

FORRESTER--WRIGHT-ALLEN PRESS

1911
-1902

March 24, 1980

To: JWF
From: Carol
Re: Business Reply Permit #43151

Memo for Wright-Allen Press files at home.

The attached letter will serve to transfer holdership of the permit to MIT Press. They will receive future notices to renew the permit.

The cards will be forwarded by the Post Office to MIT Press, and the postage will be paid on delivery by MIT Press.

Questions about business reply permits should be directed to the Mail Classification Center (223-2487). All the information in the attached letter will be processed by that office and entered in the computer. Verification of permit numbers takes place at the post office of the holder of the permit (Central Square) so all the cards go to Central Square where they are checked to see who holds the permit and where the mail should be sent.

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Tom McCorkle

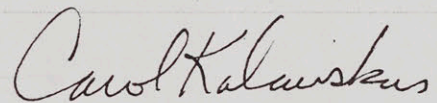
DATE March 24, 1980

MIT Press

SUBJECT Wright-Allen Press
return cards.

Thank you for the check for \$30.00. Attached is a copy of the letter sent to the Post Office to transfer Business Reply Permit #43151 from Wright-Allen Press to The MIT Press. The Post Office has told me that all future renewal notices will be sent directly to The MIT Press.

Also, please remember that the \$30 covers only the annual fee. The cards will be delivered to The MIT Press with postage due, and I hope this will not cause confusion for the person who receives your mail.



Carol Kalaukas (ext. 3-1571)

March 25, 1980

Postmaster
Finance Window 15
John W. McCormack Station
G.P.O.
Boston, Massachusetts 02109

Ref: Business Reply Permit #43151

Dear Sir:

This is to inform you that the present holder of Business Reply Permit #43151 (Wright-Allen Press, Inc. at 238 Main Street, Cambridge, Mass. 02139) would like to transfer the holdership of the permit to The MIT Press at 28 Carleton Street, Cambridge, Mass. 02142. Enclosed is a check for \$30 from The MIT Press to reopen the account.

The cards imprinted with the permit number are pre-addressed to the Wright-Allen Press. We would like those cards forwarded to the new holder of the permit: The MIT Press
28 Carleton Street
Cambridge, Mass. 02142.

Attention should be made that not all mail addressed to the Wright-Allen Press should be forwarded to The MIT Press, but only that mail which carries the permit number.

Sincerely yours,

WRIGHT-ALLEN PRESS, INC.

enc: MIT check #969494, 3/12/80

cc: Central Square Post Office
Tom McCorkle, The MIT Press

WRIGHT-ALLEN PRESS, INC.

March 25, 1980

Postmaster
Finance Window 15
John W. McCormack Station
G.P.O.
Boston, Massachusetts 02109

Ref: Business Reply Permit #43151

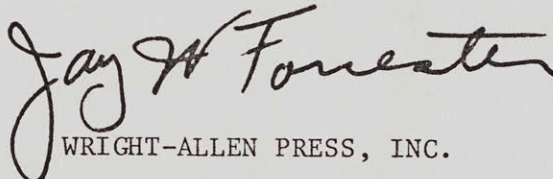
Dear Sir:

This is to inform you that the present holder of Business Reply Permit #43151 (Wright-Allen Press, Inc. at 238 Main Street, Cambridge, Mass. 02139) would like to transfer the holdership of the permit to The MIT Press at 28 Carleton Street, Cambridge, Mass. 02142. Enclosed is a check for \$30 from The MIT Press to reopen the account.

The cards imprinted with the permit number are pre-addressed to the Wright-Allen Press. We would like those cards forwarded to the new holder of the permit: The MIT Press
28 Carleton Street
Cambridge, Mass. 02142.

Attention should be made that not all mail addressed to the Wright-Allen Press should be forwarded to The MIT Press, but only that mail which carries the permit number.

Sincerely yours,


WRIGHT-ALLEN PRESS, INC.

enc: MIT check #969494, 3/12/80

cc: Central Square Post Office
Tom McCorkle, The MIT Press

March 4, 1980

To: JWF
From: Carol
Re: Retrieving the Wright-Allen cards

I called the Mail Classification office in the Post Office, and the best solution seems to be as follows:

We should have MIT Press take over the permit that was held by Wright-Allen Press. It is possible for them to become the permit holders, pay the fee, and receive the cards directly.

To do this, the original permit holder (Wright-Allen) must write a letter to the Post Office explaining that we are changing holdership of the permit #43151. We must also include a check for \$30 to pay for the annual fee--I will request this check in advance from MIT Press. Then MIT Press will become the permit holder and should receive future notices to renew the permit.

I explained to the post office that we did not want all the mail forwarded, only the cards. The letter and check should be sent to:
Postmaster, Boston, Mass.
Finance Window 15
John W. McCormack Station
G.P.O.
Boston, Mass. 02109

They say that then Central Square will receive the proper information. I would suggest sending a xerox copy of the letter to Central Square, too, to be sure the cards are forwarded.

Jan. 16, 1980

To: JWF
From: Carol
Re: Wright-Allen Press

1. Return cards

Tom McCorkle does not want to take the cards out of the books because it appears that something is missing. He suggested that we see if the Post Office can forward the cards to MIT Press. The Post Office has a system for "Third Party Business Reply Mail" which requires that both parties pay the annual permit fee. Another possibility would be to renew the permit and charge MIT Press for the cost, then collect the cards from 238 Main Street and forward them ourselves to MIT Press. The problem here would be collecting the postage from MIT Press. This is small amounts of money but does add up.

2. Catalog

We will soon run out of the green MIT Press catalog, and there are no more at MIT Press. I have xeroxed the pages and changed the prices. Also, I was told that Growth of a New Product: Effects of Capacity-Acquisition Policies by Ole Nord is out of print, so I deleted it from the xerox pages.

I asked Tom McCorkle if there are plans to print something else. He suggested making something up from the pages of the MIT Press catalog with the new prices. If they do it, it might look better than the one we made here in the office. That seems to be a logical solution.

July 9, 1979

To: JWF
From: Carol
Re: Flyers with Wright-Allen mailers
in the back of books.

x 5691

I called Tom McCorkle at MIT Press and relayed your concern that

1. the business reply permit has been cancelled and the mailers are being returned to the sender
2. the fact that they are still in the back of the books perpetuates the assumption that the Wright-Allen Press is still in business.

He is going to talk to some people at the MIT Press and think about what would be the best plan to follow.

Oct. 7 '79

*Have they decided
what to do?*

BUSINESS REPLY MAIL

REGULATIONS
APPLICATIONS — ANNUAL RENEWALS



PUBLICATION 115, NOVEMBER 1978

BUSINESS REPLY MAIL

Regulations, Application and Annual Renewal Forms

GENERAL INFORMATION

Business reply mail comprises specially printed business reply cards, envelopes, cartons, or labels which are distributed for use in sending mail without prepayment of postage.

PERMITS

A permit is required to distribute business reply cards, envelopes, cartons, and labels. Form 3614, *Application to Distribute Business Reply Cards, Envelopes, Cartons, and Labels*, must be submitted at the post office where the mail will be returned, except as follows: If matter bearing the business reply imprint is distributed from a central office to be returned to branches or dealers in other cities, one permit obtained from the post office where the central office is located may be used to cover all the business reply mail. (See exhibit B.)

DISTRIBUTION

Business reply cards, envelopes, cartons, and labels may be distributed in any quantity for return to any post office in the United States and its territories and possessions, including military post offices overseas; except in the Canal Zone, where they may not be returned without prepayment of postage. **THEY SHOULD NOT BE SENT TO ANY FOREIGN COUNTRY.**

PAYMENT GUARANTEE

The permit holder guarantees payment of postage on delivery of returned business reply mail (BRM). Any concern distributing business reply cards, envelopes, cartons, or labels under one permit for return to its branches or dealers guarantees to pay postage on any returns refused by any authorized addressees.

SPECIAL SERVICES

Business reply mail may be returned to the permit holder by REGISTERED MAIL, provided that the postage and the registered mail fee are prepaid by the sender. No other special service is available for business reply mail.

POSTAGE AND FEES

Permit Fee. An annual fee of \$30 will be charged each calendar year for each permit issued. The \$30 permit fee is applicable at each office where mail will be returned except when the business reply is to be distributed from a central office for return to branches or dealers in other cities. One permit obtained from the post office where the central office is located may be used to cover all the business reply mail of the distributor, if the holder provides a copy of the receipt to each office where mail is to be returned under that permit. The permit holder guarantees payment of postage and fees on any returns refused by such branches or dealers.

Third Party BRM. Third party business reply mail arrangements, whereby business reply pieces are distributed by a company, under its own permit and with its own indicia, for use by another party which is neither a branch nor a dealer of the distributor, are permissible provided:

- The holder of the permit number appearing on the mail guarantees payment of postage and fees for all business reply pieces which he distributes;
- The holder of the permit number appearing on the piece pays the annual business reply permit fee; and
- The addressee to whom the piece is returned obtains its own business reply permit and itself pays the annual business reply permit fee and, if desired, the annual business reply accounting fee.

876-0620
Central Square

Trust Accounts. Permit holders will have the option of keeping a business reply mail advance deposit trust account at the post office, or paying postage due charges to the carrier upon delivery. A \$75 accounting fee will be charged for each BRM advance deposit trust account at each post office where the mail is to be returned. This fee will be paid each calendar year. No accounting fee will be charged to customers who do not maintain an advance deposit. The business reply advance deposit trust account will be used only for payment of business reply postage and fees.

When payment is by BRM advance deposit trust account, the amount to be collected is the appropriate first-class, or priority postage plus a surcharge of 3.5 cents per piece.

Business reply mail addressed to several different firms at the same delivery unit may be delivered to *one* agent under one advance deposit trust account. The business reply mail for *each* firm participating in such arrangements must be covered under a valid business reply permit.

Only one billing is to be provided by the Postal Service for each business reply advance deposit trust account. If the agent, or any of the firms participating in such arrangements desire separation of their charges, a separate trust account and accounting fee are required.

Collection of Postage. When payment is not by use of an advance deposit trust account, postage is collected on each piece of business reply mail when it is delivered. Postage due stamps will be affixed to the mail or to Form 3582-A, *Postage Due Bill*. The stamps will be cancelled and delivered to the addressee with the mail when he pays the amount due. Business reply mail will not be mixed with other mail in direct packages or sacks for individuals or concerns.

Amount of Postage. When no BRM advance deposit trust account is maintained, the amount to be collected is the appropriate first-class, or priority postage, plus a surcharge of 12 cents per piece. Payment at the 12-cent rate may be paid in cash or through a regular postage due account.

Cards which do not conform to the specifications contained in 131.222, Postal Service Manual

(PSM) will be charged postage at the regular first-class rate, and *not* at the card rate.

