

Princeton, N. J.

For Mr. John H. Scarff.

June 5, 1912

Q. What in your opinion could be done at the Tech. to make the life of the student as it is here at Princeton?

A. The way to make the physical and social life of a student attractive in any institution is to have on the grounds of that institution all the facilities for student life, - all the things that go to make a student's life complete. This means to have as much land as possible, to have it as secluded as possible from the general rush of the outer world. To the degree to which this can be done, the more complete will be the effect upon the life of the students.

President Maclaurin's general scheme, so far as I understand it, is most admirably designed to secure this end.

Q. The Tech. is different from Princeton because it must draw a large part of its inspiration from the industrial and economic life of Boston and its surroundings and also from the country generally.

A. Of course this is a most important factor. Rural seclusion cannot be obtained and should not be attempted under such circumstances. But a great deal can be done

to concentrate and intensify the life of the students of the Tech. by making the campus and the buildings thereon a great focus and attractive centre. Make it so attractive <sup>and beautiful</sup> that the student will want to be there rather than any place else, and the question is solved.

- Q. The Tech. has a tract of fifty acres, rectangular in shape with one side on the Charles River and one other side on a car line leading into Boston. How does this affect the problem?
- A. It indicates the importance of shutting out the city by enclosing with buildings all sides of the rectangle except the side facing the Charles River, - using all buildings, whether dormitories, laboratories, or other buildings as a screen, and thus reserve the main body of the site as a big unit for attractive picturesque treatment.
- Q. We want to plan dormitories to accommodate seven hundred students. Would you have as a unit of construction a large unit such as two hundred and fifty men, or a smaller unit as at Princeton?
- A. I do not believe in the large unit, neither do I believe in an exceptionally small unit, but in a variable unit, running not much less than one hundred and never over two hundred and fifty. By a unit I mean the whole building, but if by the word "unit" is meant the sub-

division of a building, then in my judgment the "Staircase" entry as it is known in Cambridge and Oxford, and as it is being adapted in Princeton, is the plan to follow. Of course this can be done without extravagance only where the land is not very valuable, as in any country university; but the city problem is such that it is necessary to go higher than two or three stories. Thus the newer residential halls in Columbia University are nine stories high. This means practically building enormous apartment houses with elevators. It also means the absolute disappearance of the "Staircase" entry. It means that anything like domestic sub-division into small clumps of men, like little homes, is out of the question. The problem of housing seven hundred students in a city university has been solved very successfully, in my judgment, by the new Freshman dormitories of Harvard. I regard the new Freshman dormitories at Harvard as better than the dormitories at Columbia or Pennsylvania. Nevertheless, the thing to avoid is building skyscrapers, if the students are not to feel lost in them. Above all, avoid longitudinal halls and gloomy long passageways.

- Q. Should each dormitory have its dining room, or are all the dining rooms to be massed in the club house?
- A. In my judgment this depends generally upon the question as to whether the servants are to live or are not to live in the building day and night.

Q. Why do you lay stress on this?

A. Because if it is practicable to do so, a great deal is gained in having the servants live in the institution. They become part of the family and attached to it, and do not feed the back streets with food they carry away. Consequently, if the servants live in the dormitories it is a little more domestic and friendly to have the men take their meals where they sleep. It is a little more like home not to have to go out to meals. This I think is a great point.

But if the servants are to come in in the morning and to go home in the evening and are not in residence, it seems to me much better to have the dining rooms concentrated outside the dormitories. The supervision over the servants can then be made a matter of morning arrival and evening departure. They can be handled as one mass. But if there are to be separate small dining halls in the various dormitories, the supervision of the servants who come in and out each day will be found to be very much more difficult. A great deal of the food and supplies will be stolen. Moreover, it is not a good thing to have coming in and out residential dormitories employees who are not residents.

Q. How large a number of students should be accommodated in any one dining room?

- A. Present opinion seems to be tending toward four hundred as about the maximum limit. Personally I believe this is safe. But I also believe that a dining room with one hundred and fifty to two hundred men is more enjoyed by the students. Students dislike to be herded in large crowds when they "feed".
- Q. Suppose every dormitory has its dining room, - will not this greatly increase the expense of the servants by having several kitchens?
- A. The way to get over this is to have one central kitchen with dining rooms radiating from it. Separate dining halls in each dormitory may be objectionable by reason of the smells and noise of dishes, unless placed so as not to be in the midst of the students. I think it is best to have the dining hall projecting from one end of the building.
- Q. Would you provide common rooms in every dormitory?
- A. I unhesitatingly answer yes.
- Q. Do you think this arrangement of dormitories would break the men up into cliques?
- A. I do not, but so long as human beings are human it is impossible and undesirable to prevent men from associating on the lines of congeniality. All that can be done to prevent the formation of cliques on the basis of money

or social standing is to have under the same roof rooms of all prices down to the cheapest and to have the "class system" in the course of study, whereby men go through in company with each other. Thus if you had four dormitories, I think the most desirable thing would be to have first year men in one, second year men in one, third year men in one and fourth year men in another. Rooms should be assigned absolutely by lot within the limits of certain prices.

As far as possible every dormitory should be under the management of a student committee, presided over by an officer of the university living in the dormitory. I would encourage instructors to live in the dormitories.

- Q. Would you encourage fraternity houses to come to the campus?
- A. If you have lots of ground, yes. If not, no. I do not think fraternity houses should be used as dormitories at all, but solely for social purposes.
- Q. Do you think anything more needs to be said about dormitories?
- A. One thing which seems a minor matter is really important, - namely the question of toilet facilities. In my judgment these should be provided liberally, because they are civilizing and sanitary in their influence. They promote a man's self-respect. The new Freshman dormitories at Harvard seem to me admirable in this particular.

- Q. Should the student committee in charge of the dormitory make the rules?
- A. No. These rules should be made by the Tech. after consultation with the students. Of course the rules would have to be such as the students would be willing to enforce. No man should be allowed to live in these dormitories who, in the judgment of the student committee, is unfit to reside there.
- Q. What ought the club house to include?
- A. In general, social conveniences for all the students of the institution, including as many of the Faculty as care to enjoy those conveniences. While the Faculty should feel free to go anywhere in the club, nevertheless it is desirable to have a special lounging room for them, but no other room. There is no need of a special dining room for the Faculty, but a separate table. On this point I do not feel perfectly certain, because in case members of the Faculty desire separate dining rooms, they ought to have it.

In general such a club should include a good large grill room with a real grill and plenty of tables and a comfortable place where on a winter evening a student might get a chop or oysters or an omelet at any time. Personally I should favor the sale of beer, but this means that you must have a first-class man who can be depended upon not to serve too much to anybody and to

close the club at the hour prescribed for closing. But I do not favor allowing any wines or liquors to be sold.

Moreover, there should be a good reading room, also billiard room, bowling alley and card rooms, plenty of opportunities for games, checkers, backgammon and so on. No gambling should be allowed, no intoxication and no games on Sunday, but of course many will differ with me on this last point.

Moreover, the club house should be the centre for all committees and student interests. Give them all an office or desk room. Make everything centre here.

- Q. Would you give each of the professional societies at the Tech. a room in the club house?
- A. Yes, if possible. If possible the club house should also include a large auditorium for lectures, plays and concerts. Such an auditorium, in my judgment, should seat about twenty-five hundred persons, - although this is a guess. The only other big rooms (exclusive of dining rooms) beside the auditorium, it seems to me, should be the grill room and one big lounging room. In case there are no dining rooms in the dormitories, they should, of course, be placed in the club house.

It is a little hard to give a dogmatic answer as to how many dining rooms there should be and how large they should be, but generally speaking I should say there



ought to be four large dining rooms, one for each of the four classes, capable of accommodating not more than four hundred men each, and also about a dozen small dining rooms where twenty to fifty men could be accommodated. This is somewhat of a guess in the dark.

The club house should also be very hospitable to the alumni of the Tech. who are returning, but I doubt the wisdom of providing sleeping apartments for visiting alumni. No bed rooms for the Faculty. No sleeping rooms at all in the club house, except for the servants and the manager of the building.

Q. How should the club be governed?

A. By an administrative committee, most of whom should be undergraduates chosen by the undergraduates themselves, but also with some officers of the Tech.

Q. What about small dances?

A. Provision should be made for small dances and small social events at the club. But the big social functions, it seems to me, had better be in the gymnasium.

Q. What about the gymnasium itself?

A. I think the Princeton gymnasium is a good example. It is first, a complete gymnasium, with running track and swimming pool. Second, it is completely equipped with kitchen facilities for the alumni dinners, and, third, it is useful in the same way for big dances and other large social events.

- Q. Where does the President of Princeton give his receptions to students?
- A. At the President's residence, Prospect.
- Q. Would it be desirable to have the members of the Faculty resident on the campus?
- A. I doubt it, but I think it would be a good thing *for* as many as possible to reside near to the campus, - within easy access to the students.
- Q. What about graduate students?
- A. I believe it is impossible to develop a <sup>graduate</sup> tone as distinguished from the undergraduate tone, if the graduate student continues to reside in undergraduate dormitories. Graduate students really need a purely graduate environment for their own good.
- Q. What provision would you make in the gymnasium for the Faculty?
- A. I should make ample provision for any members of the Faculty who may care to go into gymnastic exercises of any sort.

INVESTIGATIONS  
 REPORTS  
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 MINING INSTALLATIONS

NEW YORK OFFICE  
 3 SOUTH WILLIAM ST.  
 TELEPHONE BROAD 1103

TIMOTHY W. SPRAGUE      HENRY D. JACKSON  
 AND ASSOCIATES  
 CONSULTING ENGINEERS

88 BROAD STREET, BOSTON

October 2nd, 1915.

Mass. Institute of Technology,  
 Dr. Richard C. Maclaurin, President,  
 Boston, Mass.

Dear Sir:-

I am informed by Mr. Humphreys that the Committee which called a meeting of the fraternity representatives at the Engineering Club last summer and obtained an expression of opinion from these representatives in favor of the fraternities agreeing to lease corner houses built in connection with dormitory blocks of the new Technology Campus, - has been dissolved, and a further inquiry of Mr. Munroe states that the matter of fraternity housings is left where it has been for the last five years.

As, all during that time, I have counselled my fraternity to do nothing but await the action of the Corporation, basing this advice on what you told us in 1911 and what I had heard since that time, including the report of Mr. Munroe's committee, - we are now left very much in the air, and superficially at least it appears that those fraternities which did not heed these suggestions and went ahead providing for their own futures independently, are in a better position than ourselves.

I am writing now to inquire if there is any movement on foot looking toward the carrying out of any proposition such as Mr. Munroe's committee tentatively advanced, and, if not, what the suggestion is relative to the fraternities when the final move to Cambridge is made.

Thanking you for your attention at your convenience, I am,

Very truly yours,

*Timothy W. Sprague*

TWS-FER



OFFICE OF THE-PRESIDENT

To Delegates of Fraternity Chapters at Technology:

A dormitory is now in course of construction on the Esplanade in Cambridge adjoining our new educational buildings. This will be ready for occupancy in the fall. This dormitory is divided into six sections forming separate houses and the two houses at the end have been specially designed for the convenience of fraternities. I am asking those fraternities that may be interested in the renting of such a house to send a delegate to a meeting to be held in my office at five o'clock on Tuesday next, the 25th instant. At this meeting I shall show plans of the houses and explain the details regarding the conditions of occupancy.

This note is being sent to Alumni Representatives of the Fraternities who were present at a convention called February 12, 1915.

Yours sincerely,

Richard C. Maclaurin,  
President.

January 21, 1916.

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MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
BOSTON, MASS.

OFFICE OF THE  
DEAN.

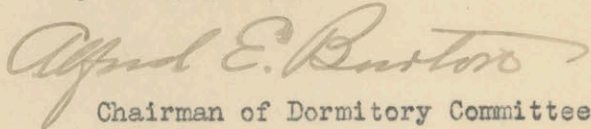
April 5, 1917.

President Richard C. Maclaurin,  
Massachusetts Institute of Technology,  
Cambridge, Mass.

Dear Sir:-

The Dormitory Committee appointed by you last summer beg leave to submit the following communications received from the Chairman of the Student Dormitory Committee. It is the desire of the students that the names of four Technology professors be given to the different hallways. They have selected the names of Henck, Lanza, Runkle and Richards, these names to be used in place of the letters, B, C, D, and E. It is the unanimous opinion of your committee that it is desirable to make this change and they would suggest these names be cut in stone over the doorways.

Very truly yours,

  
Chairman of Dormitory Committee.

[encl 4/5/17]

D-201, Technology Dormitories,  
Cambridge, Mass.,

April 4, 1917.

Dr. Richard C. Maclauren,  
President,  
Mass. Inst. of Technology.

Dear Dr. Maclauren:-

No doubt you have already learned from Dean Burton the fact that it is the desire of the Student Dormitory Committee to name the dormitory sections after past Professors of the Institute. The names selected are Henck, Lanza, Runkle, and Richards, and in the case of Professors Lanza and Richards, who are emeritus, permission to use the names was solicited and received.

The matter has already been referred to the Corporation Dormitory Committee and should now be properly brought to your notice for approval. Do you think well of our action, and may we be allowed to proceed with plans for dedication of the "Halls" of the first unit of the new Technology Dormitories?

Very truly yours,

*A. R. Brooks*

Chairman, Student Dormitory Committee.

