

CHARLES J. CONNICK : DESIGNER AND WORKER IN STAINED AND  
LEADED GLASS : NINE HARCOURT STREET, BOSTON, MASSACHUSETTS

City or Town Cambridge, State Mass. No. 2572  
Date of Begin work June 26, 1944.  
Church Harvard University. Memorial Hall. Complete work in 7  
Donor and Arrangements with Mr. Parkhurst and Cecil A. Roberts. weeks. (8/14  
Address Mr. Brand, head of Maintenance Dept., 917 Memorial Dr. Kir. 7600 arranged  
for scaffolding. Quality of Glass \$900.00 - 789.71  
Architect \_\_\_\_\_  
Denomination and Minister \_\_\_\_\_  
Footage \_\_\_\_\_ sight Sizes, full \_\_\_\_\_  
Ventilators \_\_\_\_\_ Set by \_\_\_\_\_  
Position in Church \_\_\_\_\_  
Height from floor \_\_\_\_\_ Protec- Groove Stone  
tion Glass Rabbet Wood  
Points of compass \_\_\_\_\_  
Quality of light \_\_\_\_\_  
Inscription \_\_\_\_\_  
Design wanted \_\_\_\_\_ Staging \_\_\_\_\_  
Shipping address \_\_\_\_\_ Blue-prints Received \_\_\_\_\_  
Bill to \_\_\_\_\_ Templets \_\_\_\_\_  
Photos of Cartoons Mailed \_\_\_\_\_

General Information Repairs (see diagram other side.) on Memorial Hall Windows.  
The moveable ventilating sections of the windows on either side of the  
Hall will be closed and fastened securely by their mechanics. The college  
will provide the necessary scaffolding and ladders directed as we direct.  
We are to do just the essential repairs for the leaded work and painting and  
replacement of broken pieces. (See letter of May 1, 1944). Our men should  
get from the Janitor, the man in charge of the building, a schedule of  
when the Hall is to be used, so that they can plan their work around those  
dates.

For addresses of those to be notified as window progresses, see other side.

3 days  
breaks  
& painting  
#16.

Big hall  
window.

X

X

1 day

2 days

1 day

1 day

4 days  
broken  
nuggets.

X

5 days

section  
broken out

2 days  
break

X

2 days

X

3 days

1 day

X

2 days  
bulge

clear  
glass.

10 painted pieces #20  
4 days for 2 men plus  
painting, bulges and repairs