

MC 65
BOX 3 FOLDER 38

ARTICLES OF ORGANIZATION AND
MINUTES OF EARLY MEETINGS

MARCH
1907

the new girls. After a few
slight more slight matters
were attended to the club
adjourned at 5.20 P. M.

1

Constitution of M. S. I. _____

Article I Name

The name of this society shall be _____

Article II Object

The object of this society shall be purely social.

Article III Officers

The officers of this society shall be President, Vice President, Secretary, and Treasurer

Article IV Membership

Sec I

Young women studying at the M. S. I. shall by paying an annual fee of ~~twenty~~ five cents (.25) become members of this society, and they are expected to aid and support the officers and do all in their power to forward the object of the society.

social in its character &
course. The general opinion
seemed to accord with that
of the committee and it
was decided to change the
name to Longue Adresse
or some similar name. As
the members had so short a
time in which to consider it
it was voted that a ballot box
be placed on the table of the
I. C. R. into which each
girl was to put her selection on
within the next three days.
A committee consisting of
Miss Miller, Miss Forrest Miss
Stone etc. were appointed to
receive & for the acceptance of

Sect II

Persons who have been members of the society and have severed their connection with the M. S. I. shall become associate members.

Act V Duty of Officers

Sect I President

The President shall preside at all meetings, shall call special meetings, and shall have power to appoint committees. ^{2 words the expenditure of money}

Sect II Vice President ^{subject to the approval of the four standing officers.}

The Vice President shall in the absence of the President perform the duties of that officer.

Sect III. Secretary.

The Secretary shall record the minutes of all meetings, shall keep a roll of the members, and shall perform the necessary correspondence for the society including the notices of election of officers appointment of committees etc.

The first business meeting
of the ^{for the year 1911} ~~club~~ ^{was held} ~~club~~ ^{Thursday}
Oct 7 at 4:30 P.M. The new
~~constitution was read.~~ A committee
had been appointed at the
last business meeting of the
society to prepare a new
constitution. This was presented
& adopted with ~~some~~ changes
discussion. The committee on
constitution considered it
desirable to change the name
of our society from its present
Greek form to some simpler
one as the present name
suggested a secret college society
with a definite educational
purpose while our club is purely

Sect IV Treasurer

The Treasurer shall receive and expend all moneys belonging to the society, shall keep strict account of the same and make report to the society, and shall levy taxes ^{all in 192} subject to approval of the President.

Act VI Meetings.

The annual meeting for the election of officers shall be held the first Monday in May, one other regular meeting shall be held the first Monday in October when the yearly programme shall be arranged.

Other business meetings shall be called by the president at her discretion or at the request of two members of the society.

Social meetings can be arranged at the business meetings.

Act VII Votes.

Sect I Election of officers.

~~The election of officers shall~~

The officers shall be elected annually by ballot after an informal vote of the members present at the meeting held for the purpose. Two thirds ($\frac{2}{3}$) of the ballots cast shall be necessary for a choice.

sect II Quorum.

Five members shall constitute a quorum.

sect III Amendments

Amendments to the Constitution may be passed at any meeting of the society by a $\frac{2}{3}$ vote of those present. provided that due notice has been given at the preceding meeting. Meetings shall be conducted in accordance with "Cushings Manual" ~~Roberts' Rules of Order~~

Minutes of the First Meeting of the
Massachusetts Institute of Technology Women's Association.

Pursuant to the order of the Executive Committee, the first meeting of the Association was held on March 2, 1907 at *the Margaret Cheney Reading Room, Pierce Building, Boston* at ~~3:30~~⁴ o'clock in the afternoon.

The following were present : *Ellen H. Richards, Lucia M. Peabody, Susan Minns, Laura B. White, Alice Crosby, Mabel D. Lord, Annie E. Allen, Margaret E. Dodd, Lillie C. Smith, Bertha L. Ballantyne, I da A. Ryan, Edith A. Beckler, I sabel F. Hyams, Alice F. Tyler, Marie A. Molineux, Grace D. Bachelder, Margaret C. Brantley, S. Maria Elliott, Mabel W. Sawyer, Laura M. Lundin, Clara P. Ames, Jane B. Patten, Matilda A. Fraser*

being *23* members of the Association.