[encl 4/5/17]

32 Eliot Street Jamaica Plain Mass

March 29 1917

Mr A.R. Brooks, chairman

Student Dormitory Committee

D-201 Technology Dormitories, Cambridge Mass

Dear Sir:

I have your kind letter of March 24 in which you speak of naming the Technology Dormitories after the Professors, and you ask permission to use my name for one of the Halls.

In reply I will say, that it will give me great pleasure to have you use my name, and I thank you very much for the honor you are doing me, I know all my family and friends will appreciate it also.

*Sincerely Yours*

*Robert H. Richards.*

[encd 4/5/17]

The Monte Vista,  
63rd. and Oxford Streets,  
West Philadelphia, Pa.,  
March 31, 1917.

Mr. A. R. Brooks,  
Chairman,  
Student Dormitory Committee,  
D-201 Technology Dormitories,  
Cambridge, Mass.

My dear Mr. Brooks:-

I duly received yours of the 24th. inst. asking my consent for you to propose the name "Lanza Hall" for one of the sections of the new Technology Dormitories.

I appreciate highly the thought that prompts this suggestion, and if after further consideration, you still adhere to the wish, you have my permission to use my name for the purpose indicated.

Yours very truly,

*Gaetano Lanza*



Dear Dean Burton:

It is regrettable, of course, that the Student Dormitory Committee has gone so far, although Professors Richards and Lanza will doubtless be gratified by the compliment that these few students have tried to pay them. Professor Richards, of course, knows that his name has already been permanently associated with the new buildings of the Institute by a formal vote of the Corporation. When the suggestion originally came to me through you I brought the matter immediately to the attention of the Executive Committee which agreed that under the circumstances the names suggested were not specially appropriate. I need hardly say that this involved no reflection on the professors that were named.

Yours sincerely,

April 5, 1917.

Dean A. E. Burton.

P. Carlson as Chairman of whom

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MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
CAMBRIDGE  
OFFICE OF THE DEAN

January 26, 1923

Dr. S. W. Stratton  
Mass. Institute of Technology

Dear Dr. Stratton:-

In pursuance of our conversation regarding the future of the Institute Dormitories, I beg to ask that you will invite (a) the President of the Alumni Association to appoint three representatives (he, himself to be one), (b) the Chairman of the Institute Committee to appoint two representatives, and (c) the Chairman of the Dormitory Committee (Mr. H. W. Dexter) to appoint two representatives, to meet with the Dormitory Board as a Joint Committee to review the experiences of the past five years, the present conditions, and plans for the future, with respect to the control of the social relationships of men living in the Dormitories.

If you approve, I shall be glad to call the Committee together when the members are known, although I believe that, for strategic reasons, it will be better to have someone else as permanent Chairman.

Very truly yours,

*H. P. Talbot*

*gen  
Chair for Ea  
Com*

*12 - Student*

*Adm. Sec. B. - H. W. Dean  
Bureau  
Harvard*

*real control*

*for*

January 27, 1923

Dormitory Board

appointed by the President and responsible to the President

consists of the Dean, the Bursar and one member of the Faculty

Dean Talbot, Mr. Ford, Professor Hamilton

Dormitory Committee

Composed of students

One chairman for each section of the dorms.  
other members

General chairman - H. W. Dexter

12 or 16 members.

Special Committee appointed by Dr. Stratton (Jan. 26, 1923)

To serve as a joint Committee with the Dormitory Board

Membership:

Alumni Association	3 members including President of A.A. (appointed by Pres. A.A.)
Dormitory Committee	2 members appointed by Chairman (Dexter)
Institute Committee	2 members appointed by President (Shaw)

duties to review the experiences of the past five years, the present conditions, and to study plans for the future with respect to the various relationships of men living in the dormitories.

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Joint Committee

Carlson

Arthur B. Brooks  
National Automobile Assoc.  
9 Park Street, Boston

R. A. St. Laurent  
Care A. D. Little  
Charles River Road  
Cambridge.

Board  
Talbott  
Ford  
Prof. Hamilton

~~H. W. Dade~~      H. S. Ferguson  
~~E. J. Thimme~~      A. K. Whitaker

Robt. P. Shaw  
C. C. Taylor

Dear Mr. Carlson:

I am pleased to invite you, as President of the Alumni Association, to appoint three members of the Association, including yourself, to serve on a joint committee for the purpose of reviewing the experiences of the past five years, the present conditions and to study plans for the future with respect to the various relationships of men living in the dormitories.

In addition to the representatives of the Alumni Association the committee will consist of two representatives of the Institute Committee and two representatives of the Dormitory Committee.

The above committee is to constitute with the Dormitory Board a joint committee for the purpose stated above.

Yours sincerely,

January 26, 1923.

Mr. H. J. Carlson,  
89 State Street,  
Boston, Massachusetts.

My dear Mr. Dexter:

I am pleased to invite you, as Chairman of the Dormitory Committee, to appoint two representatives of your Committee to serve on a joint committee to review the experiences of the past five years, the present conditions and plans for the future with respect to the various relationships of men living in the dormitories.

In addition to the two representatives of your Committee, the committee that I am now setting up will consist of three representatives of the Alumni Association (one of whom is to be the President of the Association), and two representatives of the Institute Committee.

The above Committee is to meet with the Dormitory Board as a joint committee for the purpose stated above.

Yours sincerely,

January 26, 1923.

Mr. H. W. Dexter,  
Technology Dormitories.

Dear Mr. Shaw:

I am pleased to invite you, as President of the Institute Committee, to appoint two representatives of the Institute Committee to serve on a joint committee whose duties shall be to review the experiences of the past five years, the present conditions and plans for the future with respect to the various relationships of men living in the dormitories.

In addition to the two representatives of your Committee, the committee that I am now setting up will consist of three representatives of the Alumni Association (one of whom is to be the President of the Association), and two representatives of the Dormitory Committee.

The above committee is to meet with the Dormitory Board as a joint committee for the purpose stated above.

Yours sincerely,

January 26, 1923.

Mr. Robert Payne Shaw,

President, The Institute Committee.

Dear Mr. Dexter:

I beg to acknowledge the receipt of your letter of February 4th appointing H. S. Ferguson and A. K. Whitaker in place of the two men appointed in your earlier letter as members of the joint committee on the dormitories. This change is satisfactory and has caused no inconvenience.

Yours sincerely,

February 6, 1923.

Mr. H. W. Dexter, Jr.,  
Technology Dormitories,  
Cambridge, Massachusetts.



March 3, 1923.

To: The President.  
From: Joint Dormitory Committee.  
Subject: Dormitory Government.

Dear Sir:

The Joint Dormitory Committee, appointed to consider various phases of Dormitory Government, respectfully submits the attached report consisting

of

- (1) Recommendation.
- (2) Proposed Constitution and By Laws for Student Government.

Very respectfully,

*H. J. Carlson*  
Chairman. 4/18/23.

-Recommendations-

These recommendations have been unanimously agreed upon by your committee as necessary to the proper carrying out of Student Government in the Dormitories.

1. It is recommended that student government be established in the Dormitories as a part of student self government as already established in other activities of the Massachusetts Institute of Technology by virtue of its Undergraduate Association.

2. It is recommended that no organization, fraternal or otherwise, be allowed to occupy, as living quarters, any portion of the Dormitory buildings or any other building in the Institute grounds, except in cases of emergency.

3. It is recommended that those organizations which now occupy as living quarters portions of the Dormitory Buildings be informed that their leases will not be renewed.

4. It is recommended that the system of assigning rooms in the order in which the applications are received be abolished after the present year; and that this year and hereafter the allotment of rooms shall in general be as follows:- 25% of the rooms shall be allotted to each of the four classes - Seniors, Juniors, Sophomores and Freshmen.

(Further details of a method of assigning rooms after the present year are under consideration by your Committee but any recommendation made will be in accord with all the articles of this report).

5. It is the sentiment of your committee that classes should not be segregated in the Dormitories, with the possible exception of Freshmen, and it feels that segregation of Freshmen is a problem which should not be considered at this time. It is recommended, therefore, that classes be not segregated.

6. It is recommended that no Graduate Students be allowed quarters in the Dormitories, unless there be a surplus of rooms, or during the summer term.

7. It is recommended that no student be allowed to live in the Dormitories more than four years, unless there be a surplus of rooms, or during the summer term.

8. It is recommended that if a man is expelled from the Dormitories on recommendation of the Dormitory Committee or any other authority his application for readmission shall not be considered.

9. It is recommended that a Dormitory Tax of \$2.00 a year per resident be assessed and collected by the Bursar for the use of the Dormitory Committee, and that no other assessment be levied.

10. In view of Art. IX, Rule 4, incorporated in the Constitution of the Dormitory Committee, which specifically

states that no women shall be allowed in the Dormitories, and in view of the fact that your committee feels very strongly that a suitable reception room and accessories with a matron in charge should be a part of the Dormitories, it is recommended that action be taken to provide such a reception room and matron as soon as possible under existing conditions. It is further suggested that in case the Dormitory Hall nearest the river is vacated at any future period, the location and facilities of that hall would make it very desirable for a reception room and for Dormitory Headquarters.

11. It is recommended that during the summer term the Dormitory rooms be rented on the hotel plan with very strict supervision on the part of the Superintendent, since no other system seems feasible at this time.

CONSTITUTION  
of the  
DORMITORY COMMITTEE

Preamble

Whereas, it seems wise to establish an organization for the government of the Dormitories of the Massachusetts Institute of Technology as a part of the general plan of student self government at the Massachusetts Institute of Technology, let it be known that the Institute Committee of the Undergraduate Association by virtue of power vested in it does hereby organize a Committee from the students residing in the Dormitories for the purpose of controlling and directing their actions insofar as these actions reflect upon the lives of other residents of the Dormitories and the welfare of the Massachusetts Institute of Technology, and let it be known that the following constitution has been adopted to accomplish this end.

Constitution

Article I

Name of Organization

The name of this organization shall be the Dormitory Committee.

Article II

Purpose

The purpose of this committee shall be to control the life at the Dormitories for the common good in accordance with the

general plan for student self government at the Massachusetts Institute of Technology.

### Article III

#### Membership

All residents of the Dormitories, in good standing, are, by virtue of such residence, eligible for election to this Committee.

### Article IV

#### Organization

Section I. This committee shall consist of one Senior from each hall of the Dormitories, one of whom shall be Chairman and ex-officio a member of the Institute Committee. The Chairman and members shall be elected as hereinafter stated.

Section II. The purpose of the Dormitory Committee shall be to take charge of the student administration of the Dormitories and to appoint such sub-committees as may seem advisable, without ratification by the Institute Committee.

Section III. There shall be a Dormitory Executive Committee of five men, constituted as hereinafter stated.

Section IV. The purpose of the Dormitory Executive Committee shall be to discuss matters relating to the welfare of the residents of the Dormitories and to make suggestions and recommendations to the Dormitory Committee in the form of resolutions and motions.

Section V.- Temporary Organization - Section III shall not take effect until seven representatives constitute the Dormitory Committee. Under the Temporary Organization the Dormitory Committee shall have all the powers and duties of the Dormitory Executive Committee as specified in the constitution.

#### Article V

##### Election

Section I. During the week previous to May 1, at the instigation of the chairman of the Dormitory Committee, a meeting of the Resident Seniors shall be held in each hall of the Dormitories at which three Resident Juniors who have applied for Dormitory residence in that hall for the ensuing year shall be nominated for the office of Chairman of the Hall. On a certain day prior to May 1, designated by the Chairman of the Dormitory Committee, an election by written ballot, resident seniors not voting, shall be held in each hall of the Dormitories for the election of the Chairman of the Hall. The members so chosen (one from each hall) shall constitute the new Dormitory Committee. The two nominees not elected shall be retained as alternates for service in case of vacancy during the ensuing year.

Section II. Following these elections, as soon as possible, the Chairman of the retiring Dormitory Committee shall call a meeting of his committee at which three men of those elected to the new Dormitory Committee shall be Nominated for Chairman

of the new Dormitory Committee. (Until there are seven representatives on the new Dormitory Committee the retiring Dormitory Committee shall nominate two of the New Committee for the office of Chairman).

An election by written ballot shall then be held by the residents of the Dormitories (resident Seniors excepted) for Chairman of the new Dormitory Committee.

The newly formed Committee shall then elect from their body a Secretary, a Treasurer, and two members, who with the Chairman shall constitute the Dormitory Executive Committee. The two members elected shall be ex-officio members of the Institute Committee of the Undergraduate Association. (Until there are seven representatives on the new Dormitory Committee the offices of Secretary and Treasurer shall be one office, namely, Secretary-Treasurer). The new Committee shall take office immediately on the election of the Chairman.

Section III. The Chairman of the Dormitory Committee shall be Chairman of the Dormitory Elections Committee. He shall be ex-officio a member of the Elections Committee of the Institute Committee. The Chairman of each hall shall be ex-officio a member of the Dormitory Elections Committee.

Section IV. The officers of the Dormitory Committee shall be the same as the officers of the Dormitory Executive Committee.

Section V. All the foregoing elections shall be for a period of one school year, excluding the summer term.



Section 6. In cases of vacancy occurring in the Dormitory Committee after the elections, such vacancy shall be filled by the Dormitory Committee, which shall appoint ~~as~~ Chairman of the Hall the candidate who received the second largest number of votes for this position in the last election. In case of further vacancy, it shall appoint the third candidate. In case of further vacancy, a new election for Chairman of the Hall shall be held.

Section 7. Any vacancy in the office of Chairman of the Dormitory Committee shall be filled as follows:- The Dormitory Committee shall nominate from its membership three men, one of whom shall be elected by written ballot of the residents of the Dormitories. (Until there are seven representatives on the Dormitory Committee two shall be nominated for the office of Chairman).

