

LLW-79

~~CONFIDENTIAL~~

Memorandum 6L-199

UNCLASSIFIED Copy No. 2 of 20 copies

Page 1 of 2

PLBBP19

Division 6 - Lincoln Laboratory
 Massachusetts Institute of Technology
 Lexington 73, Massachusetts

SUBJECT: GROUP LEADERS' MEETING, May 2, 1955

To: Group Leaders

From: C. W. Farr

Date: May 6, 1955

Present: J. W. Forrester, R. R. Everett, D. R. Brown, S. H. Dodd, C. W. Farr,
 A. P. Kromer, J. C. Proctor, H. H. Taylor, C. R. Wieser

Agenda: 1. Acceptance Tests (XD-1)
 2. Information and Personnel for ADES Monthly Meeting, May 10
 3. Personnel Handbook
 4. Facilities for Program Checkout - SAGE System
 5. Associate Group Leaders Attendance at Group Leaders' Meetings
 6. Salary Review
 7. Assistant for S. H. Dodd

CLASSIFICATION CHANGED TO:

Auth: DDJBy: RRDate: 3-15-601. Acceptance Tests (XD-1)

During April, IBM placed considerable emphasis on acceptance tests for XD-1 and their relation to some 35 small logical changes requested by Lincoln. The portion of IBM's fixed fee which would be withheld pending acceptance is \$ 100,000 rather than the larger figures that have been implied. IBM's pressure on Lincoln for early acceptance is natural. IBM's contract does not presently obligate IBM to meet any reliability specification. The contract is just now reaching the signature stage at IBM. A. P. Kromer will discuss with R. M. Paulson to consider what, if any, language needs to be inserted in the contract concerning acceptance tests. J. W. Forrester will discuss the question with Col. R. LaMontagne. H. H. Taylor expects discussion of this subject at the Wednesday meeting with IBM.

2. Information and Personnel for ADES Monthly Meeting, May 10

The preliminary schedule for Group 6L program preparation is generally satisfactory for presentation to ADES; it will be reduced to standard form and reworded to emphasize the use of XD-1 prior to January. It will also show how much of the XD-1 system is required at any particular date.

H. H. Taylor and C. R. Wieser or J. F. Jacobs will attend the ADES meeting on May 10.

UNCLASSIFIED

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

UNCLASSIFIED

3. Personnel Handbook

D. R. Brown reported discussion with W. Ogden. Nancy Perkins is in the process of rewriting the Personnel Handbook, cutting the volume to approximately one third and aiming at a June 1 distribution date.

4. Facilities for Program Checkout - SAGE System

C. R. Wieser reported status of ADC discussion of program checkout and training.

Program checkout and training must start with XD-1, however, present schedules for XD-1 call for discontinuing use of XD-1 for training after the first 5 subsectors in order that it will be available for development work. ADC has agreed to handle the situation on this basis.

C. R. Wieser said additional facilities are indicated and the only solutions proposed involve either using one of the presently scheduled FSQ-7's or FSQ-8's at the scheduled site, or obtaining authorization to build an extra FSQ-7 or FSQ-8. An additional unit would require approval by the Bureau of the Budget.

C. R. Wieser is committed to prepare a resume of the additional equipment required to adapt an existing FSQ-7 or FSQ-8. No objections were raised to recommending an additional unit at a new location if the combined checkout and training needs warrant this. J. W. Forrester requested that C. R. Wieser prepare a recommendation to be sent to ADC via AFRC.

5. Associate Group Leaders Attendance at Group Leaders' Meetings

Associate Group Leaders, J. F. Jacobs, B. S. Rich, and J. A. O'Brien, will join the Group Leaders for the 9 a.m. Monday meetings starting May 9. J. W. Forrester requested that the Group Leaders' Meetings concentrate on matters of policy and long-range questions; he also urged that every effort be made to improve the passing of information from Group Leaders to Section Leaders in order that we may broaden the base of Staff Members making decisions and thus increase our effectiveness. Much of the detailed discussion of the Group Leaders' Meetings can be deferred to the Monday morning SAGE System meeting.

6. Salary Review

Lincoln Laboratory's recommendations for a revised salary structure have been sent to the M. I. T. Administration. The recommendations include material found in Memorandum 6L-198, on engineers' salaries.

7. Assistant for S. H. Dodd

S. H. Dodd announced that T. R. Parkins is now working as his assistant.

Signed

C. W. Farr
Secretary

CWF:rw

cc: W. K. Linvill
C. W. Farr

~~CONFIDENTIAL~~