President Ellen H. Richards having called the meeting to order, the proceedings of the subscribers to the Agreement of Association and of the Executive Committee were explained.

Lucia Peabody made the following motion, seconded by *Susan Minns* ; and it was

Voted that all acts of the subscribers to the Agreement of Association, the Executive Committee and other officers, as set forth in the records of the organization of this corporation be and hereby are adopted, ratified and confirmed.

Laura B. White made the following motion, seconded by
Mabel S. Lord and it was

Voted that the Association elect by ballot three members of the
Nomination Committee

23 votes, being all the votes cast
were for *Matilda A. Fraser* and *Matilda A. Fraser*
was declared duly elected member of the Nomination Committee and
thereupon accepted the election.

23 votes, being all the votes cast
were for *Laura M. Lundin* and *Laura M. Lundin*
was declared duly elected member of the Nomination Committee.

23 votes, being all the votes cast
were for *Marie A. Molineux* and *Marie A. Molineux*
was declared duly elected member of the Nomination Committee and
thereupon accepted the election.

Mabel S. Lord made the following motion, seconded by
Bertha L. Ballantyne and it was
by ballot

Voted that the Association elect five members of the Registrat-
ion Committee to hold office for one, two, three, four and five
years respectively.

23 votes, being all the votes cast,
were for *Nettie M. Willey* for member of the Registration
Committee for one year, and *Nettie M. Willey*
was declared duly elected and thereupon accepted the election.

23 votes, being a all the votes cast
were for *Mabel N. Sawyer* for member of the Registration
Committee for two years and *Mabel N. Sawyer*
was declared duly elected and thereupon accepted the election.

23 votes, being all the votes cast
were for *Alice F. Blood* for member of the Registration
Committee for three years, and *Alice F. Blood*
was declared duly elected and thereupon accepted the election.

23 votes, being all the votes cast
were for *Florence W. Ewing* for member of the Registration
Committee for four years, and *Florence W. Ewing*
was declared duly elected and thereupon accepted the election.

23 votes, being all the votes cast
were for *Clara J. Durgin* for member of the Registration
Committee for five years, and *Clara J. Durgin*
was declared duly elected, and thereupon accepted the election.

Upon motion duly made by *Isabel Hyman* and seconded by
Clara P. Ames it was

Voted to adjourn.

A true record .

Attest:

Edith A. Beckler.

Recording Secretary.

Minutes of the First Meeting of the Executive Committee.

Boston, March 2, 1907.

Immediately upon the adjournment of the first meeting of the subscribers to the Agreement of Association of the Massachusetts Institute of Technology Women's Association, the Executive Committee met at *the Margaret Cheney Reading Room, Civic Bldg.* at 3.45 o'clock in the afternoon.

The following members were present: *Ellen H. Richards, Lucia M. Peabody, Susan Minns, Laura B. White, Mabel D. Lord, Margaret E. Dodd, Lillie C. Smith, Bertha L. Ballantyne, Ida A. Ryan, Edith A. Beckles.* being all the members of the Executive Committee.

President Ellen H. Richards Having called the meeting to order, *Margaret Dodd* made the following motion, seconded by *Mabel D. Lord*; and it was

Voted that two members of the Executive Committee be appointed as members of the Nomination Committee.

10 votes, being all the votes cast were for *Lillie C. Smith* for member of the Nomination Committee, and ~~*Bertha L. Ballantyne*~~ was declared duly appointed member of the Nomination Committee and thereupon accepted the appointment.

10 votes, being all the votes cast were for ~~*Lillie C. Smith*~~ *Bertha L. Ballantyne* for member of the Nomination Committee, and *Bertha L. Ballantyne* was declared duly appointed member of the Nomination Committee, and thereupon accepted the appointment.

Ellen H. Richards having called the meeting to order,
the Recording Secretary, by direction of the President, read the
minutes of the last meeting of the Executive Committee, held to-day
at 2,30 o'clock in the afternoon.