Section 8. Any vacancy in the office of Secretary, Treasurer, or Secretary-Treasurer shall be filled by the Dormitory Committee from its membership.

Section 9. Upon petition presented to the Dormitory Committee and signed by three-fourths of the men from any one hall requesting that the Chairman of that hall be removed from office, the Dormitory Committee shall give the matter its attention, and by a two-thirds vote may remove the man in question.

Section 10. Upon petition presented to the Dormitory Committee and signed by three-fourths of the residents of the

Dormitories requesting that the Chairman of the Dormitory Committee be removed from office, the Chairman of that Committee shall relinquish his office to the Treasurer who shall preside at the next regular meeting. At this meeting the Dormitory Committee will consider the petition, and by a two-thirds vote and the approval of the Institute Committee may remove the Chairman from office.

Section 11. Elections to the Dormitory Committee and elections to the Dormitory Executive Committee shall be ratified by the Institute Committee of the Undergraduate Association.

#### Article VI

##### Officers

Section 1. The Chairman of the Dormitory Committee and of the Dormitory Executive Committee shall preside at all meetings of either Committee. He shall be ex-officio a member of the Institute Committee of the Massachusetts Institute of Technology Undergraduate Association and shall report at every meeting of the Institute Committee on all matters concerning the Dormitories, except cases of discipline.

The Dormitory Committee shall be responsible for conditions in the Dormitories and shall take such action as may be deemed necessary for the maintenance of good order, right living, and discipline. Any student resident who disregards the rights and community standing of his fellows shall be asked to explain his actions before the Dormitory Committee.

If the Committee deems it advisable for the well-being of the other residents of the Dormitories, it shall recommend the dismissal of the offender from the Dormitories and thereupon the Dormitory Board shall cancel his lease. If the Committee deems it advisable for the welfare of the Massachusetts Institute of Technology, it shall recommend to the Dean further investigation and further penalty. It is understood that the Dean, as the general disciplinary officer of the Institute, has power to require such reports and to take such action as may be necessary for the discharge of his duties.

In cases of discipline the action of the Dormitory Committee is final within its power, except that on petition presented in writing by twenty-five residents of the Dormitories the decision shall be reviewed by the Institute Committee, whose decision shall then be final, within its power.

The Dormitory Committee shall be responsible for sanitation and inspection insofar as they concern student responsibility in the Dormitories. The Dormitory Committee shall not be responsible for matters which concern the Dormitory Board such as janitor service, allotment of rooms and other matters which are strictly those of the Lessor under the terms of the lease. It is understood that the Dormitory Board is responsible for sanitation and inspections insofar as the latter concerns Dormitory management.

The Dormitory Committee shall make to the Dormitory Board such recommendations regarding service in the Dormitories as from time to time seem desirable, and will receive from the Dormitory Board such recommendations as from time to time seem desirable regarding student responsibility in the Dormitories.

The Dormitory Committee shall have the power of appointing any sub-committee that it deems necessary. Membership in these sub-committees shall not be restricted to members of the Dormitory Committee, but shall be open to all residents of the Dormitory, in good standing.

Section 2. The Secretary and the Treasurer shall be responsible for duties prescribed in the By Laws.

Section 3. In case the Chairman is absent, the Treasurer shall assume the Chairman's duties. He shall have full power of the Chairman during the latter's absence.

## Article VII

### Meetings

Section 1. Regular meetings of the Dormitory Committee shall be held on each Monday night. Any resident of the Dormitory is privileged to attend the meeting and to take part in the discussion, but not to vote.

Section 2. Special meetings of the Dormitory Committee shall be called by the Chairman at his own instance.

Section 3. Regular meetings of the Dormitory Executive

Committee shall be held at some time before each meeting of the Dormitory Committee.

Section 4. Special meetings of the Dormitory Executive Committee shall be called by the Chairman at his own instance.

#### Article VIII

##### Lateness or Absence at Meetings

Section 1. If the official representative of any hall is not present without sufficient reason at two consecutive regular meetings of the Dormitory Committee, that representative shall forfeit his right to represent the hall in question. In case of forfeit the Dormitory Committee shall appoint the candidate from that hall who received the second largest number of votes in the May election. He shall, when appointed, officially represent the House.

#### Article IX

##### House Rules

House Rules shall be such as are of common interest to all residents of the Dormitory and may be passed at any meeting of the Dormitory Committee and shall be in effect continuously (from year to year) until annulled. House Rules are subject to ratification in the same manner as Amendments to the Constitution.

The following house rules are incorporated in this Constitution:

1. The occupant of each room is responsible for all

damages done to the room or contents.

2. There shall be no unnecessary noise or disturbance between 8:00 P.M. and 8:00 A.M. on week days; and between 10:00 P.M. and 8:00 A.M. on Saturdays, Sundays and holidays.

3. Students are forbidden to tip or fee any attendants of the Dormitories; and are requested to report to the Superintendent any negligence or lack of courtesy on their part.

4. Women shall not be permitted in the Dormitories until a suitable reception hall is provided and then only under regulations to be determined.

5. It is expected that all students will conduct themselves with due regard for the comfort, convenience and general welfare of the dormitories as a whole and will observe faithfully the regulations of the Institute for the government of its students and its buildings.

#### Article X

##### Amendment

Section 1. This Constitution may be amended by a two-thirds vote of the Dormitory Committee at any regular meeting. An amendment, before going into effect, must, however, be ratified by both the Institute Committee as representing the Undergraduate Association and the Dormitory Board as representing the President.

BY LAWS

Article I

Duties of Officers

Section 1. The Chairman of the Dormitory Committee shall have the duties prescribed in the Constitution.

Section 2. The Secretary shall be custodian of all records of this organization, except such as are specifically assigned to others. He shall keep the minutes of the meetings of both the Dormitory Committee and the Dormitory Executive Committee in a book provided for the purpose. He shall also keep, in a book provided for the purpose, all reports submitted by the Treasurer which have been accepted, together with all reports submitted by any auditing committee or any other sub-committee. He shall keep a roll of the members of the Student Dormitory Committee. He shall post notices of the special meetings of the Dormitory Committee in accordance with Article VII, Section II of the Constitution. He shall keep a book in which the Constitution and By Laws shall be written, and shall cause to have printed and distributed to each resident of the Dormitory a true copy of the Constitution and By Laws. It is understood that the Dormitory Board will finance this publication.

The records of the Secretary shall be open to all residents of the Dormitories.

Section 3. The Treasurer shall receive and be responsible

for all moneys of this organization. He shall pay out funds only upon a written order approved by the members of the Executive Committee and signed by the Chairman.

He shall make a report to the Dormitory Committee three times during the year, one of which shall be his final report upon leaving office.

He shall submit a report at any time, upon request of the Chairman.

He shall be a member of the Finance Committee of the Institute Committee and shall comply with the Rules of that Committee. The records of the Treasurer shall be open to all residents of the Dormitories.

At the time the Treasurer submits his regular report, he shall send to the Dormitory Committee a report from an auditing committee of three men which it shall appoint for this purpose. Both reports shall be filed by the Secretary.

Section 4. The Chairman of each hall shall manage the affairs which concern that hall alone, and which do not conflict with the general scheme of government. He shall be responsible for the conditions of his hall and shall make a regular inspection of each room of that hall. He shall make a weekly report to the Dormitory Committee.

## Article II

### Quorum

For the Dormitory Committee, two-thirds of the member-



ship shall constitute a quorum.

For the Dormitory Executive Committee, the Chairman and three members shall constitute a quorum.

### Article III

#### Changes in By Laws

These By Laws may be altered, amended or repealed as may be deemed necessary and not inconsistent with the provisions of the Constitution at any regular meeting of the Student Dormitory Committee by a two-thirds vote.

5c

OFFICE  
40 CENTRAL ST.  
BOSTON, MASS

RESIDENCE  
CHESTNUT HILL  
MASS.

MAIL ADDRESS  
P.O. BOX 5173  
BOSTON, MASS.

*to take to X  
Cove*

ALBERT FARWELL BEMIS

Boston, Massachusetts  
March 2, 1923  
AFB/C

Dr. S. W. Stratton, President,  
Massachusetts Institute of Technology,  
Cambridge, Mass.

Dear Dr. Stratton:

Dormitories

For the past ten or twelve years this subject has received more of my attention than any other subject in connection with Technology. It is generally admitted that the lack of more dormitories constitutes the greatest present problem at the Institute. Certainly it is one of the greatest and its solution should receive the earliest possible attention.

My interest in the matter is twofold:

1. As an Alumnus and member of the Corporation.
2. As an officer and stockholder in a company called the Housing Company which has done considerable research work in the field of original house and dormitory construction.

In any work that I may do toward the solution of the Technology dormitory problem it is probably needless to say that as an Alumnus and Corporation member I shall give my time and effort without thought of money compensation. The same is true as far as my personal efforts are concerned as an officer and stockholder of the Housing Company. It is obvious that for such services in the form of engineering or construction as might be supplied to the Institute under contract the Housing Company would have to receive compensation at least to the extent of cost ~~as~~ its contractual consideration. Such services, work or property would be supplied, however, in open competition with any others whom it might be desired to bring into the field.

With the above explanation of my somewhat dual interest in connection with the dormitory question, I desire to place the following facts and suggestions before you.

As a result of the ten or twelve years of somewhat casual study that I have given the dormitory problem, I have worked out a plan for a standard five-story unit for accommodating about eighty men which I believe to represent a scheme that in a fireproof building would give the maximum efficiency of service for the minimum cost. This plan is the result of experience with the present dormitory and I believe has the approval of the present faculty dormi-

tory committee, consisting of Dean Talbot, Bursar Ford and Professor Hamilton.

In developing a dormitory system, it would be my proposal to group units such as I have just mentioned into quadrangles of four, five or six of these standard units with a common lounge, reading room or assembly room (whatever it may be called) provided at the entrance of each quadrangle. Plans showing this arrangement I hope I shall have ready to submit to you in a day or two.

Since the present dormitory was built we have been hoping and waiting for some one to present us with a dormitory or dormitories. It would, of course, be more satisfactory to have them presented to us without cost than to be obligated to pay for them ourselves. However, such a donation does not seem to be forthcoming while the need for dormitories is daily increasing. As a result of an analysis made by Bursar Ford, it seems reasonably clear that were the Institute at the present time to build dormitories for 500 men and operate them on approximately the same plan as in the case of the present dormitory, the Institute could afford to pay at least 5% on an investment for the buildings and furniture of \$2,675 per man. It might be that there would be sufficient demand at similar or slightly lower rates to make it possible to do this on a development for 1,000 men.

A graduate from the course in architectural engineering in 1915, H. W. Brown, and I have been working for the past two or three years upon a method of construction particularly adapted to supply a demand for fireproof structures similar to dormitories. Our application for patents has in part been allowed and we have built one minor two-story structure under the method. I am not prepared to state at present at what total cost to the Institute per man dormitories might be supplied by this method of construction but such evidence as I have would justify me in personally undertaking a contract at a figure which I believe would work out between 10% and 20% lower than by the usual methods of construction for a similar reinforced concrete fireproof building.

As a member of the Corporation I believe it would be wise if the Institute were to build one or two units of the plan submitted during the coming spring and summer - paying the cost out of the general income of the Institute or borrowing on short-time notes. This would be with a view of making progress on the solution of the dormitory problem and also with a view to determining

- (a) Whether the floor plans and scheme suggested are really the most suitable for the Institute students, and
- (b) Whether the buildings of the type of construction mentioned can really be built at satisfactory rental cost.

Obviously, if any dormitories are to be built in the coming

Dr. S. W. Stratton

-3-

Mar. 2, 1923

spring and summer, as just suggested, it will be necessary for the Corporation to define itself very promptly as to the ultimate development of its educational plant and as to the location of its dormitory system - and actually allocate such land for that purpose.

This communication is not intended as a formal proposal. It would be my suggestion that the Corporation first define itself as to development of the site. Then if my proposal to build one or two units during the coming spring and summer should meet with favor, I would in due course be glad to make a formal proposal therefor for consideration and action of the Executive Committee. In the meantime if I can be of further service to you or the Executive Committee in connection with my suggestion, kindly let me know and oblige

Yours truly,

*A. F. Barnes*

OFFICE  
40 CENTRAL ST.  
BOSTON, MASS.

RESIDENCE  
CHESTNUT HILL  
MASS.

MAIL ADDRESS  
P.O. BOX 5173  
BOSTON, MASS.

ALBERT FARWELL BEMIS

Boston, Massachusetts  
March 9, 1923  
AFB/C

Dr. S. W. Stratton, President,  
Massachusetts Institute of Technology,  
Cambridge 39, Mass.

Dear Dr. Stratton:

Herewith please find photostat plans as follows:

1. Two end sections of a proposed quadrangle showing alternative schemes for a lounge and general entrance to the quadrangle. Each of these two schemes has its advantages and disadvantages. I think each might be used at some place in the whole dormitory system.
2. Corresponding block layouts for six-unit quadrangles, one for each kind of lounge and entrance.

I have already handed you a copy of my plan for a standard five-story unit for eighty men. The plans herewith round out that suggestion by showing how these units would be united or grouped to form a standard quadrangle.

With a view to getting the widest possible criticism of these plans at an early date I expect to give copies to the "Technology Review" for publication in their next number.

Yours truly,

A. F. Bemis

5-e  
Exhibit B

OFFICE  
40 CENTRAL ST  
BOSTON, MASS.