Postage Affixed. Business reply mail having postage affixed shall be handled the same as other BRM. No effort will be made to identify or separate pieces having postage affixed. BRM postage and fees will be charged without deducting the amount of any postage affixed. Business reply permit holders may request a credit or refund as provided in 147.22 PSM for the amount of postage affixed to BRM pieces by submitting a completed Form 3533, *Application and Voucher for Refund of Postage and Fees*, to the postmaster along with evidence of payment of the amount of excess postage for which a credit or refund is desired.

To receive a refund, business reply permit holders must present properly faced and banded packages of 100 business reply envelopes, with identical amounts of postage affixed, to the designated office. A postmaster may accept a package of less than 100 business reply envelopes if necessary to prevent loss or hardship to a mailer. The address side of the envelope may be separated and submitted as evidence in lieu of the entire envelope. Note, however, that the BRM processing fees shall not be refunded.

BUSINESS REPLY MAIL FORMAT

General. Any photographic, mechanical, or electrical process or combination of such processes, other than handwriting, typewriting, or hand-stamping, may be used to prepare the address side of business reply mail. The background of business reply mail pieces may be any light color that allows the address, postmark, and other required endorsements to be readily discerned. Brilliant colors may not be used. Green diamond and other printed borders are not authorized on business reply letters and cards. However, they may be included on business reply labels and cartons and envelopes larger than 6 inches by 11 inches.

Required Format Elements

Preprinted Endorsements

The endorsement *NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES* must

be printed in the upper right corner of the face of the piece. The arrangement of the endorsement may vary, but it may extend no further than 1¾ inches from the right edge of the mail piece.

The appropriate business reply legend must appear above the address and must be in capital letters at least 3/16 inch in height. Authorized legends are:

<i>Legend</i>	<i>For Use On</i>
Business Reply Mail	Letters, cartons, and cards at letter rate.
Business Reply Card	Cards qualifying for post card rate. (The legend <i>Business Reply Card</i> must be used to be eligible for the lower card rate. See 131.222, PSM, for the maximum dimensions for post cards.)
Business Reply Label	Labels. (Business reply envelopes and cards may not be used as labels to return matter to the permit holder. However, the permit holder of a business reply label guarantees payment of First-Class postage upon the return of any mailable matter having his business reply label affixed.)

Immediately below the business reply legend, the words *FIRST-CLASS, PERMIT NO.*, followed by the permit number, and the name of the issuing post office (city and state) must be shown in capital letters.

The legend *POSTAGE WILL BE PAID BY ADDRESSEE* must appear above the address.

The complete address, including ZIP Code, must appear in accordance with 122.1 and 122.2 PSM. A margin of at least one inch is required between the left edge and the address.

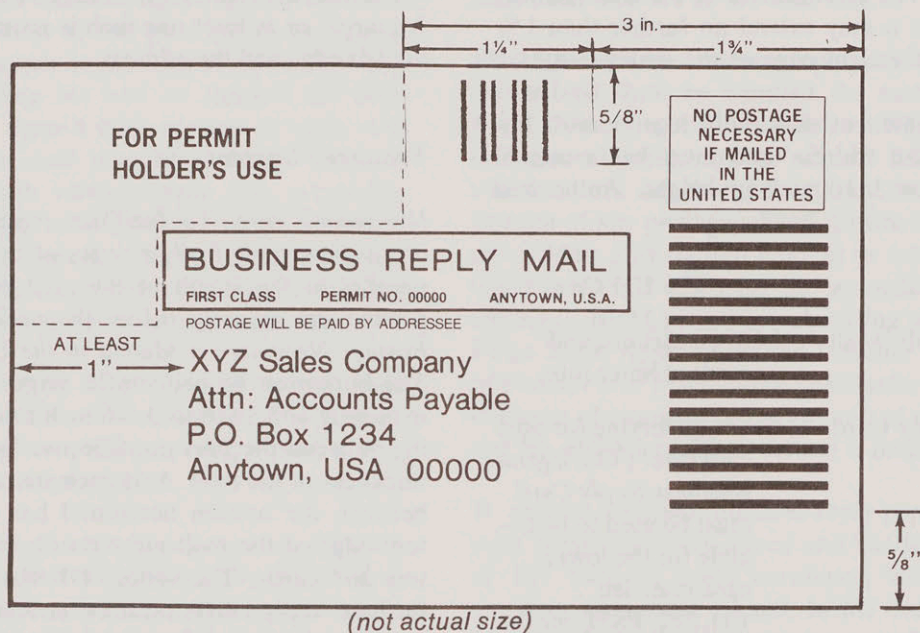
Required Markings

Horizontal Bars. To facilitate rapid recognition of business reply mail, a series of horizontal bars parallel to the length of the mail piece must be printed immediately below the endorsement *No Postage Necessary if Mailed in the United States*. The bars must be uniform in length, at least one inch long and 1/16 to 3/16 inch thick. The spacing between the bars must be nearly equal to the thickness of the bars. A 5/8 inch space must be left between the bottom horizontal bar and the bottom edge of the mail piece on business reply letters and cards. The series of horizontal bars on business reply labels must be at least 1½ inches high.

Facing Identification Mark (FIM). An area measuring 5/8 inch in height and 1¼ inches in length located along the top edge of the piece and to the left of the endorsement *No Postage Necessary if Mailed in the United States*, is reserved for the use of Facing Identification Mark (FIM). FIM is a vertical bar code pattern in the top portion of the address side which functions as an orientation mark for automatic facing and canceling equipment. The Facing Identification Mark area begins 3 inches from the right edge of the piece and extends 1¼ inches to the right (see exhibit A).

In all cases, U.S. Postal Service specifications and negatives must be used. The specifications and negatives for Facing Identification Mark can be obtained from local post office customer services representatives.

FIM must be used on all letter size business reply mail and on business reply post cards. (Letter size mail is defined as being from 5 inches to 11½ inches long, 3½ inches to 6½ inches high, and .007 inch to .25 inch thick.)



(not actual size)
Exhibit A. Illustration of Business Reply Mail

Optional Format Elements

Voluntary Review. Normally, postal inspection of sample reply pieces or artwork is not required prior to distribution by permit holders. However, permit holders are encouraged to submit such materials to their local postmaster for review prior to printing and distribution. Doing so avoids the possible inconvenience and cost of reprinting if the Postal Service determines that business reply format requirements are not being met, and that existing unapproved pieces are not mailable. When postal review is desired, two pieces should be submitted to the postmaster either where the permit is held or where the mail will be returned. One piece will be returned after being marked to indicate either postal approval or suggested changes.

Bar Code. The bottom 5/8 inch of business reply cards and letter size envelopes is reserved for USPS bar code. The USPS bar code is the only information that may appear in this area.

BRM Legend Box. It is recommended that the

business reply legend and other preprinted endorsements be placed in a box for greater visual impact.

Company Logo. A company logo used as part of the company name may appear in the address provided it is located no lower than the top of the street address line or the post office box line and does not interfere with any of the required business reply endorsements.

Space for Permit Holder's Use. The upper left corner of the address side is available for use by the permit holder. This area is bordered on the right by the FIM area and the legend *BUSINESS REPLY MAIL* and is above the address. It may contain the return address, logos, distributor codes, trad marks, etc. (see exhibit A).

Attention Lines. Attention lines or key lines may be included as the first or second line of the distributor's address.

Window Envelopes. Window envelopes if used, must comply with 141, PSM.

U.S. POSTAL SERVICE
APPLICATION TO DISTRIBUTE BUSINESS REPLY CARDS, ENVELOPES, CARTONS, AND LABELS
 (131.23, Postal Service Manual)

Application is made to distribute business reply cards, envelopes, cartons, and labels prepared and mailed for return without prepayment of postage under Section 131.23, Postal Service Manual. Postage at first-class rates and the additional per piece charge for business reply mail will be paid on all pieces returned under this privilege. Applicant agrees to prepare mailing pieces in accordance with Section 131.23, PSM, and understands that failure to conform with those requirements may be considered basis for revocation of this permit. The annual business reply permit fee, and the annual accounting charge if payment is to be from a trust account, must accompany this request as outlined in Section 131.23, PSM.

NAME AND ADDRESS OF APPLICANT (Print or type)	NAME	TELEPHONE NO.
	STREET	CITY AND STATE
POST OFFICE TO WHICH SUBMITTED (<i>City, State and ZIP Code</i>)		DATE
TO BE COMPLETED BY POSTMASTER		
<input type="checkbox"/> APPLICATION APPROVED <input type="checkbox"/> APPLICATION DENIED		DATE
PERMIT NUMBER	REASON FOR DENIAL:	
DATE OF ISSUANCE		

PS Form 3614
 Oct. 1976

POSTMASTER: Retain application in your file. After application has been approved, deliver authorization to permit holder.

U.S. POSTAL SERVICE
PERMIT TO DISTRIBUTE BUSINESS REPLY CARDS, ENVELOPES, CARTONS, AND LABELS

PERMIT NUMBER	DATE OF ISSUANCE	DATE OF EXPIRATION	SIGNATURE OF POSTMASTER
You are authorized to distribute business reply cards, envelopes, cartons, and labels under the provisions of Section 131.23, Postal Service Manual. Your permit number must be shown on each card, envelope, carton, or label. Please notify this office of change of name, address or abandonment of permit. Only mail properly prepared in the format illustrated in Section 131.23, Postal Service Manual, will be accepted as business reply mail.			
Enter name of permit holder, street address, city, state and ZIP Code.			POST OFFICE, State and Zip Code

DETACHED FROM PS FORM 3614, Oct. 1976

Exhibit B

UNITED STATES POSTAL SERVICE

WASHINGTON, D.C. 20260

OFFICIAL BUSINESS

**IMPORTANT
ANNUAL BRM RENEWAL
APPLICATION**

PENALTY FOR PRIVATE
USE TO AVOID PAYMENT
OF POSTAGE, \$300



FIRST CLASS

June 19, 1979

To: JWF
From: Carol

Re: Business Reply Permit for Wright-Allen Press

Following is the procedure for use of Business Reply Permits

Business Reply Permits are granted for an annual fee of \$30.00. The Wright-Allen Press Permit was cancelled because this fee was not paid. The \$30.00 does not go towards postage. It is a fee paid to the Post Office.

Once the fee is paid, a number is assigned, and there are several ways the permit can be used.

1. If only the fee of \$30.00 is paid, mail stamped with the permit is delivered by the postman to Wright-Allen Press and is paid for on receipt at the rate of postage plus 12¢.
2. If an additional \$75.00 is paid (total: \$105.00) mail stamped with the permit is delivered by the postman and is paid for on receipt at the rate of postage plus 3.5¢.
3. If the permit holder does not want to pay the postman on a daily basis for his return mail, he can deposit money into a "trust fund" from which the Post Office will draw. The permit holder can deposit whatever amount he chooses and can replenish it whenever necessary.

