

Memorandum 6M-4219

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Division 6 - Lincoln Laboratory  
Massachusetts Institute of Technology  
Lexington 73, Massachusetts

SUBJECT: RETURN OF LITTLE-USED DIVISION 6 TEST EQUIPMENT; 48 HOUR LOANS

To: Distribution List

From: Test Equipment Committee

Date: 24 February 1956

Approved: DRB  
D. R. Brown

Abstract: Please return to Test Equipment Headquarters any meters, or other test equipment that you seldom use and any that you have taken home. Equipment useful to many people will be loaned for only 48 hours.

RECEIVED

MAR 8 1956

JAY W. FORRESTER

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The research reported in this document was supported jointly by the Department of the Army, the Department of the Navy, and the Department of the Air Force under Air Force Contract No. AF 19(122)-458.

1. Return of Equipment

Would you be so kind as to find out if there are any meters or other test equipment in your section which are not actively used? If there are, please return them to Test Equipment Headquarters where they will be loaned either for 48 hours or indefinitely to anyone in the division who needs them. Specify if you want the equipment available on 48-hour loan.

Please return any meters or other test equipment that you have taken home. The freedom to take things in and out of the laboratory has resulted in a homeward drift of equipment that the division cannot now spare. Therefore, we ask you to return it as soon as possible and at the latest by March 15, 1956. New rules for limited home borrowing may be consulted at Test Equipment Headquarters, ext. 159.

2. 48-Hour Loans

Would you stop at Test Equipment Headquarters room and see the new shelves at the right as you enter. The equipment there, loaned for only 48 hours at a time, is now a source of test equipment for the many tests that are one-shot deals. Equipment you can spare can go on these shelves and continue to be available to you. More equipment may be bought so that all the needs for 48-hour loans can be met.

Test Equipment Committee of Division 6.

Signed: Louis Sutro  
Louis Sutro, Exec. Sec.

LS:lj

Distribution List:

All Staff Members and Technicians of Groups 60, 62, 63, 64, and 65 in Lexington.