RESIDENCE  
CHESTNUT HILL  
MASS.

MAIL ADDRESS  
P. O. BOX 5173  
BOSTON, MASS.

ALBERT FARWELL BEMIS

Boston, Massachusetts  
March 12, 1923  
AFB/C

5-C  
cont

Dr. S. W. Stratton, President,  
Massachusetts Institute of Technology,  
Cambridge 39, Mass.

Dear Dr. Stratton:

Dormitories

Since writing you March 2nd and 7th, a further point has occurred to me on the dormitory question. I understand you are to meet with the Executive Committee Tuesday afternoon and I therefore venture this further suggestion on the dormitory problem although I am not prepared yet to make the suggestion very definite.

It is probable that the Institute at present has no funds which it could properly invest directly in dormitories. For the good of the Institute, however, we should have more dormitories available for our students, particularly undergraduates, and they should be quite directly under Institute control. If we wait for dormitories to be given to the Institute, we may wait a very long time. Steps should be taken this year toward providing a more adequate supply of dormitories available to Technology students.

It would be at least technically possible to organize a Massachusetts real estate trust for the purpose of buying land, erecting dormitories and operating them. Such a trust might raise the necessary capital in either of two ways:

- (a) By issuing stock or share certificates for the entire amount necessary, or
- (b) Raising an amount up to 60% of the value of its real estate and buildings on first mortgage bonds. The balance necessary would be raised from the sale of share certificates.

Technically at least the first mortgage bonds issued by such a real estate trust would be a proper investment for Institute funds and might give the Institute the control desired in the management of the dormitories. Technically it might even be possible for the Institute to invest in share certificates of such a trust but at this time, although I suggest its possibility, I would not advocate it. Capital

March 12, 1923

represented by share certificates would have to be raised by subscription - probably among Alumni or friends of the Institute.

The real estate of such a trust would undoubtedly be taxable at current rates for such property. There is a bare possibility that a trust might be organized purely for the benefit of worthy or needy students and be operated without profit to the trust shareholders - and thereby escape taxation of the real estate. This is, however, quite improbable though I hope for more light on this subject later. For the moment, I am assuming that if such a trust were formed the real estate would pay taxes.

If a dormitory for 500 men were organized and built under the above plan at a total cost for real estate, buildings and equipment of \$1,000,000, it could at the present time and according to experience with the present dormitories probably pay 5% per annum on an issue of \$500,000 to \$600,000 first mortgage bonds and say \$20,000 a year taxes. It is doubtful if the holders of share certificates would get much of an income, although 6% is a possibility.

Some such proposal as the above seems to me the only practical alternative to building directly by the Institute on its own main site or adjoining land. If we are going to make the forward step this year referred to above, it seems to me the Corporation through its Executive Committee should define its position:

As to whether it will amplify its present dormitory system owned and operated by itself

If so, where.

If so or not, whether it would at the present time foster an independent dormitory project to the extent of buying first mortgage bonds thereon and under what conditions and to what extent.

Very truly yours,

*A. F. Bemb*

HOLBROOK, CABOT & ROLLINS CORPORATION

CONTRACTORS

J. W. ROLLINS, PRESIDENT  
B. BRYSON, VICE PRESIDENT  
A. P. HOOVER, VICE PRESIDENT  
W. S. PATTEN, TREASURER

NEW YORK, 52 VANDERBILT AVE.

TEL. MURRAY HILL 5110

BOSTON, 6 BEACON ST.

TEL. HAYMARKET 1761

Boston, March 29, 1923.

Dr. S. W. Stratton, President,  
Massachusetts Institute of Technology,  
Cambridge, Mass.

My dear Dr. Stratton:

I am sending you herewith a blueprint of sketch  
which we got from Mr. Bosworth showing proposed elevation of  
dormitories.

I also enclose a sketch showing land between  
Tech, Ames and Main Streets, part of which might be available  
for a gymnasium, as suggested by Dr. Rowe.

As soon as we can get our full committee together  
- Mr. Bemis being away at the present time, and I am going  
away tomorrow for a week - we will try to have a further con-  
ference with you on this general question.

Yours truly,

JWR

Encl.

*J. W. Rollins*  
Chairman.

5. 11. 23  
See by A





*Letter  
E. C.  
mor mor 1/4*

OFFICE OF THE TREASURER  
201 DEVONSHIRE ST., BOSTON

April 24, 1923.

Dr. S. W. Stratton,  
Mr. F. R. Hart.

Gentlemen:

I had Mr. Ford look into the question of the purchase of the lot of land on the esplanade directly east of the dormitories and owned by the Delta Tau Delta Fraternity, and I enclose a copy of his letter to me on the subject.

You will note that the question is raised as to our future policy regarding the continuance of the fraternity in the dormitories and that there is, therefore, nothing more to be done at the moment.

Yours truly,

Everett Morss,  
Treasurer.

EM-RDB  
enc

[encl 4/24/23]

MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
Cambridge, Mass.

April 20, 1923.

Mr. Everett Morss, Treasurer,  
201 Devonshire St  
Boston, Mass.

Dear Mr. Morss:

The fraternity which owns the piece of land immediately adjacent to our dormitory on Charles River Road is Delta Tau Delta. You will recall that they now occupy one of the two fraternities adjacent to our dormitory at #4 Ames Street.

I enquired of Frank Elliott, '05, who is on their house corporation, whether they planned eventually to build, and his reply is as follows:

"We have felt more than satisfied with the use of that portion of the dormitories which you rent the Fraternity, and I believe we would sell the lot of land in question. If it could be assured that we could occupy the present quarters for a reasonable period of time, I am positive that we would sell the land. If, however, it seems that we would be forced to give up these quarters in the near future, I should want to put it up to the rest of the boys before making a definite statement."

This brings up a point which was considered by the joint dormitory committee appointed by President Stratton in February in connection with the upheaval in the Student Government which occurred shortly after Christmas. This committee went on record as opposed to continuing the leases of the two fraternities now on the lot. Their leases run out in September, 1924, with the option of renewal unless we give notice before April 1, 1924. The committee felt that satisfactory student government in the dormitories was likely to be jeopardized by continuing the leases of the fraternities.

Very truly yours,

(Signed) H. S. Ford

Bursar.

HSF:EMT



ALUMNI ASSOCIATION  
OF THE  
MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
CAMBRIDGE, MASSACHUSETTS

May 29, 1923

Dr. Samuel Wesley Stratton, President  
Massachusetts Institute of Technology  
Cambridge 39, Massachusetts

Dear President Stratton:

At the meeting of the Alumni Council held on Monday, May 28,  
the following resolutions were passed unanimously:

RESOLVED: That in the opinion of the  
Alumni Council space for additional dormitories  
adjacent to the present dormitory should be as-  
signed along the easterly border of the main  
Institute site and convenient to the facilities  
of the Walker Memorial;

AND RESOLVED FURTHER: That in the  
opinion of the Alumni Council at least one dormi-  
tory unit for seventy-five or eighty men should  
be begun early this summer, provided the necessary  
funds can be found.

The Secretary was requested to transmit them to the Corporation of the  
Institute.

A committee reported upon a plan for additional space for  
student activities. This committee was authorized to transmit its  
report personally to the president of the Institute.

Yours very truly,

(Walter Humphreys)  
Secretary

OFFICE  
40 CENTRAL ST.  
BOSTON, MASS.

RESIDENCE  
CHESTNUT HILL  
MASS.

MAIL ADDRESS  
P. O. BOX 5173  
BOSTON, MASS.

ALBERT FARWELL BEMIS

Boston, Massachusetts  
June 5, 1923  
AFB/C

President S. W. Stratton, and  
Members of the Executive Committee,  
Massachusetts Institute of Technology,  
Cambridge, Mass.

Gentlemen:

Dormitories

There is a pronounced opinion upon the part of some members of the administrative staff and of the Alumni that regardless of the ultimate location of the main group of Technology dormitories, the present dormitory unit taken in connection with the Walker Memorial should be the nucleus of a further development to be started as early as practicable. There would be ample room for such further development along the easterly border of the main site between the Walker Memorial and the present dormitory. The reasons for this opinion are:

1. Quick action on a limited amount of further dormitory space badly needed
2. Ease of administration without additional overhead
3. Utilization of present services such as heating and dining without separate additional plants or introduction of new problems involving the provision of such services otherwise

Confidentially, I expect that on Commencement Day you will receive an offer of \$100,000 toward the building of dormitories upon condition that construction of one unit for sixty-four to eighty men be begun not later than September 15 next.

In view of the above, I recommend that

President S. W. Stratton, and  
Members of the Executive Committee

June 5, 1923

the Executive Committee approve of the allocation of a strip of land from the above amount and location for the above purposes at an early date, today if practicable.

Yours very truly,

*A. F. Bonds*



CLASS OF NINETY-THREE  
MASSACHUSETTS INSTITUTE OF TECHNOLOGY

June 9, 1923


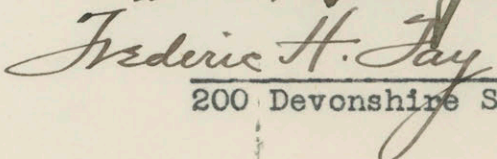
President and Corporation  
Massachusetts Institute of Technology  
Cambridge, Massachusetts

Gentlemen:

Appreciating the great need of more dormitories in order that the under-graduate life of the Institute may more adequately and more healthfully express itself, the undersigned, representing the Class of 1893, take pleasure in hereby tendering to you our pledge of \$100,000 toward the erection of an additional dormitory building. In tendering this gift, we do so with the understanding and expectation that such a building, supplementing the present dormitory, be started at an early date approximating the 1st of September.

Very truly yours,

CLASS OF '93

  
President  
  
Treasurer  
200 Devonshire St., Boston

1434

F

June 23, 1923.

Mr. Welles Bosworth,  
527 Fifth Avenue,  
New York City.

Dear Mr. Bosworth:

DORMITORIES.

At a meeting on Thursday the Executive Committee decided that they would build one section of dormitories as soon as details of plans can be determined, and provided the cost does not exceed present expectations. This means that we should get down to real studies at once.

I have before me the pencil sketch which you sent to Mr. Bemis a few days ago. This seems to show that a certain number of dormitories can be built along Ames Street in accordance with our conversation on the 11th inst., but I believe that the plan needs further study.

Referring further to the water front, I feel that all we determined at our interview was to reserve the corner at Charles River Road and Ames Street for a building other than dormitories, which might take the form of an addition to the Walker Memorial, whether attached to it or an entirely separate building, and as I see it your plan indicates what can be done either way. I believe that we should not encroach at present on the space west of the Walker Memorial, but that this space should be left either for dormitories according to the plan of two years ago, or for one larger building in place of the two indicated on the sketch.

If we are going to leave this space clear it will preclude the erection of two quadrangles of dormitories as laid out but would allow three rows of dormitories without extending beyond the western line of the Walker Memorial, and from what I can recollect of the old plan this would allow of the building of the main unit of dormitories as laid out on that plan. Please study this and see if I am correct.

As yet the Executive Committee has not decided whether it is going to be policy to build one, two or three rows of dormitories in the space laid out. My own objection to the layout for the four rows of dormitories is that it breaks into the middle space in a way which might turn out to be very objectionable later. If we get a plan for three that is unobjectionable, except from the standpoint of space occu-



W.B. 2.

6.23.23

ped, we can omit one or two rows as seems wise.

Assuming that we have our plan and are going to build only one dormitory of the eastern row at first, the question is what would be the difference in design between the southern unit which comes at the Amherst Street entrance and the northern unit near Tech Street. If there are no complications on designs it might be desirable to start with the southern unit as being nearer the other dormitories and the Walker Memorial.

This row of dormitories along Ames Street should be designed so that it may become a part of the first quadrangle or so that it may stand alone without the next three ever being built. This as I see it will be accomplished if all entrances are from the quadrangle side.

I have not yet seen your last sketch of the buildings but understand that Mr. Brown has it and I expect to go over this and all other data you have furnished early in the week, and hope soon therefore to be prepared to talk to you about the buildings themselves.

In the meantime remember that I want the building to be five stories and that at present I understand there is no architectural objection to five stories. You should study this point and express a definite opinion.

Yours truly,

Everett Morss,  
Treasurer.

EM-RDB



10 minutes  
1434

OFFICE OF THE TREASURER  
201 DEVONSHIRE ST., BOSTON

July 25, 1923.

Dr. S. W. Stratton,  
3028 N. Street, N. W.,  
Washington,  
D. C.

Dear Dr. Stratton:

DORMITORIES.

If my recollection is correct about the last Executive Committee meeting, the matter of dormitories was left to you and to me as a sub-committee to prepare plans and specifications and to obtain bids. When actual bids were obtained we were to refer them to the Committee for final action.

As you were to be out of town I agreed to go ahead with the matter for a while and to see how it shaped up.

After taking up the question of the Bemis construction with Mr. Main and with Stone & Webster I am satisfied that it will make a good building, though I am by no means sure of the economy of the construction. We do not have to worry about the economy if Mr. Bemis' company makes a satisfactory bid.

I am now convinced that we should have complete plans and specifications for the building drawn and ask for bids, but as I do not feel authorized to order final plans and specifications alone I am writing for your approval of such procedure, on the understanding that you are not likely to be in Boston again in the near future.

As soon as plans and specifications are ready I will get bids and submit them to the Executive Committee for final action, the idea being to build the middle unit of the three units directly on Ames Street.