The Wright-Allen Press permit was cancelled in January because the annual fee of \$30.00 had not been paid. I have called the Central Square Post Office to be sure there was no Wright-Allen money sitting in a trust fund, and they told me that there has been no trust fund for Wright-Allen for years.

Debbie, at the Data-Conversion Office has not been paying the Postman, and I have noticed that the Wright-Allen forms have all been returned to the sender and then remailed to Wright-Allen in envelopes.

I also checked to be sure no other numbers had been issued to Wright-Allen Press. There has only been one: #43151.

UNITED STATES POST OFFICE

OUR REF: 039/JN/mo'c

DATE: April 9, 1979

SUBJECT: Cancellation of Business Reply Permit

P.O. CL:

TO: Wright Allen Press
238 Main Street
Cambridge, MA 02142

Cambridge "A" Branch has no record of payment of the thirty (\$30.00) dollar Business Reply Mail fee for Permit # 43151 for 1979.

Notice is given as of this date this permit will be cancelled for non payment of fees and all such mail returned to sender in accordance with Postal Regulations (Postal Service Manual, Chapter 146-21).

Cancellation date 4-19-79

M. O'Connell
for
James Noonan, Acting
Operations Manager
Cambridge "A" Branch

WRIGHT-ALLEN PRESS, INC.

AS YOU WERE NOTIFIED ON NOVEMBER 14, 1977 THE WRIGHT-ALLEN PRESS
DISCONTINUED OPERATION. OUTSTANDING ACCOUNTS WERE SETTLED IN 1978.

UNIVERSITY of LOWELL ASSOCIATES, INC.

UNIVERSITY BOOKSTORE

UNIVERSITY OF LOWELL

LOWELL, MASSACHUSETTS 01854

TEL 617-454-1331

August 20, 1984

Dear Credit Manager,

A recent audit by the Commonwealth Of Massachusetts, Department Of State Auditors, reveals that we have an outstanding balance in the amount of -34.13.

We want to remove these credit balances from our records. We would like a check in the amount indicated above.

If you have any questions regarding this balance please do not hesitate to call. If we do not hear from you in the near future we will turn these balances over to the office of the Attorney General to process for collection.

9-5-74 0019643 -34.13

Sincerely,
Edward J. Bolan
Edward J. Bolan
General Manager

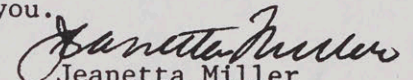
9/10/84

Serendipity Books

Peter B. Howard 1790 Shattuck Avenue Berkeley, California 94709 Phone (415) 841-7455

August 21, 1984

As we have not had the opportunity to purchase from you in over a year, please clear our credit balance by sending us a check. Thank you.


Jeanetta Miller
Bookkeeper

modern first editions
& poetry
little magazines

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET, CAMBRIDGE, MASSACHUSETTS 02142 • 617/491-6826

TERMS: NET 30 DAYS
NO CASH DISCOUNTS
PAYABLE IN U.S. FUNDS

SEBK 3 31302101E

.13

CREDIT MEMORANDUM

3

~~XXXXXXXXXXXX~~

SERENDIPITY BOOKS
1790 SHATTUCKI AVE
BERKELEY CAL 94709

S
H
I
P
T
O

MO. DAY YR. 15SEP77	INVOICE NO. 0027271	YOUR ORDER	SPECIAL INSTRUCTIONS
------------------------	------------------------	------------	----------------------

AUTHOR/TITLE	CODE	QTY.	LIST PRICE	DISC.	NET AMOUNT
FORRESTER/PRINCI OF SYSTEM	FOPS	2	10.00	200	16.00CR
POSTAGE	9001	1	.63	NET	.63CR
REFERENCE INVOICE NUMBER	27124				
CREDIT FOR RETURNS					

*Please send
check*

UNITS	LBS./OZ.	BOXES.	SHPG. CHG.	SHIPPING CHARGES INCLUDED	PAYABLE IN U.S. FUNDS XXXXXXXXXXXXXXXXXXXX PLEASE PAY THIS AMOUNT	16.63CR
	100	000	.			

TO INSURE PROPER CREDIT RETURN ONE COPY OF THIS INVOICE WITH PAYMENT

ALL CLAIMS MUST BE MADE IMMEDIATELY UPON RECEIPT OF ORDER
RETURNS TO WAREHOUSE: AYER BLDG., LAWRENCE, MASS. 01843

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET, CAMBRIDGE, MASSACHUSETTS 02142 • 617 / 491-6826

JWF,

Return to your file

This is the only letter I
could find regarding the
Wright-Allen Press (see attached
correspondence) — I have not
come across the WA envelopes
yet.

WRIGHT-ALLEN PRESS, INC.

November 14, 1977

TO: All wholesalers and retailers
of Wright-Allen Press titles

Dear Customer:

Effective immediately, all Wright-Allen Press books will be distributed exclusively by The MIT Press and its agents. Customers should place all orders for Wright-Allen Press books with The MIT Press at the following address:

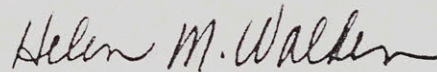
The MIT Press
28 Carleton Street
Cambridge, Mass. 02142

However, all payments and returns on books bought from the Wright-Allen Press prior to November 7 should be made directly to Wright-Allen Press. In order to receive proper credit, we request that all such payments and book returns be made before December 20, 1977. Payments should be made to Wright-Allen Press at the letterhead address. Book returns should be made to the following address:

Wright-Allen Press Returns
c/o Technical Impex Corp.
190 Merrimack Street
Lawrence, Mass. 01843

We appreciate your cooperation in this matter and thank you for your patronage.

Sincerely yours,



Helen M. Walden (Mrs.)

/hw

WRIGHT-ALLEN PRESS, INC.

AS YOU WERE NOTIFIED ON NOVEMBER 14, 1977 THE WRIGHT-ALLEN PRESS
DISCONTINUED OPERATION. OUTSTANDING ACCOUNTS WERE SETTLED IN 1978.


9/10/84

Serendipity Books

Peter B. Howard 1790 Shattuck Avenue Berkeley, California 94709 Phone (415) 841-7455

August 21, 1984

As we have not had the opportunity to purchase from you in over a year, please clear our credit balance by sending us a check. Thank you.


Jeanetta Miller
Bookkeeper

modern first editions
& poetry
little magazines

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET, CAMBRIDGE, MASSACHUSETTS 02142 • 617/491-6826

TERMS: NET 30 DAYS
NO CASH DISCOUNTS
PAYABLE IN U.S. FUNDS

CREDIT MEMORANDUM
3

~~XXXXXXXXXXXX~~

SEBK 3 31302101E .13

SERENDIPITY BOOKS
1790 SHATTUCKI AVE
BERKELEY CAL 94709

S
H
I
P
T
O

MO. DAY YR.	INVOICE NO.	YOUR ORDER	SPECIAL INSTRUCTIONS
15SEP77	0027271		

AUTHOR/TITLE	CODE	QTY.	LIST PRICE	DISC.	NET AMOUNT
FORRESTER/PRINCI OF SYSTEM	FOP5	2	10.00	200	16.00CR
POSTAGE	9001	1	.63	NET	.63CR
REFERENCE INVOICE NUMBER	27124				
CREDIT FOR RETURNS					

Please send check

UNITS	LBS./OZ.	BOXES.	SHPG. CHG.	SHIPPING CHARGES INCLUDED	PAYABLE IN U.S. FUNDS XXXXXXXXXXXXXXXXXXXX PLEASE PAY THIS AMOUNT	16.63CR
	/00	000	.			

TO INSURE PROPER CREDIT RETURN ONE COPY OF THIS INVOICE WITH PAYMENT

ALL CLAIMS MUST BE MADE IMMEDIATELY UPON RECEIPT OF ORDER
RETURNS TO WAREHOUSE: AYER BLDG., LAWRENCE, MASS. 01843

WRIGHT-ALLEN PRESS, INC.

AS YOU WERE NOTIFIED ON NOVEMBER 14, 1977 THE WRIGHT-ALLEN PRESS
DISCONTINUED OPERATION. OUTSTANDING ACCOUNTS WERE SETTLED IN 1978.

111-57
UNIVERSITY of LOWELL ASSOCIATES, INC.

UNIVERSITY BOOKSTORE
UNIVERSITY OF LOWELL
LOWELL, MASSACHUSETTS 01854
TEL 617-454-1331

August 20, 1984

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9-5-74 0019643 -34.13

Sincerely,
Edward J. Bolan
Edward J. Bolan
General Manager

WRIGHT-ALLEN PRESS, INC.

November 14, 1977

TO: All wholesalers and retailers
of Wright-Allen Press titles

Dear Customer:

Effective immediately, all Wright-Allen Press books will be distributed exclusively by The MIT Press and its agents. Customers should place all orders for Wright-Allen Press books with The MIT Press at the following address:

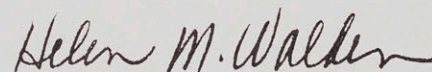
The MIT Press
28 Carleton Street
Cambridge, Mass. 02142

However, all payments and returns on books bought from the Wright-Allen Press prior to November 7 should be made directly to Wright-Allen Press. In order to receive proper credit, we request that all such payments and book returns be made before December 20, 1977. Payments should be made to Wright-Allen Press at the letterhead address. Book returns should be made to the following address:

Wright-Allen Press Returns
c/o Technical Impex Corp.
190 Merrimack Street
Lawrence, Mass. 01843

We appreciate your cooperation in this matter and thank you for your patronage.

Sincerely yours,



Helen M. Walden (Mrs.)

/hw

file: Wright - Allen Press (Forrester)

Jay W. Forrester KING LANE • CONCORD • MASSACHUSETTS 01742

June 13, 1983

Ms. Dominique Thornton
State Tax Office
19-21 Palmer Street
Lowell, Massachusetts 01852

Dear Ms. Thornton:

The enclosed notice of failure to file return for the Wright-Allen Press was recently received at my home address.

I do not understand this communication.

The last wages paid by the Wright-Allen Press were on January 31, 1978.

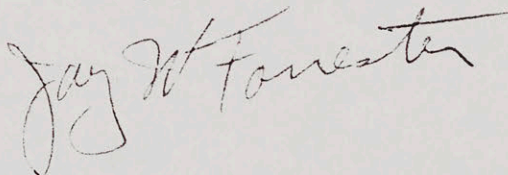
The corporation was dissolved May 4, 1981. Forms have been repeatedly returned indicating that the corporation is no longer in business.

Corporate excise returns for 1978, 1979, and 1980 were filed with only the minimum tax payable for the last two years.

In August 1979 the situation was explained to Charles L. Greeley, Division of Employment Security, Commonwealth of Massachusetts, and forms were signed for him indicating that there would be no more employees or taxable wages. Copies are enclosed.

Please let me know how we can clear up your records so that this does not continue to arise.

