

*Fm. June 4*

Memorandum L-99

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Digital Computer Laboratory  
Massachusetts Institute of Technology  
Cambridge, Massachusetts

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| Auth:          | <i>20254</i>       |
| By:            | <i>lke Salamin</i> |
| Date:          | <i>3-15-60</i>     |

**SUBJECT:** GROUP LEADERS' MEETING, June 1, 1953

**To:** Group Leaders

**From:** Harris Fahnestock

**Date:** 3 June 1953

**Present:** J. W. Forrester, S. H. Dodd, R. R. Everett, H. Fahnestock, N. H. Taylor, C. R. Wieser, and P. Youtz

**Agenda:**

1. Mail Service
2. Vitro Corporation
3. Standards Committee
4. Remington Rand

1. Mail Service

Fahnestock was unable to confirm the inadequacy of the mail service reported in the minutes of the Group Leaders' Meeting of May 25, 1953. The concensus of opinion was that the service has improved greatly in the past few weeks.

The mail service has been transferred from the Stock Section to the Building Operation Section under Mercer.

2. Vitro Corporation

The Vitro Corporation, which is working on component and system reliability under a Bureau of Ships contract, wish to send representatives to study and analyze our Whirlwind I records. Commander Hilgedick consulted Mr. Stec of the Bureau of Ships who reported that they are doing an excellent job and should be encouraged.

Dodd wants the information but lacks the manpower to get it. He feels that it would take two people six to eight weeks, including some of the time of Leary, Frost and Paine, to do a good job. Forrester suggested that Vitro should send a representative to discuss their proposal and give us an opportunity to judge the experience and competence of the engineers they plan to send.

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3. Standards Committee

A discussion of the Standards resulted from a proposal of the Lincoln Steering Committee that a laboratory-wide Lincoln Standards Committee be set up. It is expected that the Committee will rely heavily on the work already done in Division 6. We should be prepared to name a Division 6 representative for the Lincoln Laboratory Committee. The names of Fallows, Watt and Morley were proposed. The choice should be based, to some extent, on what type of people the other Divisions are going to appoint. Fahnstock will consult Vitale to see if he has further information.

It was generally agreed that Division 6 needs at least two kinds of Standards, namely, 1) for general laboratory use and 2) for Whirlwind II. We should avoid duplication of paper work and indicate on the sheets under which category the particular standards comes. Taylor was anxious to have standards expanded to include such things as basic circuits.

4. Remington Rand

Forrester wishes to be informed of all requests for information from all the divisions of Remington Rand. This would include requests for visits, reports, study of magnetic circuits, etc. It does not include routine business with ERA on drums.

Signed:

*Harris Fahnstock*  
Harris Fahnstock

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