Yesterday I had a conference with Messrs. Brown, Carlson and Ford, taking up the various points regarding the specifications which you went over with them.

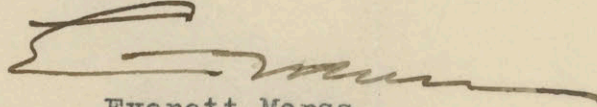
I have no doubt that I can get three members of the Executive Committee at most any time. In fact, unless you are going to be here shortly I propose to call a meeting of the Committee for the simple purpose of having them confirm my action as Treasurer in discharging the mortgage, a purely formal matter. Notices of the meeting will be sent to all members with the comment, except to the two men whom I am going to need, that no man need put himself out to come to the meeting.

Dr.S.W.S. 2.

7.25.23

I was very sorry to be away when you were here but do not see that the matter was serious provided you are willing to tell me to go ahead. Do you expect to get on here again before you sail?

Yours truly,

A handwritten signature in dark ink, appearing to read 'Everett Morss', written in a cursive style with a long horizontal flourish extending to the right.

Everett Morss,  
Treasurer.

EM-RDB

*Ex. Com*

*Dorm Com*

MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
CAMBRIDGE, MASS.

HORACE S. FORD, BURSAR  
D. L. RHIND, ASSISTANT BURSAR

December 26, 1923.

To the President and  
Executive Committee -

Gentlemen:

On March 2, 1923, the Joint Dormitory Committee appointed by the President unanimously recommended the adoption of a Constitution and By-laws covering Student Government in the Dormitories at M. I. T.

This Committee was composed of the following members:-

- Representing Alumni Association - Harry J. Carlson (Pres. A.A. 1922-23)
- " Dormitory Board - (L. F. Hamilton, Chm.  
(H. P. Talbot, Dean  
(H. S. Ford, Bursar
- " Dormitory Students - (A. K. Whittaker (elected by students)  
(H. S. Ferguson do  
( R. P. Shaw, Pres. Senior Class
- " Institute Committee- T. M. Taylor
- " Alumni (A. R. Brooks, 1st. Pres. of Student Dorm. Comm.  
( R. A. St. Laurent

This Joint Committee further <sup>unanimously</sup> recommended as follows:

- 1) That no organization, fraternal, or otherwise, be allowed to occupy, as living quarters, any portion of the Dormitory Buildings, or any other building on the Institute grounds, except in case of emergency -
- 2) That these organizations which now occupy as living quarters portions of the Dormitory Buildings (i. e. D K E and D T D) be informed that their presence in the Dormitory Buildings, under regulations and government, over which the Institute authorities and the Undergraduate Association have no control, is contrary to the purpose for which Dormitories are erected or are to be erected, and that such conditions are absolutely fatal to any system of student government which may be desired -

12/26/23

3) That such steps as can legally be taken toward the termination of the leases of those organizations be taken as soon as possible -

4) It is recommended, in view of Art. IX, Rule 4, incorporated in the Constitution of the Dormitory Committee, which specifically states that no women shall be allowed in the Dormitories, and in view of the fact that your Committee feels very strongly that a suitable reception room and accessories with a matron in charge should be a part of the Dormitory system, that action be taken to provide such a reception room and matron as soon as possible under existing conditions. It is further suggested that in case the ~~Dormitory~~ <sup>Fraternity</sup> Section nearest the river is vacated at any future period, the location and facilities of that section would be very desirable for a reception room and for Dormitory headquarters.

As the present leases to the D K E and D T D Fraternities expire on October 1, 1924, and under terms of the leases, notice must be given by either party on or before April 1, 1924, your Dormitory Board recommends:

- 1) That these leases be terminated Oct. 1, 1924 -
- 2) That notices be sent to these fraternities as soon as possible and in any event before April 1, 1924 -
- 3) That the two houses be merged with the present Dormitory System -
- 4) That a Common Room be provided, as shown on photostat of D K E - 1st floor plan attached.

A set of floor plans showing necessary plumbing and other changes and additions (in blue) are forwarded herewith - also an estimate of income and expense compared with present net income.

The Dormitory Board feels that the following benefits would be derived if the above recommendations are adopted:-

- 1) a better morale in the present Dormitory -
- 2) An increase in Dormitory accommodations  
(36-38 men)
- 3) Increased income from rentals -

12/26/23

- 4) Increased use of Walker Memorial and Dining Service -
- 5) Insures complete disciplinary control by Dean, Dormitory Board and Undergraduate Association over students living on M. I. T. grounds -
- 6) Permits the Dormitory Board to consistently refuse special accommodations in new dormitory units to other organizations, already sought for -
- 7) Removes any feeling of discrimination on part of other fraternities and organizations -

The Dormitory Board feels that this will work no great hardship on the two fraternities mentioned, if this plan is adopted in time to give ample notice, as both of these organizations are considering new facilities and have intimated that they would not be surprised to receive notice of termination of their leases.

At the time the building of these two houses was considered, it was felt that the inclusion of several fraternity houses among the dormitory units would result in rather closer relationships between men in the fraternities and in the dormitories. As far as can be ascertained, this relationship is in no wise changed for the better. On the contrary, certain awkward incidents of the past few years have demonstrated a considerable dissatisfaction with the present arrangement, as far as Student Government is concerned, as well as proving a source of considerable embarrassment to your Board.

Yours very truly,

THE DORMITORY BOARD

L. F. Hamilton Chairman

H. P. Jacob  
H. S. Ford

[encl 12/26/23]

ESTIMATE OF NET INCOME OF PROPOSED NEW DORMITORY UNITS

Compared with

Present Net Income from Fraternity Houses

<u>Present Income</u>	D K E	\$2,900.
	D T D	<u>2,700.</u>
TOTAL - full year		\$5,600.

Estimate of Income (if new plan is adopted)

Institute Year	D K E	\$4,120.
" "	D T D	<u>4,660.</u>
		\$8,780.
<u>Plus</u> - Summer Rentals		<u>1,800.</u>
		\$ 10,580.

Less - Additional Expense

2 Porters	\$2080.	
Laundry	250.	
Light	360.	
Repairs	500.	
Supplies	125.	<u>3,315.</u>
		\$7,265.

<u>Less</u>	Interest @ 5%	
	\$5000., Furniture, etc.	250.
	\$5000. Necessary changes	<u>250.</u> <u>500.</u>
		\$6,765.

NET INCREASE - - - \$1,165.

*H.S.R.*

Ex. Comm.  
13

MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
CAMBRIDGE, MASS.

HORACE S. FORD, BURSAR  
D. L. RHIND, ASSISTANT BURSAR

Forward Mr. Ford  
May 4, 1925.

Dr. S. W. Stratton, President,  
Massachusetts Institute of Technology,  
Cambridge, Mass.

Dear Dr. Stratton:

The undersigned, members of your Dormitory Board, desire to call to the attention of the President and the Executive Committee of the Corporation the extraordinary services of Professor Leicester F. Hamilton of the Department of Chemistry, in his capacity as Chairman of this Board.

Since his appointment to the Board two years ago, and particularly since he has been its Chairman, Professor Hamilton has not only evidenced the greatest interest in every phase of our Dormitory operation and development, but - better still - has been instrumental in bringing about a closer cooperation between the Undergraduate Dormitory Committee and the Board and in developing an increasing morale among the men that will provide a desired background and tradition for the years to come when a much larger proportion of our student body may be expected to be so housed.

This has been accomplished by painstaking attention to details and by giving up many hours, both in personal consultations with the occupants and the Dormitory Committee and in service outside the usual Institute hours.

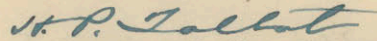

It is our feeling that this excellent work on his part - appreciated by ourselves, but generally not realized by others equally interested in the all-round development of our Dormitory System - should receive more than perfunctory recognition.



5/4/25

As these services are entirely outside the scope of his regular work as a teacher, and as the Board is appointed by the President and charged with the actual administration and operation of the Dormitories - being in this respect unlike service on regular Faculty Committees in which he takes a full share - the undersigned respectfully recommend that a vote of thanks be extended by the President and Executive Committee to Professor Hamilton for his unselfish and useful service as Chairman of the Dormitory Board and that an Honorarium of \$500.00 be granted him in recognition of the many hours that he has devoted to this most important feature in the extra-curriculum development of Technology.

Yours very truly,



Members of the Dormitory Board

HSF/W

ALUMNI ASSOCIATION of the MIT

June 4, 1926

To Members of Dormitory Committee:

Gorton James, Chairman

H. F. Bryant    T. B. Booth    H. B. Richmond  
H. A. Morss    S. C. Prescott    O. B. Denison

Herewith some suggested form letters to be sent to the alumni as a start in the Alumni Dormitory Fund campaign. Please read them and if possible draft a letter of your own to cover the ground in what seems to you the best way. Such letter might be sent either to Prof. James or the writer, or if you prefer bring it to the next meeting of the committee, to be held at the call of the chairman.

Cordially yours,

Orville B. Denison,  
Secretary-Treasurer



# GENERAL RADIO COMPANY

RADIO AND ELECTRICAL LABORATORY APPARATUS

THIRTY STATE STREET

CAMBRIDGE 39, MASSACHUSETTS

CABLE ADDRESS  
GENRADCO BOSTON  
BENTLEY'S CODE

June 7, 1926.

*Porter 1960*

Prof. Gorton James,  
15 Shepard St.,  
Cambridge, Mass.

Dear Prof. James:

I have gone over carefully your letters and Prof. Hamilton's story.

I have heard Hamilton tell his story twice and after reading it I feel just as he stated he did, - that it would be unwise to use it for general publication. I would like to qualify this somewhat.

My idea of the brochure would be to have it quite dignified and brief. If it were largely pictorial with just an introductory letter and a short article on the necessity of the dormitories and just what is proposed, I believe it would carry more weight, and certainly a lot more dignity, to the people who are in a position to give large amounts than would a very popular, breezy article. Hamilton intends his story to be a very popular and easy reading one. This is fine. It goes great when he tells it and might be used to a very decided advantage in the "Review". We could then get reprints as required. I do feel, however, that it would be quite out of place in the brochure.

It is almost impossible to criticize a letter already written. Certainly either of your letters could go out just as they are. On the other hand, you have asked for help in the matter and I am, accordingly giving you another letter taking the matter up from an entirely different angle.

I note that Denny said in his notice that went around to the Committee that it would be satisfactory for the members of the Committee to bring their letters with them to the next meeting. I understood from you that this was exactly what you did not want; that you wanted the letters sent to you so that you could get everything ready before the meeting. Perhaps it might be well to have Denny arrange for the next meeting and

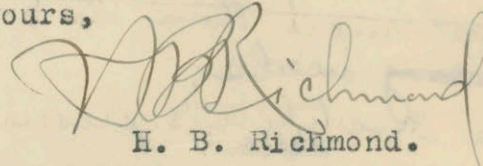
Prof. Gorton James.

June 7, 1927.

when arranging for it he could find out whether or not the members of the Committee had their letters ready.

With best regards, I am,

Cordially yours,

  
H. B. Richmond.

Enc.

HBR:W

*Over for  
notes made at  
Committee meeting*

Fellow Alumni

1 Technology proposes to finish the dormitory quadrangle started by the class of '93

2 It is significant that the Executive Committee of the Corporation has voted that additional dormitories are needed more than anything else at the Institute's ~~most pressing~~ needs.

of all the Institute's present needs that To meet <sup>these</sup> needs Hayden, President of the Alumni Ass has orgd + lev

3 As part of that movement (rest of TP Bryant)

4 Moss's 2<sup>nd</sup> TP  
3<sup>rd</sup> TP

4<sup>th</sup> TP 2<sup>nd</sup> sentence + Bryant's 4<sup>th</sup>

Bryant's 5<sup>th</sup>

HENRY A. MORSS  
201 DEVONSHIRE ST.  
BOSTON

June 8, 1926.

Professor Gorton James  
15 Shepard Street  
Cambridge, Mass.

Dear Mr. James:

Unfortunately I have delayed the game for the following reason. I received from Denison Professor Hamilton's story on Thursday last and took it to Marblehead with me. We moved to Marblehead that day and in the confusion of moving the story got mixed with some sheet music and it was only last night that I succeeded in finding it.

As regards the story I think part of it is very good and can be used to advantage, while some parts I would hardly like published. It is pretty hard to specify in a letter what parts I would use and think that this can be done better at a meeting.

Of the two letters sent by Denison I think the one addressed to Gentlemen and Ladies, while it needs some minor improvements is better than the other one. I think it could be used almost as written.

Before reading either of these letters I wrote a letter of my own to try to get my ideas clarified, and I am sending you a copy of my letter so that you can see what I had in mind on my own account. I do not think it is as good as the better of the other two letters, but perhaps it has one or two points which might be included in the letter to be sent out. I think at a committee meeting we can pretty nearly decide among all the letters which points should be included and get the letter ready.

Besides the contents of the letter I have been thinking of the form, and in the case of the copy of my letter I have set it up in a form which might serve. This is only my own idea and only a suggestion. I would not presume to say there was not a better way.

I have some more prints from the plates which I had made and I also have some photographs of the '93 dormitory, all of which are available if the committee decides any of them should be used.

It seems to me advisable to have another meeting pretty soon, for I think we are far enough along to decide several things. After Friday of this week I shall not be available for nearly two weeks because I am going away.

Yours truly,

*Henry A. Morss*  
Henry A. Morss

HAM-BD

June 9, 1926

Memo for Alumni Dormitory Fund Committee

Herewith another suggested letter for general circularization of the alumni. Don't forget to bring YOUR suggested letter to the meeting of the Committee at Walker Memorial Thursday evening, June 10th. O.B.D.

