

CHARLES J. CONNICK : DESIGNER AND WORKER IN STAINED AND  
LEADED GLASS : NINE HARCOURT STREET, BOSTON, MASSACHUSETTS

City or Town New Orleans, State La. No. 1648  
Date of Oct. 1, 1932.  
Church First Unitarian Church. Completion.....  
Donor and Mrs. Frank L. Nairne, 1219 Valence Street, New Orleans, La. is Chair-  
Address man of Committee. Mr. Frank Otis and his sisters are giving window.  
Quality of \$1600.00  
Architect Robert Soule. Glass including protection glass;  
Denomination Unitarian. if we allow \$200 for pro-  
and Minister Mr. Kent, Rector. tection glass, \$1600 would be left for  
Footage 45'. Sizes, full glass \$25.55 per ft.  
Ventilators Yes. (See letter Jan. 20, 1932) Set by.....  
Position in Church Nave.  
Height from floor 3'8". Protec- Yes, we are to Groove Stone  
Points of compass Southern exposure back of window with brilliant sunshine. tion Glass furnish Rabbet Wood  
Quality of light..... IN MEMORIAM.  
Inscription Mrs. Susannah Mary Otis. } (See note, Mar. 25,  
Her Children's Tribute to Her. } 1932).  
May the Light of her dear life  
Shine as the sun;  
Design wanted In blessing rest upon Staging.....  
us everyone! Blue-prints  
Shipping address..... Received.....  
Bill to..... *Window to be made by the same window maker* Templets.....  
Photos of Cartoons Mailed.....  
General Information (The Otis Memorial Window).  
Central opening, Dorcas, "Full of Good Deeds". (Ninth  
Chapter of Acts). "Mr. Otis recalls the windows he saw in Saint Chapelle in  
France many years ago, with the colorings in blues and reds. Am sending  
under separate cover one of the photographs you sent to me and wondering  
if the designs could be carried out in the side panels" - Mrs. Nairne.  
(This was the photograph of the Annunciation Window in the Fenwick Chapel,  
Cincinnati.) To this we replied, "The photograph has just  
arrived. I assume that you have in mind this general type of pattern,  
and shall keep this before me as I work on your design, although I feel  
that the shape of your window calls for a little different type of  
treatment. However, I am confident that when you see the sketch you will  
feel its relationship to the one you like and its appropriateness to the  
actual setting.

\*Jan. 20, said they could spend \$1500, which would include screening, etc., (over)

For addresses of those to be notified as window progresses, see other side.

and on Feb.16, Mrs. Nairne wrote "In regards to the price, it is possible to plan for an expenditure of two or three hundred dollars more. It is very necessary that the window be protected in some way from the outside."

*We think they will take care of this here.*

The Architecture of the church is Gothic in design.

There are four windows on the same side of the church - all of the same size. The first a memorial window with symbolic design in center, surrounded by continuous design, rich in color, and reflection of light. The next a memorial window now under consideration to Miss Jean Gordon, the next the Otis window, and the fourth a memorial window of opaque glass with symbol in center, very simple in design.

Feb.1, - C.J.C. wrote - "You doubtless appreciate that a window in southern exposure must be cool rather than warm in color, and that it must be modified sufficiently to withstand beautifully the full power of the light."

Description sent in letter of May 16, 1932, with the design.

"I have represented Saint Dorcas as the central character, surrounded by symbols of the Beatitudes, as indicated on the cover sheet, and Cherubim and Seraphim in the heads of the lancets."