Sincerely yours,



JWF/cdk

enc: Notice of Failure to File Return, dated 6/8/83.
Form 740, Application to Suspend the Filing of Employer's Contribution Reports, mailed 8/13/79.
Form 0001, Employer's Quarterly Contribution Report for Quarter ending 6/30/78.
Note to Jay W. Forrester from Charles L. Greeley with business card attached.

Wright-Allen Press

(no reply)

System Dynamics Group
Building E40-294

July 26, 1982

Mrs. Herci Marsden-Radovniković
Artistic Director, State Ballet of Rhode Island
Brae Crest
Sherman Avenue
Lincoln, Rhode Island 02865

Dear Mrs. Marsden-Radovniković:

We received a letter today from your brother, Ante Munitić, in which he mentions that we might contact you if we have any questions regarding his letter.

Enclosed please find a copy of his letter to us and the June 21 letter from our office to which he is responding.

I am not certain that I understand what Mr. Munitić would like us to do for him, particularly regarding the last two sentences on the first page.

I would appreciate any help you can give me regarding your brother's request. Thank you in advance for your help.

Sincerely,

Nancy M. Hack
Administrative Assistant to
Professor Jay W. Forrester

NMH

Enclosures: July 7 letter from Ante Munitić to Tertia Perkins.
June 21 letter from Tertia Perkins to Ante Munitić.

ANTE MUNITIĆ
Master of science
Sutjeskina 53.
58000 SPLIT
YUGOSLAVIA
Split, 7.07.1982.

Mrs. T E R T I A P E R K I N S
Administrative Assistant to
Professor Jay W. FORESTER
SYSTEM DYNAMICS GROUP
BUILDING E40-294
Massachusetts Institute of
Technology
Alfred P. Sloan School of
Management
50 Memorial Drive
Cambridge, Massachusetts
02139

Dear Mrs. Perkins! :

I received your letter from June 21.1982. and also
I have received your first delivery: WORLD DYNAMICS- book, but now
I have a problem!

I did not know anything about changeing-problems of
the WRIGHT-ALLEN PRESS, and when I saw that nobody answered to me
something about my order I have asked from my sister HERCI MARSDEN
that she help to me, and now she has expedited all books what I need
for my scientific work.

It means, I will have double books if you would
expedit the last book:

"DYNAMICS OF GROWTH IN A FINITE WORLD"

Please, mate to me storno with my last order and
sent to me also your book:

"COLLECTED PAPERS OF JAY W. FORESTER"

I really will be obliged to you if you would
help to me to changeing situation on this way!

If you will have any problem about this , please ring to my sister
and consultate with her about that.

Her adress is:

Mrs. HERCI MARSDEN- RADOVNIKOVIC

ARTISTIC DIRECTOR/ CHOREOGRAPHER

of the STATE BALET OF THE RHODE ISLAND

Brae Crest

Sherman Ave

Lincoln

Rhode Island

U S A

tel. 401. 723-9391

Sincerely yours,



ANTE MUNITIC

File - Wright Allen Press

System Dynamics Group
Building E40-294

February 25, 1982

Mr. Lindsay R. Aventino
R&D Technical Staff
Philippine Sugar Commission
~~North Avenue~~
North Avenue, Diliman
Quezon City
PHILIPPINES

Dear Mr. Aventino:

I am enclosing a letter dated November 14, 1977 that states that books published by the Wright-Allen Press may now be purchased through the MIT Press here at MIT. I am also enclosing the current book list and order form. If we can be of further assistance to you please let us know.

Sincerely yours,

Tertia Perkins
Administrative Assistant to
Professor Jay W. Forrester

enc: Letter to Wright-Allen customers dated November 14, 1977
The MIT Press/Wright-Allen Series in System Dynamics Book List and Order Form



ICI Australia Operations Pty Ltd

Research Department

Newsom Street, Ascot Vale, Victoria, 3032

Telephone: 377 2288
Telex: AA30321
Telegrams: Impkemix
Facsimile: 370 3394

Wright-Allen Press Inc.
238 Main St.
Cambridge, MA.02142

Dear Sirs

10. 2. 82

In the past, the purchase of reference books and monographs published by your Company in the USA has been carried out on behalf of ICI Australia Operations Pty Ltd by our associates, ICI Americas Inc., Wilmington.

Due to a policy change, effective from the 1st of January 1982, this service is no longer available to ICI Australia Operations Pty Ltd.

I am writing now to seek approval for ICI Australia Operations Pty Ltd to purchase books directly from your Company as required.

In the normal course of events, an official Company order, specifying the titles etc. would be despatched to you by airmail. Assuming that the book(s) was in stock our expectation is that it would be packed and despatched to us by airmail at your earliest convenience, enclosing an invoice detailing purchase price and handling charges. Settlement of your account, by bank draft in US dollars, could at your discretion be made on individual purchases or monthly.

If such an arrangement is acceptable to your Company, please indicate if there are any special requirements you may wish to impose and additionally if a discount on direct purchases would be allowed to us.

I look forward to your reply

Yours sincerely

Dr Peter G Lehman
Chief Information Officer

PGL:LS

WRIGHT-ALLEN PRESS

SYSTEM DYNAMICS PUBLICATIONS

MAIL LIST

If you would like to receive information about our future publications, please complete and mail this postage-paid card.

LINDSAY R. AVENTINO

Name

Chemical Engineer

Position/Institution

R&D Technical Staff
Philippine Sugar Commission
North Avenue, Diliman

Address

Quezon City, Philippines

State

P.O. Box 70, U.P. Diliman
Quezon City, Philippines

Zip Code.

System Dynamics Group
Building E40-294

June 21, 1982

Mr. Ante Munitic
Sutjeskina 53
58000 SPLIT
YUGOSLAVIA

Dear Mr. Munitic:

In response to your letter of May 17, I am enclosing a letter dated November 4, 1977 that states that books published by the Wright-Allen Press may now be *purchased* through the MIT Press here at MIT. I am enclosing the current book list and order form.

Your order for the book entitled, World Dynamics by Jay W. Forrester and the payment that was enclosed has been forwarded to the MIT Press Bookstore for processing and you should be receiving the book shortly. Professor Forrester's address is as follows:

Professor Jay W. Forrester
System Dynamics Group
Building E40-294
Massachusetts Institute of Technology
Cambridge, Massachusetts 02139

Sincerely yours,

Tertia Perkins
Administrative Assistant to
Professor Jay W. Forrester

enc: Letter to Wright-Allen customers dated November 14, 1977
The MIT Press/Wright-Allen Series in System Dynamics Book List and Order Form

ANTE MUNITIĆ, Mr dipl ing
Sutjeskina 53
58000 SPLIT
YUGOSLAVIA

Split, 17.05.1982.

WRIGHT-ALLEN PRESS
SYSTEM DYNAMICS PUBLICATIONS
238 Main Street
CAMBRIDGE, MASSACHUSETTS 02142
U. S. A.

DEAR Sir,
I want to buy your publications: Forrester, Jay W.

WORLD DYNAMICS

U.S. \$ 9,75

This book is necessarily for finished my doctoral theses at the BELGRADE'S UNIVERSITY-FON. I need this book as soon as because I must finished my thesis and I am going to made verification my computer program on the Belgrade's University Center(FON). I send to you copy of my pay in for this book. If it is possible give to me any informations about others SYSTEMS PUBLICATIONS, and address of the professor FORRESTER.

Thank you for your help!

Cordially yours!


ANTE MUNITIĆ

File: Wright Allen Press

MEMO-LETTER IV

REGULAR INTER-OFFICE

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Ms. Arline Vlastnik

DATE March 29, 1982

Accounts Payable Manager

SUBJECT Wright-Allen Press

Follett Corporation

1000 W. Washington Boulevard

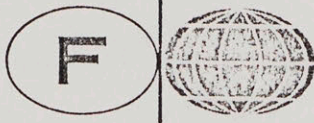
Chicago, Illinois 60607

We are returning the enclosed remittance advices.

As you will see from the enclosed memorandum that was sent to you in November 1977, the inventory of books of the Wright-Allen Press was transferred to the MIT Press. All orders since that date have been filled by the MIT Press. Please correct your records and place future orders directly with the MIT Press.

At the time of the transfer, the Wright-Allen books show \$13.20 due from Follett Purdue. This has not been paid. It would be appropriate that you do so. There was never any response to the 1978 letters requesting payment.

It appears that you should sort out your other transactions and, where appropriate, take them up with the MIT Press.



FOLLETT CORPORATION

1000 W. WASHINGTON BLVD. • CHICAGO 60607 • TELEPHONE 312-666-5855

February 12, 1982

ATTENTION: CREDIT MANAGER

Follett Stores issues one check for all Follett member stores, for the payment of a vendor.

The attached remittance advice indicates a balance due to Follett Stores. Please forward a check payable to Follett Stores to cover this amount to my attention.

Please let me hear from you if you have any questions regarding this balance.

Sincerely,

A handwritten signature in cursive script that reads "Arline Vlastnik".

ARLINE VLASTNIK
ACCOUNTS PAYABLE MANAGER

attachment



PAYEE WRIGHT ALLEN PRESS INC
 238 MAIN ST
 CAMBRIDGE MA 02142

PAGE 5

STORE NO.	VENDOR NO.
	981340

FOLLETT STORES
 REMITTANCE ADVICE

SUMMARY BY STORE

CK0000000 02/05/82

REFERENCE NO. OR DESCRIPTION	DATE			EXPLANATION TRANS.CODE.	TRANS. CODE	GROSS AMOUNT	DISCOUNT	NET AMOUNT	CR		
	MO.	DAY	YR.								
FOLLETT TRINITY COLL				1. INVOICE		79.20CR	.00	79.20	C		
FOLLETT SUNY AT ALBA				2. CREDIT MEMO		127.20CR	.00	127.20	C		
				3.							
				4. ADJUSTMENT							
				5. OUR CHARGE-BACK							
				6. DISCOUNT NOT ALLOWED							
				7. PAYMENT (CR) CASH REC'D (DR)							
				8. REVERSAL OF OUR CHARGE-BACK							
				9. JOURNAL OR EDP ENTRY							
				NOTE: Reversal of an erroneous entry bears same transaction code as above but opposite in value.							
NOTE: Detail for each store is subtotalled. Grand net total for all stores appears on summary page and check stub.						TOTALS		206.40CR	.00	206.40	C