Isabel Hyams then made the following motion, seconded
by *Lusan Minns* ; and it was unanimously

Voted that all acts and proceedings of the Executive Committee
as set forth in the minutes above referred to and read, be and
hereby are adopted, ratified and confirmed, and that upon the due
assignment and transfer to the Massachusetts Institute of Technology
Women's Association, a corporation to be duly organized under the
laws of the Commonwealth of Massachusetts, of all the property of
this Association, as provided in the votes of the Executive Committee
as set forth in the minutes above referred to and read, this
Association shall become dissolved.

Upon motion duly made by *Lucia Peabody*
seconded by *Margaret Bramley* it was
Voted to adjourn.

Boston, March 2, 1907.

The Executive Committee held a meeting at *Margaret Cheney*
Reading Room, Peirce Bldg Boston, Mass, at 2.30 o'clock in
the afternoon.

The following were present: *Mrs E. H. Richards Mrs Lord,*
Margaret Slodd, Lily C. Smith, Bertha L. Ballantyne,
Edith A. Beckles.

being *the majority* of all the members of the Executive Committee.

Mrs Richards having called the meeting to order,
Miss Slodd made the following motion, seconded by
Miss Smith ; and it was

Voted that, pursuant to the vote of the Association dated
Jan. 5, 1907 , the Executive Committee, for the purpose of
incorporating the Association as therein directed, hereby authorize
and direct *the treasurer* of the Association to
assign, transfer and deliver in the name of the Association or of
its members, as may be necessary, to the Massachusetts Institute of
Technology Women's Association, a corporation to be duly organized
under the laws of the Commonwealth of Massachusetts, all its assets
and liabilities, contracts, bills and accounts receivable and all
other property of whatever description; and the said *treasurer*
is hereby authorized and directed to
prepare and execute or procure the execution of all necessary papers
or other instruments in pursuance of the authority above conferred.

Upon motion duly made by *Mrs Lord*
seconded by *Miss Beckles* it was

Voted to adjourn.

By direction of *the President* the Recording Secretary then read from the records of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association having its principal location in the City of Boston, the following:

"Boston, March 2, 1907.

The Executive Committee held a meeting at *the Margaret Cheney Reading Room, Pier Building* Boston, Mass, at 2.30 o'clock in the afternoon.

The following were present: *Ellen H. Richards, Mabel D. Lord, Margaret E. Stodd, Lillie C. Smith, Bertha L. Ballantyne, Edith A. Beckler, Lucia Pebody, Susan Minns, Ida Ryan, Laura White* being all the members of the Executive Committee.

The President having called the meeting to order, *Mabel D. Lord* made the following motion, seconded by *Bertha L. Ballantyne*; and it was

Voted that, pursuant to the vote of the Association dated *January 5, 1907*, the Executive Committee, for the purpose of incorporating the Association as therein directed, hereby authorize and direct *the Treasurer* of the Association to assign, transfer and deliver in the name of the Association or of its members, as may be necessary, to the Massachusetts Institute of Technology Women's Association, a corporation to be duly organized under the laws of the Commonwealth of Massachusetts, all its assets and liabilities, contracts, bills and accounts receivable and all other property of whatever description; and the said *Treasurer* is hereby authorized and directed to prepare and execute or procure the execution of all necessary papers or other instruments in pursuance of the authority above conferred.

Upon motion duly made by *Susan Minns* seconded by *Laura White* it was

Voted that this Association accept all such transfers, etc. as may be made in pursuance of the votes contained in the above record and that said record be spread in full upon the minutes.

Upon motion duly made by *Mabel D. Lord* and seconded by
Bertha L. Ballantyne, it was

Voted that the Executive Committee be hereby directed to make,
sign and swear to articles of organization of this Association as
required by law and to submit the same to the Commissioner of
Corporations of this Commonwealth.

Upon motion duly made by *Susan Minns* and seconded by
Laura B. White it was

Voted that the first meeting of the Association be held ~~to~~-day
at *the Margaret Cheney Reading Room, Pierce Building, Boston*
at ⁴~~2:50~~ o'clock in the afternoon.

Upon motion duly made by *Lillie C. Smith* and seconded by
Mabel D. Lord it was

Voted to adjourn.

A true record.

Attest:

Ediet A. Beckler.