\* \* \* \* \*

Date

TO TECHNOLOGY ALUMNI

Just ten years ago the Institute moved across the Cahrls. The 'stute on Boylston Street knew no dormitories, the students "just roomed". Undesirable as this condition was it is worse in Cambridge as there are practically no decent rooms available near the Institute Buildings.

To make this condition just a bit more tolerable dormitories with a capacity of 240 were erected by the Corporation. Plans were prepared for a dormitory quadrangle of seven units, each unit to house eighty students. Although funds were not available <sup>to build</sup> this unit it was hoped that such funds might become available in the not too distant future.

The Great War came. Our whole economic life was changed. Instead of having funds available it became necessary to raise an Endowment Fund. As this fund is so recent it seems impractical to attempt a similar campaign for dormitories. Meanwhile students have suffered because of inadequate housing. In 1925 the Class of '93 came to the rescue and built the first of the seven units desired. The Corporation has just voted that the most pressing need of the Institute is dormitories. President Hayden of the Alumni Association has urged that the work be gone ahead with at once.

Perhaps there are other classes that will want to give a unit as did '93. It is rather doubtful if the whole quadrangle could be completed in this manner and assistance must be obtained elsewhere. Can you not aid in interesting persons who might care to assist Technology? As the units may be named by the donors memorial units might fittingly be given.

Your suggestions on the enclosed card would be of material assistance.

\* \* \* \* \*

Herewith another suggested letter for general circulation of the Alumni. Don't forget to bring YOUR suggested letter to the meeting of the Committee at Walker Memorial Thursday evening, June 16th, 8 P.M.

\*\*\*\*\*

Date

TO TECHNOLOGY ALIEN

Just ten years ago the Institute moved across the Campus. The 'status

on Boylston Street may no longer be the students' 'home'. Under-

standing as this condition was it is worse in Cambridge and the pres-

tially no decent rooms available near the Institute. Plans were prepared for

To make this condition just a bit more tolerable by building with a

capacity of 240 were erected by the Corporation. Plans were prepared for

a dormitory quadrangle of seven wings, each unit to house eighty students.

Alumni funds were not available, this unit it was hoped that such funds

might be available in the not too distant future.

Our whole economic life was changed by the Great War. As

having funds available it became necessary to raise an amount.

this fund is to be used to erect a similar campaign

for dormitory. The students have anticipated the need of inadequate

housing. In 1923 the class of '23 came to the Institute and built the first

of the seven wings desired. The Corporation has decided that the most

pressing need of the Institute is dormitories. President Hayden of the

Alumni Association urged that the work be gone ahead with at once.

Perhaps there are other classes that will want to give a unit as did

'03. It is rather doubtful if the whole quadrangle could be completed in

this manner and assistance must be obtained elsewhere. Can you not aid

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may be named by the donors memorial units might fittingly be given.

Your suggestions on the enclosed card would be of material assistance.

\*\*\*\*\*

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 2.52 \\
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1995	
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1957-19	65
38	33
1995	32



# Suggested letter

[ca. 6/10/26]

Just ten years ago the Institute moved across the Charles. The 'Stute on Boylston Street knew no dormitories, the students "just roomed". Undesirable as this condition was it is worse in Cambridge as there are practically no decent rooms available near the Institute buildings.

To make this condition just a bit more tolerable dormitories with a capacity of <sup>crowd up.</sup> (240) were erected by the Corporation. Plans were <sup>also</sup> prepared for a dormitory quadrangle of seven units, each unit to house eighty students. Although funds were not available to build these units it was hoped that such funds might become available in the not too distant future.

The Great War came. Our whole economic life was changed. Instead of having funds available it became necessary to raise an Endowment Fund. As this fund is so redent it seems impractical to attempt a similar campaign for dormitories. Meanwhile the students have suffered because of inadequate housing. In 1923 the Class of '93 came to the rescue and built the first of the seven units desired. The Corporation has just voted that the most pressing need of the Institute is dormitories. President Hayden of the Alumni Association has urged that the work be gone ahead with at once.

Perhaps there are other classes that will want to give a unit as did '93. It is rather doubtful if the whole quadrangle could be completed in this manner and assistance must be obtained elsewhere. Can you not aid in interesting persons who might care to assist Technology? As the units may be named by the donors memorial units might fittingly be given.

Your suggestions on the enclosed card would be of material assistance.

Massachusetts Institute of Technology

Alumni Dormitory Fund Committee

To Former Students and Friends of Technology

Greeting:- The corporation has decided that Technology needs dormitories more than any other one thing. Some of us have thought so for many years, but it has remained for Charles Hayden, while recently President of the Alumni Association to organize and launch a movement to meet that need.

As a part of that movement we seek to inform every loyal Technology man and every friend of Technology of the existing conditions, and of what is proposed to meet them. This latter is not a request for your money in particular, but it is a request for your cooperation in securing the money needed.

The class of '93 has given a dormitory and six more double units, costing nearly \$200,000 each, are required to complete that quadrangle with room for more. Other classes will act in a similar manner and various groups of classes will participate jointly.

In addition we need help from outside, and this can be had only through your assistance in either directly interesting individuals of means, or by pointing out to this committee such men as might properly be approached.

Will you cooperate with us and how?

Please reply stating what you will do or suggesting names of possible contributors. We will gladly furnish details and active support.

The Dormitory Committee

Gorton James - Chairman	
Henry F. Bryant	T. B. Booth
Henry A. Morss	H. B. Richmond
S. C. Prescott	O. B. Denison

Confidentially to Technology Alumni

Date

Fellow Alumni:

Greetings! The M. I. T. Corporation has decided to build more dormitories, hoping to complete the quadrangle started by the "'93" dormitory, which you will remember was a gift from the Class of 1893 at its Thirtieth Anniversary.

This is splendid news for us alumni and many of us will want to have a share in making this possible. No regular drive is planned, but already a few of the classes are desirous of providing organized assistance.

From and through the efforts of loyal alumni much can be accomplished, it seems to the committee. Accordingly a card is enclosed herewith on which an opportunity is given to supply the committee with names of prospective donors to this worthy cause.

There would seem to be three general classifications for those other than alumni who might be expected to be interested:

- (1) Leaders of industry employing Tech graduates.
- (2) Parents of present and prospective students.
- (3) Public-spirited individuals interested in education.

Let us all, therefore, put our shoulders to the wheel and quietly but effectively aid our Alma Mater in her plans to at least double the present dormitory capacity of 300.

The Dormitory Committee

Gorton James, Chairman	
Henry F. Bryant	T. B. Booth
Henry A. Morss	H. B. Richmond
S. C. Prescott	O. B. Denison

(enclosed card)

M. I. T.

Names of persons who might be interested, with addresses where convenient

(space)

I am willing to personally help in presenting the matter.

Signature \_\_\_\_\_ Address \_\_\_\_\_

[ca. 6/10/26]

Confidential letter to Technology Alumni

Date

*Fellow Alumni?*

Gentlemen and Ladies:

(1)

*Technology proposes*  
Tech is going to finish the dormitory quad-  
rangle started by the Class of '93. ✓

The dormitory committee wants your help, as an alumnus, but it is not going to ask you for money. Your class may decide to give part of a unit, in which case you will want to participate in the class gift. Only a few of the classes so far, however, have expressed a desire to do this. Otherwise there will be no alumni drive.

But Tech wants your help. More dormitories are needed as you know. The Executive Committee of the Corporation has voted that dormitories are the most urgent need of the Institute today. It is the best opportunity this great educational institution can offer to perpetuate the names of those who contribute to the advancement of science. A half dozen names will stand through the ages, known to rising generations as having been identified with the beginnings of scientific education on its modern scale.

What person of means is there in your neighborhood who so strongly believes in the type of training given at the Massachusetts Institute of Technology that he would like to take this opportunity to perpetuate his family's name on the Technology campus?

Your suggestions on the enclosed card would really help.

The Dormitory Committee

- Gorton James, Chairman
- Henry F. Bryant    T. B. Booth
- Henry A. Morss    H. B. Richmond
- S. C. Prescott    O. B. Denison

\_\_\_\_\_ (enclosed card)

M. I. T.

Names of persons who might be interested, with addresses where convenient

(space)

Can you personally help in presenting the matter?    Yes    No

Signature \_\_\_\_\_ Address \_\_\_\_\_

Technology <sup>is going to have more</sup> ~~needs~~ Dormitories!

Wonderfully equipped to teach Engineering, she is not <sup>so well</sup> equipped to take care of the students. This fact has two aspects: First, the students must live all over Cambridge, Boston and the suburbs. The Institute has to maintain an expensive service under the direction of the Technology Christian Association to inspect and approve of the homes into which the students go. The students miss the university life; Second, while Technology is doing good work in giving the men an engineering education, much more can be done in fitting them for the contacts of life. The university campus contact is an important element.

Those classes that wish to donate dormitories or stairway units may do so and have their class numerals on the dormitories. It is hoped that at least some classes will join in groups to give complete dormitory units.

The Technology local clubs are being organized to seek gifts toward the completion of the dormitory quadrangle. There is not going to be any alumni drive but it is hoped that every alumnus will remember the need of the Institute and <sup>seek</sup> ~~keep their eyes open~~ ~~for~~ friends of the Institute.

Litchfield

Henry M Beane - Bachelor ~~book~~  
(Sloan) ← in office of

Galen Stone

Adams

Dillon

Baker Hartford

Holcomb Washington

fat man Cincinnati

Allan Gould Cleveland

The Institute has to maintain an expensive service under the direction of the Technology Christian Association to inspect and approve of the homes into which the students go. The students miss the university life; second, while Technology is doing good work in giving the men an engineering education, much more can be done in fitting them for the contacts of life. The university campus contact is an important element.

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The Technology local clubs are being organized to seek gifts toward the completion of the dormitory quadrangle. There is not going to be any annual drive but it is hoped that every alumnus will remember the need of the Institute and keep their eyes open for friends of the Institute.

General Notice to Alumni

This is to announce to you that

M. I. T. is going to have dormitories to house the students who now have to live in boarding houses.

The class of 1893 has given one dormitory unit (two stairways) out of a group planned for the

campus quadrangle back of Walker. ~~This~~ <sup>It is</sup> committee has been appointed ~~by you~~ <sup>by your president, Mr. Hayles,</sup>

~~going to~~ raise the necessary funds ~~to complete~~

that quadrangle.

~~We hope that~~ Some ~~the~~ <sup>are planning to</sup> classes ~~will~~ give, or will join with <sup>groups of</sup> ~~the~~ classes to give, either dormitory units or stairways (two stairways in a dormitory unit).

If ~~the~~ <sup>more</sup> classes want ~~their~~ their class numerals over the doors of ~~of an~~ ~~the~~ a dormitory they should so signify at their reunion this June so that the space can be reserved.

~~We~~ <sup>your committee is</sup> are going to need the help of Tech men in every city, not to give money but to find the friends of M. I. T.

Will you please, ~~but do you take the~~ ~~first step~~ do the first necessary thing towards helping this campaign and send the names (and addresses if convenient) of persons ~~who~~ <sup>who</sup> you think would be able ~~to help~~ <sup>to help</sup> ~~in this necessary~~ <sup>to help provide</sup>

June 11, 1926.

To the Members of the Dormitory Fund Committee:

I have gone over the letters submitted at the meeting last evening and have tried to combine them in a single letter. This letter is enclosed.

In order to make it easier to comment on I have double spaced the letter and numbered each line. Will you please send your criticisms, as soon as possible, to Prof. Gorton James, 15 Shepard Street, Cambridge.

With the exception of some very minor suggestions I have not made any changes in the notes placed beside the photographs on Page 3 of Mr. Morss' letter. When you send your criticisms of the letter to Prof. James will you please comment on the following substitution for the one used in Mr. Morss' letter:

Original notation. "The name of any class or person providing for one or more units would doubtless be used".  
Suggested substitution. "As a unit may be named by its donor memorial units might fittingly be given".

Yours very truly,

  
H. B. Richmond.

Enc.

HBR:W



June 11, 1926.

To the Members of the Dormitory Fund Committee:

I have gone over the letters submitted at the meeting last evening and have tried to combine them in a single letter. This letter is enclosed.

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Original notation. "The name of any class or person providing for one or more units would doubtless be used".  
Suggested substitution. "As a unit may be named by its donor memorial units might fittingly be given".

Yours very truly,

  
H. B. Richmond.

Enc.

HBR:W

*I am returning your letters also.*  
*HBR*

June 11, 1926.

Fellow Alumni,

*Preparatory  
work on first letter*

1. Technology proposes to finish the dormitory quadrangle  
2. started by the Class of '93.

3. It is significant that the Executive Committee of the  
4. Corporation recently voted that additional dormitories were the  
5. most pressing of all Institute needs. A movement to meet this  
6. need has been organized by Charles Hayden, President of the  
7. Alumni Association.

8. As a part of that movement we seek to inform every  
9. loyal Technology man and every friend of Technology of the  
10. existing conditions, and of what is proposed to meet them.  
11. This letter is not a request for your money in particular, but  
12. it is a request for your cooperation in securing the money  
13. needed.

14. The Institute now has dormitories which accommodate  
15. about three hundred students and more dormitories should be  
16. built so that a total of about eight hundred men may be accommo-  
17. dated. The present plan is to build a group of dormitories  
18. consisting of seven sections, with two entries each, in the form  
19. of a quadrangle <sup>as shown above,</sup> open on one end. Of this group the middle sec-  
20. tion on the right known as the '93 dormitory has been built and  
21. is now occupied.

