadline Wednesday, March 28, at noon for Division 6 Group Leaders to submit to Division Headquarters their group "ladders" and the new experimental Performance Rating forms which will be distributed with instructions March 22.

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3. Recruiting

Israel reported on the meeting at Murphy March 16 to organize the recruiting of new personnel for Group 61. This meeting is separately reported by Hedison. Optimism was expressed concerning Plachta's willingness, expressed at the meeting, to participate in program.

4. Group 61 Consulting Load

Israel highlighted a problem in Group 61 where staff members are called upon for a sizable percentage of their time to assist other Groups to the detriment of their own schedules. Israel recognized the need for such assistance but suggested that such requests be handled through Israel or Zraket in the interest of coordination and scheduling.

CWF:SSM

*CW Farr*  
ssm

C. W. Farr, Secretary