PAYEE WRIGHT ALLEN PRESS INC
 238 MAIN ST
 CAMERIDGE MA 02142

PAGE 2

STORE NO. 311	VENDOR NO. 981340
------------------	----------------------



FOLLETT STORES
 REMITTANCE ADVICE

311JOHNS HOPKINS UNIV

BALTIMORE MD 21218

CK0000000 02/05/82

REFERENCE NO. OR DESCRIPTION	DATE			EXPLANATION TRANS.CODE.	TRANS. CODE	GROSS AMOUNT	DISCOUNT	NET AMOUNT	CR
	MO.	DAY	YR.						
CASHREC	12	22	77	1. INVOICE	4	1.98CR	.00	1.98	CR
CASHRECD	12	22	77	2. CREDIT MEMO	7	1.98	.00	1.98	
				3.					
				4. ADJUSTMENT					
				5. OUR CHARGE-BACK					
				6. DISCOUNT NOT ALLOWED					
				7. PAYMENT (CR) CASH REC'D (DR)					
				8. REVERSAL OF OUR CHARGE-BACK					
				9. JOURNAL OR EDP ENTRY					
				<p>NOTE: Reversal of an erroneous entry bears same transaction code as above but opposite in value.</p>					
<p>NOTE: Detail for each store is subtotaled. Grand net total for all stores appears on summary page and check stub.</p>					<p>TOTALS →</p>				
						.00	.00	.00	

PAYEE WRIGHT ALLEN PRESS INC
238 MAIN ST
CAMBRIDGE MA 02142

PAGE 3

STORE NO. 398	VENDOR NO. 981340
------------------	----------------------



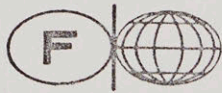
A FOLLETT STORE

FOLLETT STORES
REMITTANCE ADVICE

398FOLLETT TRINITY CCLL BKST HARTFORD CT 06106

CK0000000 02/05/82

REFERENCE NO. OR DESCRIPTION	DATE			EXPLANATION TRANS.CODE.	TRANS. CODE	GROSS AMOUNT	DISCOUNT	NET AMOUNT	CR
	MO.	DAY	YR.						
B073134A	01	16	78	1. INVOICE	8	13.20	.00	13.20	
CB073134	01	16	78	2. CREDIT MEMO	5	13.20CR	.00	13.20	CR
0027480	01	26	78	3.	2	13.20CR	.00	13.20	CR
CASHRECD	02	16	78	4. ADJUSTMENT	7	13.20	.00	13.20	
CB072663	11	08	78	5. OUR CHARGE-BACK	5	79.20CR	.00	79.20	CR
				6. DISCOUNT NOT ALLOWED					
				7. PAYMENT (CR) CASH REC'D (DR)					
				8. REVERSAL OF OUR CHARGE-BACK					
				9. JOURNAL OR EDP ENTRY					
NOTE: Reversal of an erroneous entry bears same transaction code as above but opposite in value.									
NOTE: Detail for each store is subtotalled. Grand net total for all stores appears on summary page and check stub.									
TOTALS						79.20CR	.00	79.20	CR



A FOLLETT STORE

PAYEE

WRIGHT ALLEN PRESS INC
238 MAIN ST
CAMERIDGE MA 02142

PAGE 4

STORE NO. 401	VENDOR NO. 981340
------------------	----------------------

FOLLETT STORES
REMITTANCE ADVICE

401FOLLETT SUNY AT ALBANY

ALBANY NY 12222

CK0000000 02/05/82

REFERENCE NO. OR DESCRIPTION	DATE			EXPLANATION TRANS.CODE.	TRANS. CODE	GROSS AMOUNT	DISCOUNT	NET AMOUNT	CR
	MO.	DAY	YR.						
B076289A	11	29	77	1. INVOICE	8	127.20	.00	127.20	
C876289	11	29	77	2. CREDIT MEMO	5	127.20CR	.00	127.20	CR
076289B	05	31	78	3.	3	127.20CR	.00	127.20	CR
				4. ADJUSTMENT					
				5. OUR CHARGE-BACK					
				6. DISCOUNT NOT ALLOWED					
				7. PAYMENT (CR) CASH REC'D (DR)					
				8. REVERSAL OF OUR CHARGE-BACK					
				9. JOURNAL OR EDP ENTRY					
				<p>NOTE: Reversal of an erroneous entry bears same transaction code as above but opposite in value.</p>					
NOTE: Detail for each store is subtotaled. Grand net total for all stores appears on summary page and check stub.					<p>TOTALS → 127.20CR .00 127.20 CR</p>				

GRUPPO EDITORIALE FABBRI-
BOMPIANI, SONZOGNO, ETAS S.P.A.

File: Wright - Allen Press

Milano, 27/1/82

LL/ gr

9036251

WRIGHT ALLEN PRESS INC.
29 King Lane c/o Jay W. Forrester
CONCORD MASS 01742 USA

DOUBLE TAXATION

According to the Italian law, substitute copyright tax payer shall be in possession of the attached questionnaire filled in and signed by the copyright proprietors.

In order to avoid delays in the payment of royalties or advance , please return to us immediately the attached form duly filled in. The validity is annual from January to December of every year.

In case the copyright proprietors live in countries such as France or England or West Germany is essential the certification of Tax Authorities.

Yours faithfully.


ACCOUNTING DEPT.

encl.

DICHIARAZIONE DEL CREDITORE DEI REDDITI

STATEMENT OF THE RECIPIENT OF ROYALTY

Il sottoscritto dichiara di essere residente in
di non possedere in Italia una stabile organizzazione; chiede quindi ai
sensi della convenzione in vigore l'esenzione dall'imposta italiana sui
redditi in questione.

The undersigned declares that he is a resident of U.S.A......
that he has not a permanent establishment in Italy; he therefore claims
that said royalties be exempted from payment or deduction of Italian
income tax under the above convention.

The adress of the Internal Revenue office with whom I file my annual
income tax is:

*Andover
Massachusetts
U.S.A.*

Data e luogo:

Place and date:

*Concord, Mass.
Feb. 21, 1982*

FIRMA DEL CREDITORE

Signature of proprietor
or his representative

Jay W. Forester

da restituire debitamente compilato e firmato
please return this form duly filled and signed

DOMANDA ANNUALE DI ESENZIONE dall'imposta Italiana sul reddito derivante da redevances e/o royalties presentata in applicazione alla convenzione fiscale contro le doppie imposizioni.

CLAIM UNDER THE DOUBLE TAXATION convention concluded between Italy and for a certificate of exemption from tax on royalties.

DEBITORE:

Licensee (payer of royalty) GRUPPO EDITORIALE FABBRI - BOMPIANI - SONZOGNO - ETAS S.p.A.

CREDITORE:

Proprietor right WRIGHT ALLEN PRESS INC.

Denominazione (cognome e nome):

address:

Ragione sociale:

care of:

Name (surname):

Christian name (where applicable):

JAY W. FORRESTER
29 KING LANE
CONCORD, MASS. 01742

Indirizzo o sede sociale:

Full address:

Fiscal domicile or head office:

as above

Origine del credito: DIRITTI D'AUTORE

Origin of credit: ROYALTIES

Scadenza dei pagamenti:

Payments schedule:

da restituire debitamente compilato e firmato

please return this form duly filled and signed

Jay W. Forrester
for Wright-Allen
Press.

File: Wright-Allen Press

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Mr. Herbert G. Callison

DATE March 18, 1982

Executive Director

SUBJECT The Wright-Allen Press

THE VILLAGES, INC.

3111 Westwood Drive

Topeka, Kansas 66614

In reply to your letter of March 10, we would like to inform you that Introduction to Community Based Corrections is not a Wright-Allen Press book.

I am enclosing a letter dated November 14, 1977 that states that all Wright-Allen Press books are now distributed by the MIT Press at the enclosed address.

OFFICERS

Robert Hulsen
President
Jeanetta Lyle Menninger
Exec. Vice President
Shirley Wall
Secretary
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M. D. Vaughn
Lewis F. Wheelock, Ph.D.
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Ann Wilder
Kenneth Wooden
Hyman Zeldin



the villages

A NONPROFIT ORGANIZATION

**conserving youth,
preserving nature**

Karl A. Menninger, M.D.
Chairman Of The Board

Herbert G. Callison
Executive Director

Robert R. Gillogly
Associate Director

March 10, 1982

Dear Permission Editor:

Approximately two months ago I mailed you a request for permission to reproduce the attached material in a textbook, Introduction to Community Based Corrections. As the date to begin production is nearing it is imperative that my request be allowed or denied.

If you have any questions please write or call me collect at the number listed below. Thank you for your time.

Sincerely,

Herbert G. Callison
Executive Director
THE VILLAGES, INC.

HGC: jls

Enclosure

*Write and tell Augustus
him the John Wright
book is not a book. Also
tell him in JT Press
is handling
W-A books.*

topeka office — p.o. box 1695 — topeka, kansas 66601 — phone 913-273-5900
bedford office — p.o. box 994 — bedford, indiana 47421 — phone 812-275-7539

Kansas Department of Social and Rehabilitation Services purchases services from The Villages, Inc.

"A"

To the Permissions Supervisor:

Introduction to Community-

I am preparing a textbook tentatively entitled based Corrections to be published by McGraw-Hill Book Company in Spring 1982 (year) and intended for use by college students

I should like your permission to reproduce in my book, and in its future editions, the material indicated below.

Author (s): John Augustus

A Report of the Labors of John Augustus for the Last Ten years
Title & Date of Publication In Aid of the Unfortunate, 1852

Selection: "In...grave."
(first and last words if a quotation)

From page 4 to page 5

Approximate number of words 268 or pages _____

It is understood, of course, that full credit will be given to the author and publisher, either as a footnote or as a reference within the text, or both.

A release form is given below for your convenience. The duplicate copy of this request is for your files.

Very truly yours,
Herbert G. Callison
Herbert G. Callison
3101 Westwood Drive
Topeka, Kansas 66614

Permission is granted for use of the material as stipulated.

Date

Signature

Title

"A"

To the Permissions Supervisor:

Introduction to Community-

I am preparing a textbook tentatively entitled Introduction to Community-based Corrections to be published by McGraw-Hill Book Company in Spring 1982 (year) and intended for use by college students

I should like your permission to reproduce in my book, and in its future editions, the material indicated below.

Author (s): John Augustus

A Report of the Labors of John Augustus for the Last Ten years
Title & Date of Publication In Aid of the Unfortunate, 1852

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(first and last words if a quotation)

From page 4 to page 5

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It is understood, of course, that full credit will be given to the author and publisher, either as a footnote or as a reference within the text, or both.

A release form is given below for your convenience. The duplicate copy of this request is for your files.

Very truly yours,

Herbert G. Callison
3101 Westwood Drive
Topeka, Kansas 66614

Permission is granted for use of the material as stipulated.

Date

Signature

Title

appeared, interest in jail reform disappeared and the focus was on prisons.¹⁵

PROBATION

John Augustus

The following was taken from the notes of John Augustus and reveal the first use of the term probation.