Recording Secretary.

Boston, Mass, March 2, 1907.

A meeting of the Association was held to-day at *Margaret Cheney Reading Room* at *3.30* o'clock in the afternoon, for the purpose of incorporating the Association, due notice of such meeting having been sent to all members of the Association.

The following were present : *Mrs Ellen H. Richards,*
Susan Minns, Mabel D. Lord, Lucia Peabody,
Saura B. White, Margaret Brantley, Margaret
Hoddd, Isabel Hyams, Edith Beckles,
Lily C. Smith

being

of the members of the Association.

Massachusetts Institute of Technology Women's Association.

(Incorporated under the Laws of Massachusetts A.D. 1907)

RECORDS.

MINUTES OF THE FIRST MEETING OF THE SUBSCRIBERS TO THE
AGREEMENT OF ASSOCIATION OF THE
MASSACHUSETTS INSTITUTE OF TECHNOLOGY WOMEN'S ASSOCIATION.

Boston, Massachusetts.
March 2, 1907.

The subscribers to the Agreement of Association with intention
to constitute a corporation to be known as

Massachusetts Institute of Technology Women's Association,
held their first meeting to-day at *the Margaret Cheney
Reading Room, Pierce Building,* Boston, Massachusetts,
at 2:~~45~~ o'clock in the afternoon, waiver by all the signers of the
Agreement of Association of all notice of said meeting having been
indorsed upon the Agreement of Association.

The following were present : *Elles H. Richards,
Lucia M. Peabody, Susan Minns, Laura Bradstreet White,
Alice B. Crosby, Mabel D. Lord, Annie E. Allen, Margaret E. Dodd,
Lillie C. Smith, Bertha L. Ballantyne, Ida A. Ryan,
Edith A. Beckler, Isabel F. Hyams, Alice D. Tyler.*

being all the signers of the Agreement of Association

Mrs Richards having called the meeting to order,
Miss Minns made the following motion, seconded by
"*White*" ; and it was

Voted that the meeting elect a Temporary Chairman by ballot. :
~~13~~ 14 votes, being all the votes cast
were for *Mrs Richards* and *Mrs Richards* was
duly elected Temporary Chairman, and proceeded to act as such.

Miss White made the following motion, seconded
by *Mrs Crosby* ; and it was

Voted that the meeting elect a Temporary Clerk by ballot.

~~14~~ 14 votes being all the votes cast

were for *E. A. Beckler* ^{2.} and *E. A. Beckler*
was declared duly elected Temporary Clerk.

The Temporary Clerk was then duly sworn as appears by the certificate of the Justice of the Peace as follows:

COMMONWEALTH OF MASSACHUSETTS.

Suffolk, ss.

Boston, March 2, 1907.

Then personally appeared the above named *Edith A. Beckler*
and made oath that she would faithfully and impartially discharge
the duties of her office as Temporary Clerk of this meeting.

Before me,

Delano Wright

Justice of the Peace.

The Chairman then presented a draft for By-laws of the
corporation, and the proposed By-laws having been read to the meet-
ing, *Miss Minns* made the following motion, seconded by
Mrs Crosby Miss White; and it was

Voted that the following by-laws be adopted as the By-laws of
the corporation:

Miss Ryan
Mrs Tyler

made the following motion, seconded by
; and it was

Voted that, in accordance with the by-laws, an election be held for the purpose of electing a President, a First Vice-President, a Second Vice-President, a Recording Secretary, a Corresponding Secretary, a Treasurer, an Auditor and three other members of the Association who together shall constitute an Executive Committee of ten members with the powers of directors.

14 votes, being all the votes cast
were for *Ellen H. Richards* for President, and

Ellen H. Richards was declared duly elected President, and thereupon accepted the election and proceeded to preside at the meeting.

14 votes, being all the votes cast
were for *Lillis C. Smith* for First Vice-President,
and *Lillis C. Smith* was declared duly elected First Vice-President and thereupon accepted the election.

14 votes, being all the votes cast
were for *Margaret E. Dodd* for Second Vice-President, and
Margaret E. Dodd was declared duly elected Second Vice-President, and thereupon accepted the election.