22. Each section will cost approximately \$200,000 and  
23. accommodate about eighty students. At this cost a simple build-  
24. ing, finished in light brick, corresponding to the finish of the  
25. inside courts of the main educational buildings, with suitable  
26. student quarters fully equipped for occupancy, can be built.

27. The receipts from the present dormitories have a  
28. little more than paid for their operation and maintenance,  
29. so if funds can be supplied for building the proposed new  
30. dormitories, they will not be a burden on the finances of  
31. Technology, but actually will provide a small income.

32. It is not proposed to raise these funds entirely  
33. among the alumni, although those who are able <sup>will want to</sup> ~~should~~ sub-  
34. scribe. In addition we need help from outside, and this can  
35. be had only through your assistance <sup>in</sup> either directly in-  
36. teresting individuals of means, or <sup>by</sup> pointing out to this  
37. committee such men as might properly be approached.

38. Already we have received a check for \$1,000 from  
39. one alumnus and a promise of \$100,000 from another, provided  
40. the total amount necessary is obtained.

41. Will you cooperate with us and how?

42. Please reply stating what you will do or suggesting  
43. names of possible contributors. We will gladly furnish details  
44. and active support.

The Dormitory Fund Committee

Gorton James,  
Chairman.

June 11, 1926.

Fellow Alumni,

1. Technology proposes to finish the dormitory quadrangle  
2. started by the Class of '93.

3. It is significant that the Executive Committee of the  
4. Corporation recently voted that additional dormitories were the  
5. most pressing of all Institute needs. A movement to meet this  
6. need has been organized by Charles Hayden, President of the  
7. Alumni Association, *who has given it a magnificent start by*  
8. *a pledge of \$100,000.* As a part of that movement we seek to inform every

9. loyal Technology man and every friend of Technology of the  
10. existing conditions, and of what is proposed to meet them.  
11. This letter is not a request for your money in particular, but  
12. it is a request for your cooperation in securing the money  
13. needed.

14. The Institute now has dormitories which accommodate  
15. about three hundred students and more dormitories should be  
16. built so that a total of about eight hundred men may be accommo-  
17. dated. The present plan is to build a group of dormitories  
18. consisting of seven sections, with two entries each, in the form  
19. of a quadrangle open on one end. Of this group the middle sec-  
20. tion on the right known as the '93 dormitory has been built and  
21. is now occupied.

22. Each section will cost approximately \$200,000 and  
23. accommodate about eighty students. At this cost a simple build-  
24. ing, finished in light brick, corresponding to the finish of the  
25. inside courts of the main educational buildings, with suitable  
26. student quarters fully equipped for occupancy, can be built.

27.           The receipts from the present dormitories have a  
28. little more than paid for their operation and maintenance,  
29. so if funds can be supplied for building the proposed new  
30. dormitories, they will not be a burden on the finances of  
31. Technology, but actually will provide a small income.

32.           It is not proposed to raise these funds entirely  
33. among the alumni, although those who are able should sub-  
34. scribe. In addition we need help from outside, and this can  
35. be had only through your assistance in either directly in-  
36. teresting individuals of means, or by pointing out to this  
37. committee such men as might properly be approached.

38.           Already we have received a check for \$1,000 from  
39. one alumnus and a promise of \$100,000 from another, provided  
40. the total amount necessary is obtained.

41.           Will you cooperate with us and how?

42.           Please reply stating what you will do or suggesting  
43. names of possible contributors. We will gladly furnish details  
44. and active support.

The Dormitory Fund Committee

Gorton James,  
Chairman.

Jan 13 24

Mr. James

Please note comments. What is your conclusion with this

HFB

June 11, 1926.

Fellow Alumni,

1. ~~Technology proposes to finish the dormitory quadrangle~~  
2. ~~started by the Class of '93.~~

I don't agree with HFB

3. ~~It is significant that~~ the Executive Committee of the  
4. Corporation recently voted that additional dormitories were the  
5. most pressing of all Institute needs. ~~A movement to meet this~~  
6. need has been organized by Charles Hayden, President of the  
7. Alumni Association.

with the result that

8. As a part of that movement we seek to inform every  
9. loyal Technology man and every friend of Technology of the  
10. existing ~~deficiencies~~ and of what is proposed to meet them.

11. This letter is not a request for your money in particular, but  
12. it is a request for your cooperation in securing the money which is  
13. needed.

14. The Institute now has dormitories which accommodate  
15. about three hundred students and more dormitories should be  
16. built so that a total of about eight hundred men may be accommo-  
17. dated. The present plan is to build a group of dormitories  
18. consisting of seven sections, with two entries each, in the form  
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21. is now occupied.

22. Each section will cost approximately \$200,000 and  
23. accommodate about eighty students. At this cost a simple build-  
24. ing finished in light brick, corresponding to the finish of the  
25. inside courts of the main educational buildings, with suitable  
26. student quarters fully equipped for occupancy, <sup>WL</sup> can be built

27. The receipts from the present dormitories have a  
28. little more than paid for their operation and maintenance,  
29. so if funds can be supplied for building the proposed new  
30. dormitories, they will not be a burden on the finances of  
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33. among the alumni, although those who are able should sub-  
34. scribe. In addition we need help from outside, and this can  
35. be had only through your assistance <sup>by</sup> ~~in~~ either directly in-  
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37. committee such men as might properly be approached.

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39. one alumnus and a promise of \$100,000 from another, provided  
40. the total amount necessary is obtained.

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42. Please reply stating what you will do or suggesting  
43. names of possible contributors. We will gladly furnish details  
44. and active support.

The Dormitory Fund Committee

Gorton James,  
Chairman.

address

FREDERICK L. EMERY  
THOMAS B. BOOTH  
LAURENCE A. JANNEY  
LUCIUS E. VARNEY  
IRVING U. TOWNSEND  
EDWARD H. PALMER  
EDWARD G. CURTIS  
MANVEL WHITTEMORE  
OSGODD H. DOWELL  
EVERETT S. EMERY  
LOUIS A. JONES  
PRESTON UPHAM  
LAWRENCE G. MILLER  
AMASA M. HOLCOMBE  
ROLAND C. REHM  
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HENRY M. WEIDNER  
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MAURICE B. LANDERS  
PHILIP E. SIGGERS  
IRVING U. TOWNSEND, JR.  
ALVA D. ADAMS  
NICHOL M. SANDOE  
SYDNEY E. TAFT  
CHARLES F. MILLER, JR.  
ROBERT W. WILSON

# EMERY, BOOTH, JANNEY & VARNEY

COUNSELLORS AT LAW

50 CONGRESS ST.

BOSTON

TELEPHONE MAIN 5161

NEW YORK  
149 BROADWAY

CHICAGO  
10 SOUTH LA SALLE ST.

WASHINGTON  
WASHINGTON LOAN & TRUST BLDG.

CABLE  
EMBOJAVA  
WESTERN UNION CODE

June 14, 1926.

Prof. Gorton James,  
15 Shepard Street,  
Cambridge, Mass.

Dear Professor James:

I have Mr. Richmond's circular letter of June 11th, enclosing the proposed letter to the alumni. I may go out of town tonight and am likely to have no further opportunity to look it over until the end of the week, so I am writing a very hasty and haphazard running comment on it. Some of my suggestions quite likely will not hold water. They are simply offered for whatever they are worth.

Line 10, the phrase "existing conditions". The letter really does not tell much about existing conditions, but only about the proposed plan. It would seem to mean the same thing if, <sup>for</sup> in line 10, were simply substituted "proposed plan" or something like that. Might it not be well to express the thought that we propose to send to the alumni a further communication telling more in detail of the existing conditions?

The first sentence of paragraph, lines 14 to 21, strikes me as not very forcible. Would it not be better to say something like the following:

The Institute now has dormitories which accommodate about 300 students. The serious pressure for dormitory accommodations can only be relieved by increasing the dormitory capacity so that a total of about 800 men may be accommodated.



June 14, 1926.

Line 21, the last clause "but actually will provide a small income". This struck me as a good point at the time I heard it, but yesterday I heard a man hold forth on the proposition that if the dormitories provided an income of 3% <sup>or more</sup> and (as he asserted on the authority of Jimmie Monroe) that the average return from endowment fund investment was only about 4%, or a trifle under 4%, then the Institute itself ought to put some of this endowment investment into its dormitories. The inference was that the Finance Committee was hard-boiled and trying to sand-bag the alumni into giving these dormitories. I do not know that this has any force but I pass it on to you.

I wonder whether paragraph, lines 32 to 37, should not be a little more emphatic in pointing out the type of outsiders whom they might suggest to us. That is to say, individuals in their community, or their profession or lines of business, whom they may know either personally or by reputation, such as the leaders in industries dependent more or less on efficient technical education in supplying recruits for their organization, or persons of possible benevolent instinct in sympathy with the aims of educational policies of Technology, etc.

I do not know whether you approve of emphasizing words by italics, but, if so, the phrase "most pressing", line 5, and "cooperation", line 10, if italicized would bring out the meaning of the letter a little more definitely.

Memo has often spoken of 1919

June 14, 1926.

The phrase "can be built", line 26, would strike me better if transferred to a position following "simple building", lines 23-24.

I am sorry that time does not permit me to make my comment less general as well as to make it more helpful.

Very truly yours,

J. B. Booth

TBB-H

I do not recall the picture captions. I think either there or elsewhere <sup>it</sup> should be clear that we look for the grouping of two or more classes to provide some of the units. That may be clearer as it now is.

June 16, 1926.

Fellow Alumni;

1. Dormitories, fully as much as increased classroom  
2. facilities, were among the many advantages Technology obtained  
3. by moving across the Charles just ten years ago.

4. To be sure, the first unit housed only 240 students,  
5. but plans were prepared for an additional quadrangle of seven  
6. units, each unit to house 80 men. Although funds were not then  
7. available it was hoped that construction might be started in  
8. the not too distant future.

9. The Great War came. Our whole economic life changed.  
10. Instead of dormitory funds becoming available it became necessary  
11. to raise an Endowment Fund. Meanwhile inadequate student hous-  
12. ing has existed. To help relieve this situation the Class of  
13. '93 has already contributed one unit. This unit has been built  
14. and is now occupied.

15. The Executive Committee of the Corporation recently  
16. voted that additional dormitories were the most pressing of  
17. all Institute needs. A movement to meet this need has been  
18. organized by Charles Hayden, President of the Alumni Association.

19. *(over)* ~~While it is hoped that other classes, or groups of~~  
*who has given it a magnificent start by a pledge of 100,000*  
*be active in following*  
20. ~~classes, will want to follow~~ the example of '93 it is ~~rather~~  
*hardly*  
21. ~~doubtful~~ if the whole quadrangle ~~could~~ be completed in this  
*to be hoped that* *will not*  
22. manner. Thus, in addition we need help from outside and this  
*to gifts from classes,*  
23. can be had only through your assistance ~~in~~ either *by* directly in-  
24. teresting individuals of means, or *by* pointing out to this  
25. committee such men as might be properly approached.

26. *Your suggestions on the enclosed card would be of great assistance*  
27. *Will you not aid the Institute by promptly returning it.*

*other than Technology men.  
This is one of the most important  
services you can render to M.I.T.  
in stirring up class interest  
and by*

- 26. Please reply stating what you will do, or suggesting
- 27. names of possible contributors. We will gladly furnish
- 28. details and active support.

The Dormitory Fund Committee,

Gorton James,  
Chairman.

Card to be inserted loose

Dormitory Fund Committee

*M. J. T.  
Cambridge A, Mass*

3. Do you wish your class to be represented in this fund?

7. Will you send us ~~on this sheet~~ the names of possible contributors  
in your community or in your profession

2. Can you suggest best method of approach?

Signed \_\_\_\_\_

Newport R.I. June 17. 1926

Dear Prof James

Please pardon this letter in pencil, but I am on my boat where writing facilities are not of the best, and this is much easier than writing in ink.

I agree heartily with Mr Richmond's suggested change in caption for the picture.

The letter will serve very well except for one important change from present bad English. I suggest a few other minor corrections

Line 9. "the" at the end of the line might well be omitted

Line 16 I think the word "men" might be omitted

Line 20 It seems to me that it would be a stronger statement if the word "already" were inserted between "has" and "been" so the sentence would read, "Of this group the middle section known as the '93 dormitory has already been built and is now occupied."

Lines 29 and 30 Bad English. I wrote it and Mr Richmond has not noticed how bad it is. "They" in line 30 refers back to "friends" in line 29. What we are trying to say is that the dormitories will not be a burden and this sentence as I wrote it says the funds will not be a burden

I suggest "so when the proposed new dormitories are built they will not be a burden etc"

Line 35 Personally I should omit "either". I think the sentence would read more smoothly

Prof James 2

6/17/26

Certainly Mr Richmond has done a good job on a mean proposition which was handed to him.

If, when you have the letter as nearly right as our various suggestions can make it, Dennis will take it to Mr Lewis at my factory I think our printing department can set it up promptly so that a proof may be submitted to Hayden and the members of the Committee so that we may see how it will look. Of course further changes can be made after we see the proof, if necessary.

I expect to be back in my office on June 24.

A letter directed to New York Yacht Club Newport R.I. would probably catch me here Monday evening June 21. It do not mean for you to acknowledge this, but only a chance to reach me if there were anything important.