In the month of August, 1841, I was in court one morning, when the door communicating with the lockroom was opened and an officer entered, followed by a ragged and wretched looking man, who took his seat upon the bench allotted to prisoners. I imagined from the man's appearance, that his offense was that of yielding to his appetite for intoxicating drinks, and in a few moments I found that my suspicions were correct, for the clerk read the complaint, in which the man was charged with being a common drunkard. The case was clearly made out, but before sentence had been passed I conversed with him for a few moments, and found that he was not yet past all hope of reformation He told me that if he could be saved from the House of Correction, he never again would taste intoxicating liquor; there was such an earnestness

15. Law Enforcement Assistance Administration, 1970 National Jail Census, United States Government Printing Office, Washington, D.C., 1971, p. 19.

in that tone, and a look of firm resolve, that I determined to aid him; I bailed him, by permission of the court. He was ordered to appear for sentencing three weeks from that time. He signed the pledge and became a sober man; at the expiration of this period of probation, I accompanied him back into the courtroom

The judge expressed himself much pleased with the account we gave of the man and instead of the usual penalty--imprisonment in the House of Correction--he fined him one cent and costs, amounting in all to \$3.76, which was immediately paid. The man continued industrious and sober and without a doubt has been by this treatment, saved from a drunkard's grave.¹⁶

John Augustus' work in Boston eventually resulted in having 1,946 men and women placed under his supervision--the first time probation services had ever been offered by a court.

Probation soon became a watchword for the state of Massachusetts as others soon followed Augustus' lead and established formal services. In 1863, four years after Augustus' death, Rufus Cooke and L. P. Burnham

16. John Augustus, A Report of the Labors of John Augustus for the Last Ten Years in Aid of the Unfortunate, Wright & Hasty, Boston, 1852, pp. 4-5.

File: Wright-Allen Press

System Dynamics Group
Building E40-294

March 18, 1982

Dr. P.T. Newby
Course Leader
Middlesex Polytechnic
The Burroughs
London, ENGLAND
NW44BT

Dear Dr. Newby:

In reply to your letter of March 3, you have my permission to reproduce page 351 in the book entitled, Toward Global Equilibrium: Collected Papers, by Dennis *Meadows* and Donella H. Meadows as part of an examination question.

Sincerely yours,

JWF/msp

Middlesex Polytechnic

The Burroughs
London
NW4 4BT
Telephone 01-202 6545

3/17/82

Your reference

Our reference PTN/MH

Date 3 March 1982

Publishers
Wright-Allen Press Incorporated
238 Main Street
Cambridge
Massachusetts 02142
U.S.A.

Dear Sir

Toward Global Equilibrium: Collected Papers eds D L Meadows & D H Meadows

I should be grateful for your permission to reproduce a small portion of the above book as part of an examination question. The portion in question is on page 351 in the chapter by Jay W Forrester and is in the second paragraph beginning "imagine two countries side by side" and continuing to after "the fifty years, what is to be the responsibility of country L towards country S?"

I should be grateful for a prompt reply.

Yours faithfully

PTN Newby

Dr P T Newby
Course Leader

*Write, telling
them O.K with me.
you sign it
to get it out.*

November 18, 1981

Deutsche Verlags-Anstalt GmbH
Neckarstrasse 121
Postfach 209
D-7000 Stuttgart 1
WEST GERMANY

Dear Sir:

We would like to notify you of a change of address
for the following two book accounts:

Regelkreis, by Jay W. Forrester (Wright-Allen Press)

Globales Gleichgewicht, edited by Dennis Meadows
and Donella Meadows (Wright-Allen Press)

In the future, please send all correspondence pertaining
to these two book accounts to:

Wright-Allen Press, Inc.
c/o Jay W. Forrester
29 King Lane
Concord, Massachusetts 01742
U.S.A.

Thank you for your help.

Sincerely yours,

C. Kalauskas
Wright-Allen Press

enc: copies of recent statements with corrected address.

System Dynamics Group
Building E40-294

October 29, 1981

Prof. Howard T. Odum
Environmental Engineering Sciences
University of Florida
Gainesville, Florida 32611

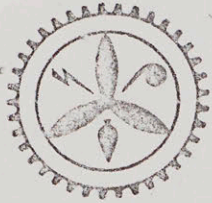
Dear Prof. Odum:

Enclosed is a form signed by Professor Jay W. Forrester granting permission for the inclusion of his material in Systems. As he has indicated in his note, you must also obtain permission from the MIT Press, 28 Carleton Street, Cambridge, Mass. 02142.

Sincerely yours,

Carol Kalauskas
Administrative Assistant
to Professor Jay W. Forrester

enc: signed form



UNIVERSITY OF FLORIDA
 DEPARTMENT OF
 ENVIRONMENTAL ENGINEERING SCIENCES
 A.P. BLACK HALL
 GAINESVILLE, FLORIDA 32611
 PHONE (904) 392-0834

*Copy sent to MIT Press 10/23/81
 + for JWF home file*

September 25, 1981

Jay W. Forrester
 Business School
 Massachusetts Institute of Tech.
 Cambridge, Mass. 02138

I am finalizing a manuscript to be published by John Wiley and Sons: SYSTEMS, H.T. Odum, approx. 800 pages. 1981 or 1982. May we have your permission to include the following material in this or subsequent editions of the book or in foreign language translations published or prepared by John Wiley or its licensees? This letter is being sent to the author and to the publisher. The material was published in:

Author(s) and/or Editor(s) Forrester, J.W. 1969. Urban Dynamics. MIT Press.

Title of Book or Periodical _____

See attached copy.

Figure # w 25-24 on page _____, Table # _____ on page _____

Please indicate agreement by signing and returning the enclosed copy of this letter. For publishers who sign, you warrant that you are the sole owner of the rights granted and that your material does not infringe upon the copyright of other rights. If you do not control these rights we would appreciate your letting us know to whom to apply.

Sincerely,

Howard T. Odum
 Environmental Engineering Sciences
 University of Florida
 Gainesville, Florida 32611

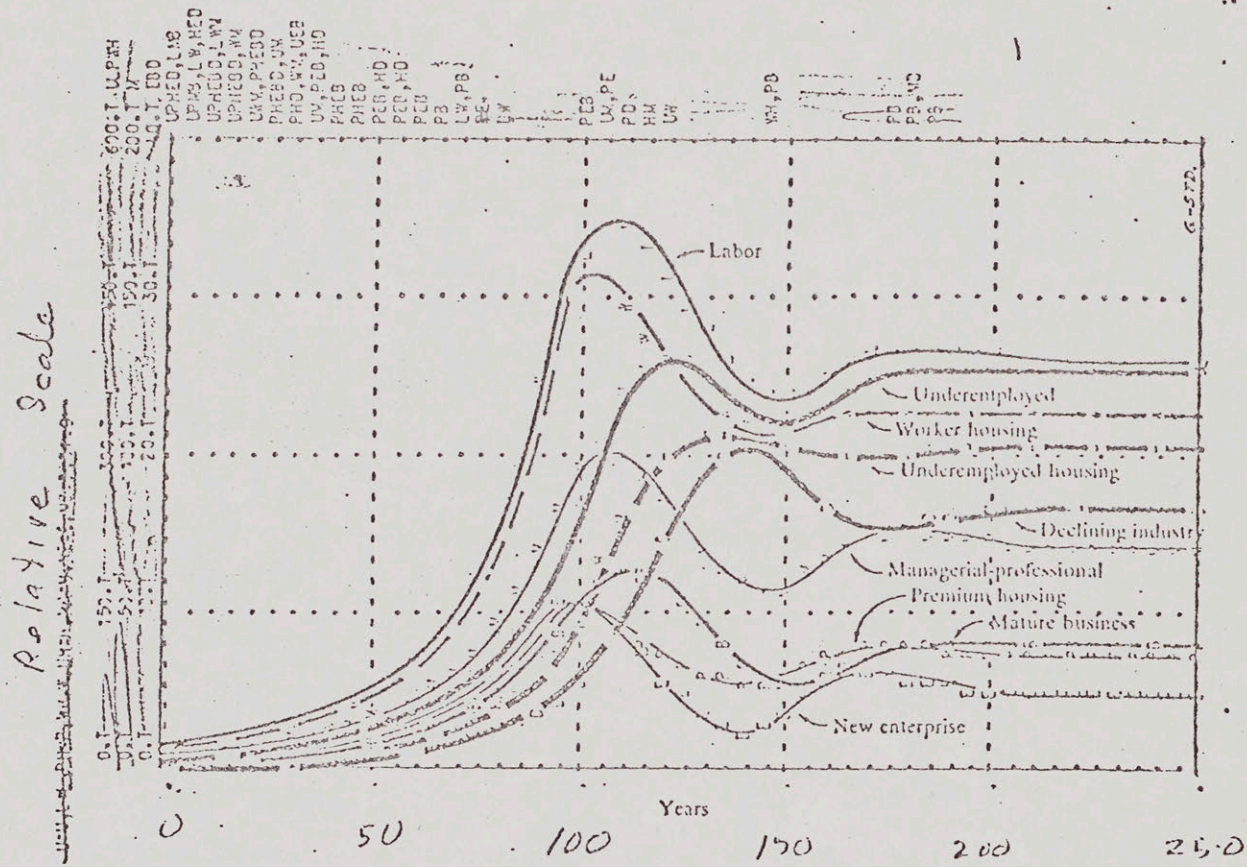
You must also have approval of the MIT Press.

AGREED TO AND ACCEPTED:

by Jay W. Forrester, Professor, MIT, Oct 26 '81
 (Signature) Title Date

Credit and/or Copyright Notice:

(cont. of ...)