14 votes, being all the votes cast
were for *Edith A. Beckler* for Recording Secretary,
and *Edith A. Beckler* was declared duly elected Recording Secretary, and thereupon accepted the election.

14 votes, being all the votes cast
were for *Bertha L. Ballantynes* for Corresponding Secretary,
and *Bertha L. Ballantynes* was declared duly elected Corresponding Secretary, and thereupon accepted the election.

4.

14 votes, being all the votes cast
were for *Mabel D. Lord* for Treasurer, and
Mabel D. Lord was declared duly elected Treasurer
and thereupon accepted the election.

14 votes, being all the votes cast
were for *Ida A. Ryan* for Auditor, and
Ida A. Ryan was declared duly elected Auditor
and thereupon accepted the election.

14 votes, being all the votes cast
were for *Lucia M. Peabody* for member of the
Executive Committee, and *Lucia M. Peabody* was declared duly
elected member of the Executive Committee, and thereupon accepted the
election.

14 votes, being all the votes cast
were for *Laura B. White* for member of the
Executive Committee, and *Laura B. White* was declared duly
elected member of the Executive Committee and thereupon accepted the
election.

14 votes, being all the votes cast
were for *Susan Minns* for member of the
Executive Committee, and *Susan Minns* was declared duly
elected member of the Executive Committee and thereupon accepted the
election.

The Recording Secretary was then duly sworn as appears by the certificate of the Justice of the Peace as follows:

COMMONWEALTH OF MASSACHUSETTS.

Suffolk, ss.

Boston, March 2, 1907.

Then personally appeared the above named *Edith A. Beckler*

and made oath that she would faithfully and impartially discharge the duties of her office as Recording Secretary of the Massachusetts Institute of Technology Women's Association.

Before me,

Delano Wright
Justice of the Peace.

I, *Edith A. Beckler* hereby attest that the above is a true record of the proceedings of the subscribers to the Agreement of Association of the Massachusetts Institute of Technology Women's Association at their first meeting, including the choice of the Recording Secretary and her qualification by oath as appears above.

Edith A. Beckler

Temporary Clerk.

Lucia B. Peabody made the following motion, seconded
by *Lusan Minns* ; and it was ~~voted~~

Voted that any present member of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association, having its principal location in the City of Boston in this Commonwealth, may become members of this Association upon signing the following agreement or by signifying by some other writing ~~her~~ agreement to become a member.

We, the undersigned, hereby signify our agreement and assent to the incorporation of the Massachusetts Institute of Technology Women's Association, and hereby enroll ourselves as members.

Marie Ada McInerney
Grace Darling Bachelder
Margaret G. Brawley
S. Maria Elliott
Mabel Warren Sawyer
Laura M. Lundin
Clara P. Ames
Jan B. Patten
Matilda A. Fraser

Upon motion duly made by *Susan Munnis*
seconded by *Laura B. White* it was
Voted to adjourn.

A true record.

Attest: *Edith A. Beckles.*

Recording Secretary.

Minutes of the Executive Committee.

March 27, 1907.

The executive Committee held a meeting to-day at

Seven at M.

Yue President Richards having called the meeting to order, it was reported to the meeting that the Articles of Organization had been submitted to the Commissioner of Corporations of the Commonwealth and duly approved by him, and that the filing fee of \$5.00 had been paid to the Secretary of the Commonwealth.

Upon motion of *Miss Bramby* seconded by *Miss Baskelle*,

Voted that a certificate of the organization of the Association as a corporation be annexed to the records.

Upon motion of *Miss Dodd* seconded by *Miss Cedachlan*,

Voted that the Treasurer be and hereby is authorized to pay all expenses incident to the organization of this corporation, including the purchase of any books or records which she or any other officer having a duty to keep records of corporate affairs may deem necessary for that purpose.

Upon motion of *Miss Dodd* seconded by *Miss Ballantyne*,

Voted that the Treasurer be and hereby is authorized to deposit all funds of the corporation in the name of the corporation in the *Old Colony Trust Company* and that she be and hereby is authorized to sign all checks in payment of all such expenses as may be approved by the Executive Committee.