Sincerely yours

Henry A. Moss

Prof Gorton James  
15 Shipard St  
Cambridge  
Mass

P. S.

For directions for checks and communications I suggest:

Checks should be made payable to the Massachusetts Institute of Technology

Communications should be addressed to O. B. Denison, Massachusetts Institute of Technology  
Cambridge Mass

June 17, 1926.

Fellow Alumni:

Technology proposes to finish the dormitory quadrangle started by the Class of '93.

It is significant that the Executive Committee of the Corporation recently voted that additional dormitories were the most pressing of all Institute needs. A movement to meet this need has been organized by Charles Hayden, President of the Alumni Association, who has given it a magnificent start by a pledge of \$100,000.

AS a part of that movement we seek to inform every loyal Technology man and every friend of Technology of the existing conditions, and <sup>how it</sup> ~~of what~~ is proposed to meet them. This letter is not a request for your money in particular, but it is a request for your cooperation in securing the money needed.

The Institute now has dormitories which accommodate about three hundred students and more dormitories should be built so that a total of about eight hundred men may be accommodated. The present plan is to build

[6/17/26]

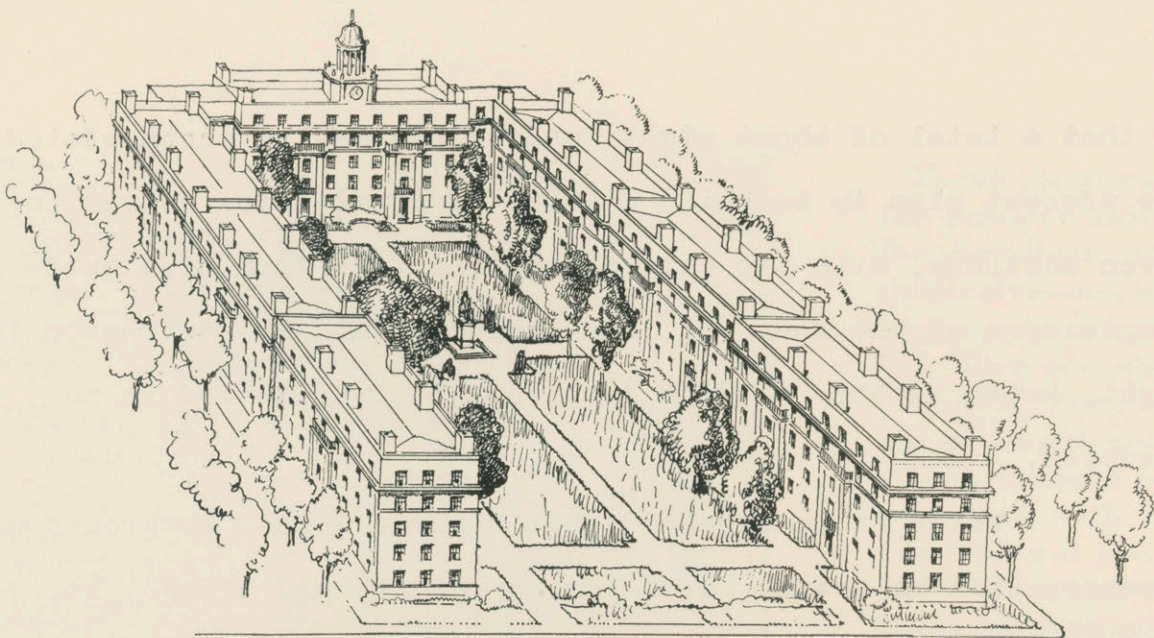
a group of dormitories consisting of seven sections, with two entries each, in the form of a quadrangle open on one end. Of this group the middle section on the right known as the '93 dormitory has been built and is now occupied.

While it is expected that other classes, or groups of classes, will be active in following the example of '93, it is hardly to be hoped that the whole quadrangle will be completed in this manner. <sup>u</sup>This, in addition to gifts from classes, we need help from outside and this can be had only through your assistance either by directly interesting individuals of means, or by pointing out to this committee such men as might be properly approached. Your suggestions on the enclosed card would be of material assistance. Will you not aid the Institute by promptly returning it?

The Dormitory Fund Committee,

Chairman.





Proposed Group of Dormitories of the  
Massachusetts Institute of Technology  
CAMBRIDGE, MASS.

June 26, 1926

Fellow Alumni:

Technology proposes to finish the dormitory quadrangle started by the Class of '93.

It is significant that the Executive Committee of the Corporation recently voted that additional dormitories were the most pressing of all Institute needs. A movement to meet this need has been organized by Charles Hayden, President of the Alumni Association, who has given it a magnificent start by a pledge of \$100,000.

As a part of that movement we seek to inform every loyal Technology man and every friend of Technology of the existing conditions, and how it is proposed to meet them. This letter is not a request for your money in particular, but it is a request for your cooperation in securing the money needed.

The Institute now has dormitories which accommodate about three hundred students and more dormitories should be built

so that a total of about eight hundred men may be accommodated. The present plan is to build a group of dormitories consisting of seven sections, with two entries each, in the form of a quadrangle open on one end. Of this group the middle section on the right, known as the '93 dormitory, has been built and is now occupied.

While it is expected that other classes, or groups of classes, will be active in following the example of '93, it is hardly to be hoped that the whole quadrangle will be completed in this manner. Thus in addition to gifts from classes, we need help from outside, and this can be had only through your assistance either by directly interesting individuals of means, or by pointing out to this committee such men as might be properly approached.

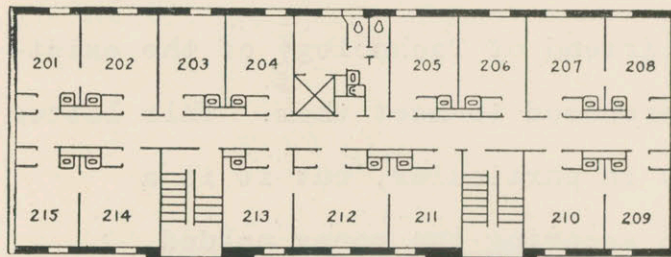
Your suggestions on the enclosed card would be of material assistance. Will you not aid the Institute by promptly returning it?

The Dormitory Fund Committee,

Checks should be made payable to  
Massachusetts Institute of Technology

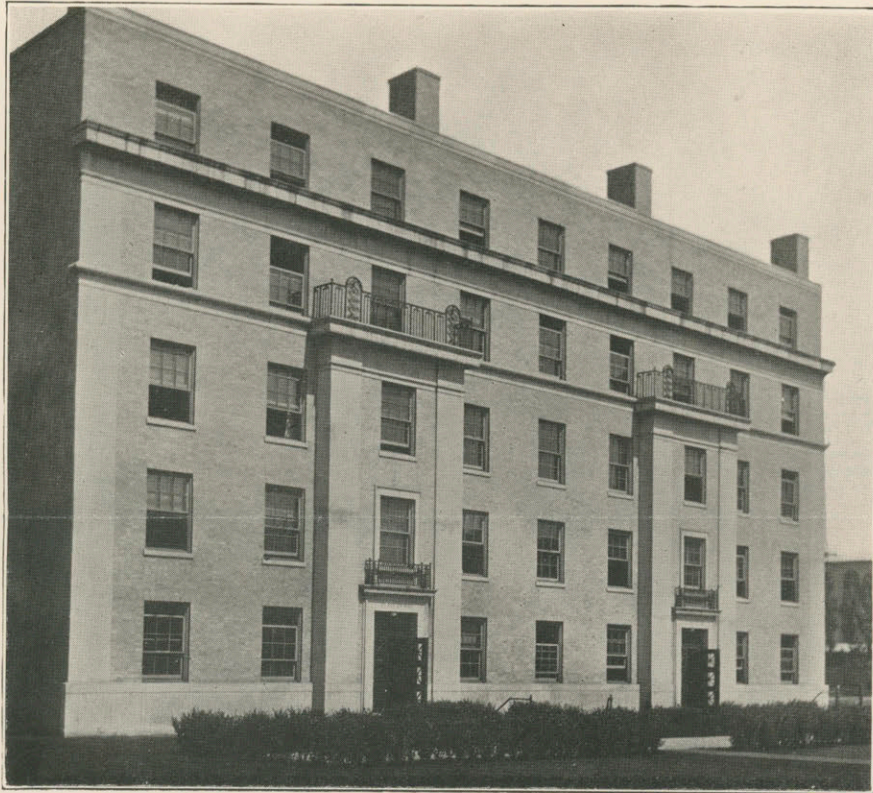
Address correspondence to  
O. B. Denison  
Mass. Inst. Tech.  
Cambridge A, Mass.

*Gorton James*  
Chairman



(NEW) NINETY-THREE  
TYPICAL FLOOR PLAN

The Dormitory Fund Committee  
Gorton James '10, Chairman  
Henry F. Bryant '87  
Henry A. Morss '93  
S. C. Prescott '94  
T. B. Booth '95  
H. B. Richmond '14  
O. B. Denison '11, Sec.



These pictures of the present unit of the dormitory quadrangle give some idea of the type of building. They also show the simplicity of the proposed group which, although harmonizing with the educational group and Walker Memorial, can be constructed at reasonable cost.

Each stairway or half section, of which there are 12 to be built, will cost about \$100,000 to erect and furnish.

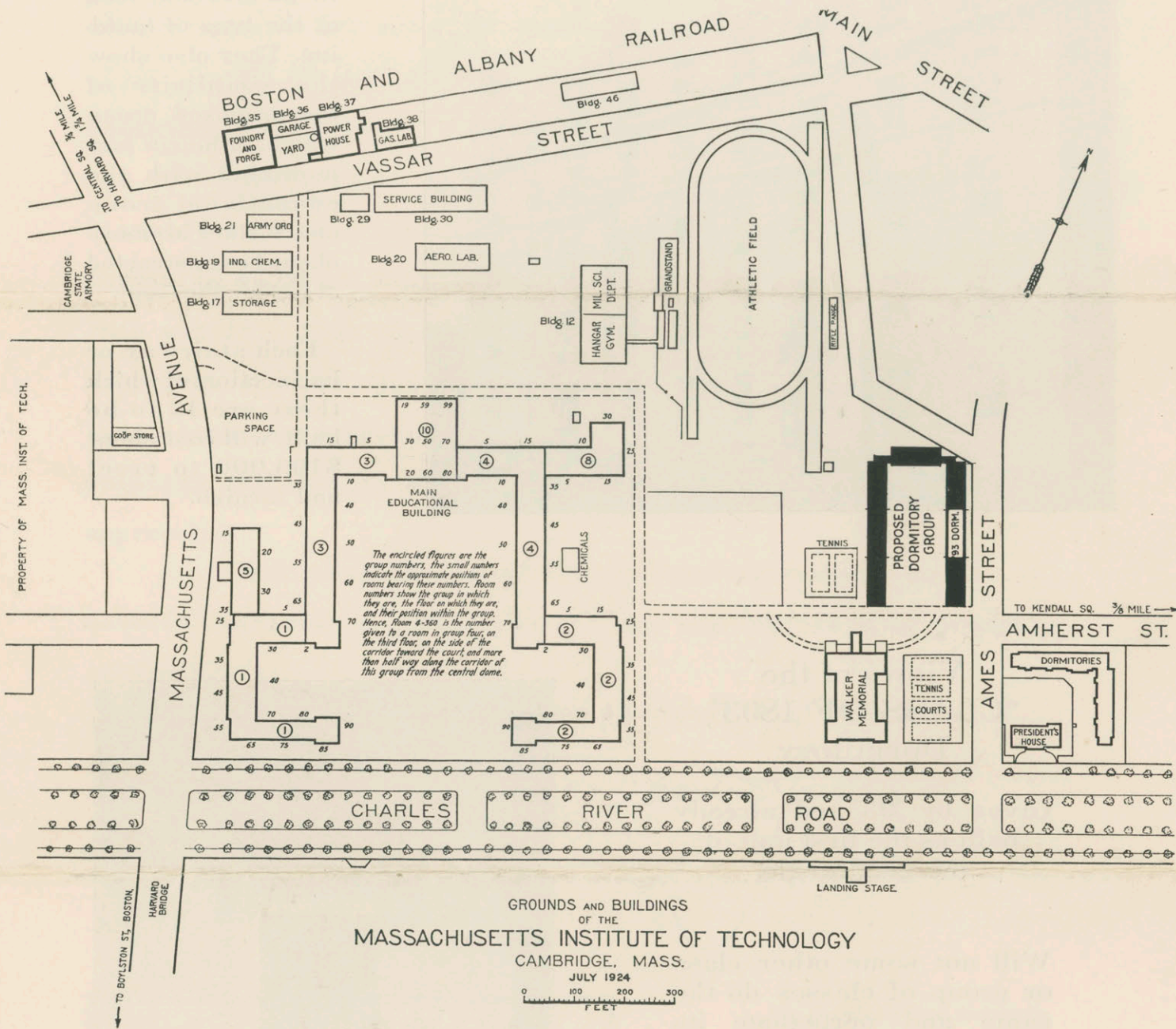
### Views of the "CLASS OF 1893" Dormitory

Given by '93 and already built as the first unit of the quadrangle.

Will not some other class or group of classes do the same and perpetuate its name on the dormitory?

As a unit may be named by its donor, memorial units might fittingly be given.





[cc. June 1926]

Dormitory Fund Committee  
M. I. T.  
Cambridge A, Mass.

Will you send us the names of possible contributions in your community or in your profession?

Can you suggest best method of approach?

Do you wish your class to be represented in this fund?

Signed \_\_\_\_\_