(C)

Fig. 25-24 (cont.)

yes

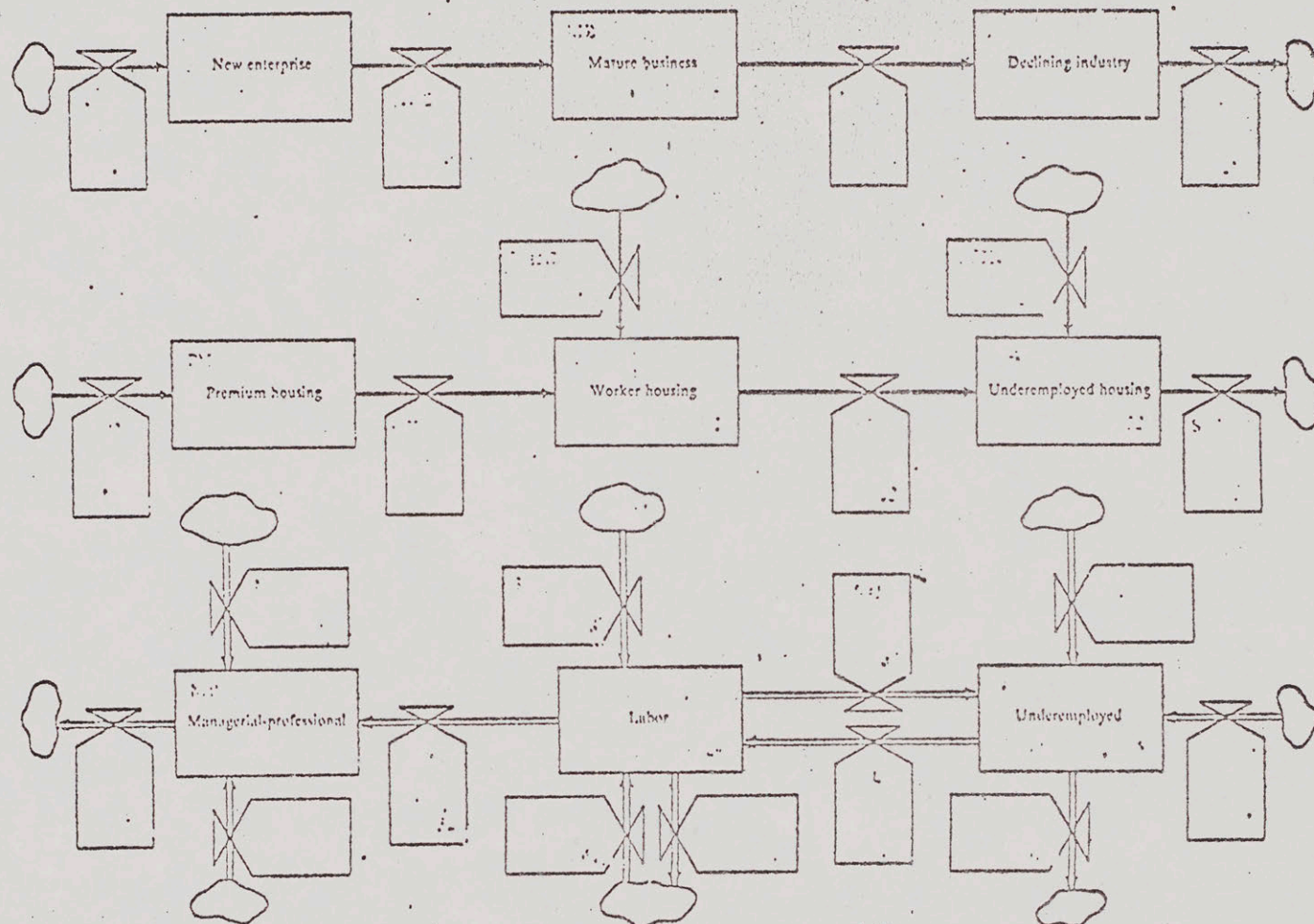


Fig. 25-24. Summary of urban model given by Forrester. (a) Forrester (1969);
 (b) aggregated energy translation; (c) example of simulation by Forrester
 (1969).

Yes

25-41



M.I.T. Press
28 Carleton Street
Cambridge, Mass. 02142

UNIVERSITY OF FLORIDA
DEPARTMENT OF
ENVIRONMENTAL ENGINEERING SCIENCES
A.P. BLACK HALL
GAINESVILLE, FLORIDA 32611
PHONE (904) 392-0834

*Howard:
World Dynamics
is now published
by MIT Press
you should
write to them
for official
permission*

September 26, 1981

J.W. Forrester
M.I.T. Business School
Cambridge, Mass. 02142

I am finalizing a manuscript to be published by John Wiley and Sons: SYSTEMS, H.T. Odum, approx. 800 pages. 1981 or 1982. May we have your permission to include the following material in this or subsequent editions of the book or in foreign language translations published or prepared by John Wiley or its licensees? This letter is being sent to the author and to the publisher. The material was published in:

Author(s) and/or Editor(s) Forrester, J.W. 1971. World Dynamics.

Title of Book or Periodical Wright Allen Press, Cambridge, Mass.

See attached copy.

Figure # 26-23 on page _____, Table # _____ on page _____

Please indicate agreement by signing and returning the enclosed copy of this letter. For publishers who sign, you warrant that you are the sole owner of the rights granted and that your material does not infringe upon the copyright of other rights. If you do not control these rights we would appreciate your letting us know to whom to apply.

Sincerely,

Howard T. Odum
Environmental Engineering Sciences
University of Florida
Gainesville, Florida 32611

AGREED TO AND ACCEPTED:

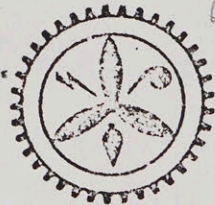
by Jay W. Forrester
Signature Title

Oct, 6 '81
Date

Credit and/or Copyright Notice:

10/23/81

office file



UNIVERSITY OF FLORIDA
DEPARTMENT OF
ENVIRONMENTAL ENGINEERING SCIENCES
A.P. BLACK HALL
GAINESVILLE, FLORIDA 32611
PHONE (904) 392-0834

September 25, 1981

Jay W. Forrester
Business School
Massachusetts Institute of Tech.
Cambridge, Mass. 02138

I am finalizing a manuscript to be published by John Wiley and Sons: SYSTEMS, H.T. Odum, approx. 800 pages. 1981 or 1982. May we have your permission to include the following material in this or subsequent editions of the book or in foreign language translations published or prepared by John Wiley or its licensees? This letter is being sent to the author and to the publisher. The material was published in:

Author(s) and/or Editor(s) Forrester, J.W. 1969. Urban Dynamics. MIT Press.

Title of Book or Periodical _____

See attached copy.

Figure # w 25-24 on page _____, Table # _____ on page _____

Please indicate agreement by signing and returning the enclosed copy of this letter. For publishers who sign, you warrant that you are the sole owner of the rights granted and that your material does not infringe upon the copyright of other rights. If you do not control these rights we would appreciate your letting us know to whom to apply.

Sincerely,

Howard T. Odum
Environmental Engineering Sciences
University of Florida
Gainesville, Florida 32611

You must also have approval of the MIT Press.

AGREED TO AND ACCEPTED:

by Jay W. Forrester, Title Professor, MIT, Date Oct 26 '81
Signature Title Date

Credit and/or Copyright Notice:

July 28, 1981

Mr. Paul Deland
R.R. Bowker Company
1180 Avenue of the Americas
New York, New York 10036

Dear Mr. Deland:

Confirming our telephone conversation of today, I would like to call to your attention that the Wright-Allen Press (238 Main Street, Cambridge, Mass.) is no longer in business. All books previously published by the Wright-Allen Press are now available through The MIT Press at the Massachusetts Institute of Technology. I have enclosed a letter which describes the transfer of books to The MIT Press which occurred in November 1977.

Also enclosed is a listing of books now included in the Wright-Allen Series of The MIT Press. For further information on listing the books in Books in Print, please contact:

The MIT Press
28 Carleton Street
Cambridge, Massachusetts 02142

Tel: (617) 253-5646

Sincerely yours,

Carol Kalauskas
Wright-Allen Press

enc: letter--Nov. 1977
Descriptions of MIT Press books--Wright-Allen Series

WRIGHT-ALLEN PRESS, INC.

June 2, 1981

Gruppo Editoriale Fabbri--Bompiani
Sonzogno, Etas S.P.A.
Via Mecenate 91
Milano 20138
ITALY

Dear Sir:

Enclosed are two signed royalty statements for the
Wright-Allen Press.

Sincerely yours,

Jay W. Forrester
Wright-Allen Press

enc: 2 signed forms

March 27, 1981

Dr. Jack Griffiths
2803 East Road
Danville, Illinois 61832

Dear Dr. Griffiths:

Thank you for your recent order for The Limits to Growth. I am returning your check, however, because we are no longer able to supply copies of the book. The Wright-Allen Press is no longer in operation. All books previously published by the Wright-Allen Press are now available through the MIT Press at the Massachusetts Institute of Technology.

The Limits to Growth, however, is published by Universe Books in New York. If you are unable to order it through your local bookstore, you should be able to obtain a copy by writing:

Universe Books
381 Park Avenue South
New York, New York 10016

Sincerely yours,

C. Kalauskas
WRIGHT-ALLEN PRESS

enc: MIT Press book descriptions.

*Jack Griffiths, Ph. D.
2803 East Road
Danville, Illinois 61832*

WRIGHT-ALLEN PRESS, INC.

March 16, 1981

Ms. Mindy Gilbert
The Baker & Taylor Company
50 Kirby Avenue
Somerville, New Jersey 08876

Dear Mr. Gilbert:

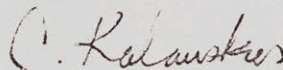
In reply to your letter requesting updated information from publishers, please make a record that the Wright-Allen Press is no longer in operation. All books formerly published by the Wright-Allen Press are available through the MIT Press at the Massachusetts Institute of Technology.

Enclosed is a letter which was sent to all wholesalers and retailers in November 1977.

All orders and inquiries about Wright-Allen Press books should be directed to:

The MIT Press
28 Carleton Street
Cambridge, Mass. 02142

Sincerely yours,



C. Kalauskas
Wright-Allen Press

enc: letter-11/14/77

March 5, 1981

To: JWF
From: Carol
Re: Status of Wright-Allen Press buyers mailing list

As far as I can determine, the computer tapes with the buyers mailing list for Wright-Allen Press no longer exist.

Michael Nellans and Mary Aldridge of MIT Press had called here asking for our help in locating the computer tape. They knew that at one time there had been two mailing lists. One very large one had been lost through computer error. There was a second, shorter tape of approximately 1500 names that they were interested in locating. They told me that several years ago MIT Press had used labels that had been printed from that tape. The tape was designed to print "Cheshire labels" which were not pre-stuck but were glued directly on the envelopes. They said this list had been referred to as the "house list."

Naren Patni referred me to Technical Impex in Lawrence. He was doubtful that Technical Impex still had the tapes. He thought they had been turned over to MIT Press at the time Wright-Allen ceased operations.

I have talked with Tom McLaughlin at Technical Impex. He feels strongly that when Wright-Allen Press switched to MIT Press, Technical Impex turned over to MIT Press the computer tapes with the mailing lists.

In any case, Technical Impex no longer has any tapes with Wright-Allen lists.

I have referred this information to the MIT Press.

Tom McLaughlin
Technical Impex (Devise Development, Inc.)
Lawrence
tel: 1-685-8149

Carol called MIT Press
& relayed information to Mary
Aldridge. She said they are more
interested in individual buyers - not
retail stores. She will forward this
info to the Marketing Manager, however.

I do not seem to
have anything at
home (tapes)
I do have printouts
showing hubs had
accounts to it
anyone wants it to
I have quite
info.

WRIGHT-ALLEN PRESS, INC.

May 12, 1981

Gruppo Editoriale Fabbri--Bompiani
Sonzogno, Etas S.P.A.
Via Mecenate 91
Milano 20138
ITALY

Dear Sir:

Enclosed are two completed forms exempting myself
and Wright-Allen Press from Italian income tax on royalties.