KNOW ALL MEN BY THESE PRESENTS THAT

Whereas the members of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association, having its principal location in Boston in the County of Suffolk and Commonwealth of Massachusetts, have duly authorized and directed the Treasurer of the Association to assign transfer and deliver in the name of the Association or of its members, as may be necessary, to the Massachusetts Institute of Technology Women's Association, a corporation to be duly organized under the laws of the Commonwealth of Massachusetts, all its assets and liabilities, contracts, bills and accounts receivable and all other property of whatever description; and ^{have} authorized and directed the said Treasurer to prepare and execute or procure the execution of all necessary papers or instruments in pursuance of the authority above conferred;

And whereas a corporation has been duly organized under the laws of the Commonwealth of Massachusetts for the purpose of continuing the objects of said Association and having the same name, Treasurer,
Now therefore, I, Mabel D. Lord, in pursuance of the authority above conferred upon me as Treasurer of said Association, in consideration of One Dollar and other valuable consideration paid by the Massachusetts Institute of Technology Women's Association, a corporation duly organized under the laws of the Commonwealth of Massachusetts, the receipt whereof is hereby acknowledged, do hereby grant, assign, transfer and deliver unto the Massachusetts Institute of Technology Women's Association, corporation as aforesaid, all the assets and liabilities, contracts, bills and accounts receivable and all other property of whatever description of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association as aforesaid and of its members ^{said} held under the name of Massachusetts Institute of Technology Women's Association

TO HAVE AND TO HOLD to the Massachusetts Institute of Techno-
logy Women's Association, a corporation as aforesaid, and its
successors and assigns, to their own use and behoof forever.

IN WITNESS WHEREOF I have hereunto set my hand and seal this

twelfth day of *March* A.D. 190*7*.

Mabel D. Lord.

*Treasurer of the Massachusetts
Institute of Technology
Women's Association.*

Signed, sealed
and delivered in
the presence of

Delano Wright.



Massachusetts Institute of Technology Women's Association.

BY-LAWS.

ARTICLE I.

NAME.

The corporation shall be known as "Massachusetts Institute of Technology Women's Association."

ARTICLE II.

OBJECT.

The object of the Association shall be to promote education, unity and good fellowship among women graduates and past students of the Massachusetts Institute of Technology and to advance the cause of education and the general welfare of women undergraduates.

ARTICLE III.

MEMBERSHIP.

Any woman graduate or past student of the Massachusetts Institute of Technology shall be eligible for membership and may become a member upon payment of the annual dues; but present members of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association, may become members of this Association without payment of annual dues for the first fiscal year.

ARTICLE IV.

OFFICERS.

The officers of the Association shall be a President, a First Vice-President, a Second Vice-President, a Recording Secretary with the powers of clerk, a Corresponding Secretary, a Treasurer, an Auditor and three other members of the Association who together shall constitute an Executive Committee of ten members with the powers of directors.

ARTICLE V.

OTHER COMMITTEES.

Section 1.
Nomination Committee.

There shall be a Nomination Committee which shall consist of three members elected by the Association and two members appointed by the Executive Committee from its own members.

Section 2.
Registration Committee.

There shall be a Registration Committee which shall consist of five members elected by the Association and the Corresponding Secretary, who shall be Chairman of the Committee.

ARTICLE VI.

ELECTIONS.

Section 1.
Officers.

The officers of the Association shall be elected by ballot at the first meeting of the subscribers to the Agreement of Association and thereafter at an Annual Meeting of the Association, and shall hold office for two years and until their successors are duly elected and qualified for office by acceptance of election.

Section 2.

Nomination Committee.

Three members of the Nomination Committee shall be elected by ballot at the first meeting of the Association and thereafter at the Annual Meeting, and shall hold office for one year and until their successors are duly elected and qualified for office by acceptance of election.

Section 3.
Registration Committee.

Five members of the Registration Committee shall be elected by ballot at the first meeting of the Association and shall hold
By-laws 2.

office for one, two, three, four and five years respectively and until their successors are duly elected and qualified for office by acceptance of election. All successors in office shall be elected by balloy at the Annual Meeting of the Association and shall hold office for five years and until their successors are duly elected and qualified for office by acceptance of election.

Section 4.
Resignations and Vacancies.

Any officer or member of a committee may resign her office by filing with the Recording Secretary a written resignation.

All vacancies occurring in any office or on any committee shall be filled as soon as possible by appointment by the Executive Committee, and the member so appointed shall hold office until the expiration of the term of her predecessor.

ARTICLE VII.

POWERS AND DUTIES OF OFFICERS AND COMMITTEES.

Section 1.
President .

The President shall preside at all meetings of the Association, shall be Chairman of the Executive Committee and shall, at her option, be a member ex officio of all other committees.

Section 2.
Vice-Presidents.

The Vice-Presidents in order shall in the absence of the President and at any other time, upon her request, assume all the powers and duties of President.

Section 3.
Recording Secretary.

The Recording Secretary shall keep a permanent record of all By-laws 3.

proceedings of the Association and of the Executive Committee, shall read at each business meeting the minutes of the previous meeting, shall give to the Corresponding Secretary notice of all meetings to be called, shall furnish all press reports and issue all orders upon the treasury.

Section 4.
Corresponding Secretary.

The Corresponding Secretary shall conduct the correspondence of the Association, shall send out notices of meetings and shall be Chairman of the Registration Committee.

Section 5.
Treasurer.

The Treasurer shall have charge of all funds belonging to the Association, shall pay such bills as have been approved by the Executive Committee, shall keep an account of all receipts and disbursements, shall request from each member an annual subscription of one dollar and shall present a report at the Annual Meeting.

Section 6.
Auditor.

The Auditor shall audit the accounts of the Treasurer previous to the presentation of the Treasurer's report at the Annual Meeting.

Section 7.
Executive Committee.

The Executive Committee shall transact the regular business of the Association, shall obtain and carry out the instructions of the Association with regard to any unusual levy or disbursement and shall attend to any other business not provided for by the By-laws.

It shall meet as soon as possible after its election and shall appoint two of its members as members of the Nomination Committee to hold office for one year and until their successors are duly appointed ; and it may from time to time appoint such additional By-laws 4.

officers, agents and committees as it may deem necessary.

It shall fill all vacancies occurring in any office or on any committee as soon as possible thereafter as provided in Article VI, Section 4 of these By-laws.

It shall make all arrangements for the Annual Meetings.

Section 8.
Nomination Committee.

The Nomination Committee shall prepare and present to the Association at the Annual Meeting, ~~on or before the first~~, a list of candidates for office. The name of any candidate upon such list may be erased and any other name may be substituted at the discretion of the voter.

Section 9.
Registration Committee.

The Registration Committee shall have charge of the Association Register or Card Catalogue, for which it shall duly collect all necessary data, providing at stated intervals for their tabulation, publication and distribution, if need be.

ARTICLE VIII.

MEETINGS.

Section 1.
Annual Meeting.

The Annual Meeting of the Association, which shall be known as "Association Day", shall be held on such date and at such hour and place as the Executive Committee shall appoint. Notice of such meeting, ~~by the first~~, shall be given by the Corresponding Secretary to every member two weeks before the date appointed.

Section 2.
Special Meetings.

Special meetings of the Association may be called by order of *the President or*
a Vice-President or of a majority of the Executive Committee or
upon written request signed by five members and filed with the
Recording Secretary.

Section 3.
Quorums.

Nine members shall constitute a quorum at any meeting of the
Association.

Five members shall constitute a quorum at any meeting of the
Executive Committee.

A majority of the existing members shall constitute a quorum
at a meeting of any other committee.

ARTICLE IX.
DUES.

The Annual Dues shall be One Dollar,
Failure to pay dues at or before the Annual Meeting shall
forfeit membership.

*Leave blank for
a longer paragraph*

ARTICLE X.
FISCAL YEAR.

The fiscal year shall be from the first day of January to the
thirty-first day of December of each year.

ARTICLE XI.
AMENDMENTS; REPEAL, ETC.

These by-laws may be amended, altered or repealed at any annual
or special meeting of the Association by vote of a majority of those
present and voting, notice of the purpose of such meeting having
been sent to all members of the Association. *two weeks prior
thereto.*