Sincerely yours,

Jay W. Forrester
Wright-Allen Press

c/o Jay W. Forrester, 29 King Lane, Concord, Mass. 01742, USA

~~FORRESTER, JAY W. CAMBRIDGE MASSACHUSETTS 02142 • 617/491-8825~~

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Ms. Sandra Henry

DATE May 12, 1981

The Dartmouth Bookstore, Inc.

SUBJECT

Hanover, New Hampshire 03755

The Wright-Allen Press is no longer in operation. All books are now available through the MIT Press. Enclosed is a memorandum which was sent two years ago notifying customers of the closing.

The final accounts of the Wright-Allen Press do not show any amount owed to The Dartmouth Bookstore. Detailed records are in storage and are not available, but we assume either that the credit was applied to another invoice or that the book arrived in non-saleable condition.

C. Kalauskas

Wright-Allen Press

February 23, 1981

Professor Robert N. Zeitlin
Department of Anthropology
Brandeis University
Waltham, Massachusetts 02254

Dear Professor Zeitlin:

In reply to your inquiry to the Wright-Allen Press about Limits to Growth, the Wright-Allen Press is no longer in operation. All books formerly published by the Wright-Allen Press are now available through the MIT Press. Limits to Growth, however, is published by Universe Books, 381 Park Avenue South, New York, NY 10016.

For further information about discounts on Limits to Growth, you should inquire directly through Universe Books.

Sincerely yours,

C. Kalauskas
Wright-Allen Press

WRIGHT-ALLEN PRESS

SYSTEM DYNAMICS PUBLICATIONS

Please send me:

- ___ Forrester, Jay W. / **Collected Papers of Jay W. Forrester** / U. S. \$30.00
- ___ Forrester, Jay W. / **Principles of Systems** / U.S. \$10.00
- ___ Forrester, Jay W. / **World Dynamics** / U.S. \$12.00
- ___ Forrester, Nathan B. / **The Life Cycle of Economic Development** / U.S. \$20.00
- ___ Goodman, Michael R. / **Study Notes in System Dynamics** / U.S. \$16.50
- ___ Mass, Nathaniel J. / **Economic Cycles: An Analysis of Underlying Causes** / U.S. \$30.00
- ___ Mass, Nathaniel J. / **Readings in Urban Dynamics: Volume 1** / U.S. \$25.00
- ___ Meadows, Dennis L. / **Dynamics of Commodity Production Cycles** / U.S. \$14.75

- ___ Meadows et al. / **Dynamics of Growth in a Finite World** / U.S. \$35.00
- Meadows et al. / **The Limits to Growth** (Potomac Associates) / U.S. \$6.50
- ___ Meadows, D.L. and D.H., editors / **Toward Global Equilibrium: Collected Papers** / U.S. \$22.00
- ___ Schroeder, Sweeney, and Alfeld, editors / **Readings in Urban Dynamics Volume 2** / U.S. \$35.00

Forthcoming:

- ___ Alfeld, Louis E. and Alan K. Graham / **Introduction to Urban Dynamics** / Available Fall 1976
- ___ Lyneis, James / **Readings in System Dynamics: Volume 1** / Available Fall 1976
- ___ Roberts, Edward B. / **Managerial Applications of System Dynamics** / Available Fall 1976

Exclusive distributor outside of the United States and Canada: **JOHN WILEY & SONS.**

Orders from outside of North America should be placed with the distributor through a local book-seller. Prices on this order form are applicable only in the U.S. and Canada.

Payment enclosed. Publisher pays postage.

Bill me. (Purchase order necessary.)

Send me information on forthcoming titles and put my name on your mailing list.

Name

PROF. ROBERT N. ZEITLIN

Address

DEPT. OF ANTHROPOLOGY
BRANDEIS UNIVERSITY

City & State

WALTHAM, MA. 02254

Zip Code

For professors:

10% academic discount.

Send the book on a 60-day examination basis. I will pay for or return the book, unless it is being adopted as a required text. (Publisher must be notified of adoption.)

Send me information on quantity discounts available to professors buying books for classroom use.

Department and University

ANTHROPOLOGY - BRANDEIS

Course Title

THE EVOLUTION OF CULTURE AND SOCIETY

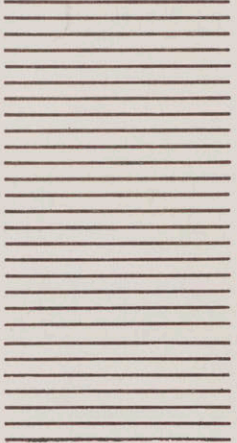
Attach payment here

191



First Class
Permit
No. 43151
Boston, Mass.

BUSINESS REPLY MAIL
No postage stamp necessary if mailed in the United States



Postage will be paid by
Wright-Allen Press, Inc.
238 Main Street
Cambridge, Massachusetts 02142

Fold here

80

Staple or tape here

System Dynamics Group
Building N51-321

February 19, 1981

Mr. James E. Howard
Member of Technical Staff
Logistics Technology International, Ltd.
2701 Toledo Street
Torrance, California 90503

Dear Mr. Howard:

In reply to your letter to the Wright-Allen Press of February 5, enclosed are descriptions of the books available on system dynamics.

The Wright-Allen Press is no longer in operation. All books are now available through the MIT Press. At the back of the books descriptions you will find an order form which can be returned directly to the MIT Press with your order for Principles of Systems. All future orders should be directed to the MIT Press.

Also enclosed is a list of papers which are available through the System Dynamics Group at MIT.

Sincerely yours,

Carol Kalauskas
Administrative Assistant
to Professor Jay W. Forrester

enc: MIT Book descriptions with order form.
System Dynamics Publications List, D-3059-4.

February 5, 1981

Wright-Aljen Press, Inc.
Room 518
238 Main Street
Cambridge, Massachusetts 02142

Dear Sirs:

I am interested in ordering a copy of Principles of Systems, by Jay W. Forrester. In addition to this, I would appreciate a bibliography or any material pertaining to system dynamics. Could you also enclose a standard price list? Thank you for your help.

Sincerely,

James E. Howard
James E. Howard
Member of Technical Staff

Logistics Technology International, Ltd.
2701 Toledo Street
Torrance, California 90503

JEH/kb

*Send
Price list,
incl. book
list.*

March 5, 1981

Ms. Johanne Champagne
Acquisitions Department
Ecole des Hautes Etudes Commerciales
5255 avenue Decelles
Montréal, Québec
Canada H3T 1V6

Dear Ms. Champagne:

I am writing in reply to your inquiry about the enclosed order.

There appears to be an error in the reference list you enclosed, because there is no book available by the title, Readings in System Dynamics, vol. 1. However, there is a paper by James M. Lyneis, "Designing Financial Policies to Deal with Limited Financial Resources," which was published in Managerial Applications of System Dynamics by Edward B. Roberts, MIT Press, Cambridge, Mass., 1978. The title of this paper is similar to the one you marked on the reference list.

For your records, the Wright-Allen Press is no longer in operation. All books are now available through the MIT Press. Enclosed are descriptions of the books which are now included in the MIT Press/Wright-Allen Series on System Dynamics. Information on ordering books will be found on the last page. All orders should be directed to the MIT Press. The book referred to above is included in the enclosed descriptions.

Sincerely yours,

C. Kalaskas
Wright-Allen Press

enc: MIT Press book descriptions

tem dynamics model can be used to structure and trace out the cumulative consequences of their in-

mostly to the separation in time and space between decision and its long-run effects, many

bon de commande
purchase order

bibliothèque

5255, avenue Decelles
Montréal, Québec
Canada H3T 1V6

École des
Hautes Études
Commerciales

Affiliée à
l'Université de Montréal



adresse d'expédition
invoice (triplicate) address

toujours mentionner ce numéro
always mention this number

quantité
copies

1

~~156981~~
date

0 3 1 2 8 0

LYNEIS, James M.

Readings in system dynamics, vol. 1

Wright-Allen Press

1976

ISBN

NOF Champagne

directives au verso/instructions over

10 00 AM '80

DEC 30

WRIGHT- ALLEN PRESS
238 Main St.
Cambridge, MA 02142
U.S.A.

demandé
budget
reçu le
facture n°
date
prix
remise
transp
coût n°



École des
Hautes Études
Commerciales
Affiliée à
l'Université de Montréal

5255, avenue Decelles
Montréal, Québec
Canada H3T 1V6

Feb 3, 1981

To whom it may concern,

*You returned us our order with the number
from NOF. Would you tell us, the title re-
ferred in the biographical references of
the magazine Financial Management
(v. 4, no. 1, Spring 1975) has been published
or not, please.*

Thank you

*Johanne Champagne
Requisitions Dept.*

growth pattern is viewed over the total growth. The major consequence of such an investigation.

REFERENCES

1. Gordon Donaldson, *Corporate Debt Capacity*, Homewood, Illinois, Richard D. Irwin, Inc., 1961.
2. Gordon Donaldson, *Strategy for Financial Mobility*, Homewood, Illinois, Richard D. Irwin, Inc., 1969.
3. Jay W. Forrester, *Industrial Dynamics*, Cambridge, M.I.T. Press, 1961.
4. George W. Gershefski, "Building A Corporate Financial Model," *Harvard Business Review* (July-August 1969.)
5. James M. Lyneis, "The Impact of Corporate Financial Policies on Corporate Growth and Profitability." Ph.D. Dissertation, University of Michigan, 1974 (available from University Microfilms, Ann Arbor, Michigan).
6. James M. Lyneis, "A Model For Designing Financial Policies To Deal With Limited Financial Resources." in *Readings In System Dynamics; Volume 1*, ed. by James M. Lyneis, Cambridge, Wright-Allen Press (forthcoming in 1976).
7. Robert Morris Associates, *Annual Statement Studies*, Philadelphia, Robert Morris Associates, 1973.
8. Roland Robinson, *Financing The Dynamic Small Firm*, Belmont, California, Wadsworth Publishing Co., Inc., 1966.
9. James M. Warren and John P. Shelton, "A Simultaneous Equation Approach To Financial Planning," *Journal of Finance* (December 1971).

March 5, 1981

To: JWF
From: Carol
Re: Status of Wright-Allen Press buyers mailing list

As far as I can determine, the computer tapes with the buyers mailing list for Wright-Allen Press no longer exists.

Michael Nellans and Mary Aldridge of MIT Press had called here asking for our help in locating the computer tape. They knew that at one time there had been two mailing lists. One very large one had been lost through computer error. There was a second, shorter tape of approximately 1500 names that they were interested in locating. They told me that several years ago MIT Press had used labels that had been printed from that tape. The tape was designed to print "Cheshire labels" which were not pre-stuck but were glued directly on the envelopes. They said this list had been referred to as the "house list."

Naren Patni referred me to Technical Impex in Lawrence. He was doubtful that Technical Impex still had the tapes. He thought they had been turned over to MIT Press at the time Wright-Allen ceased operations.

I have talked with Tom McLaughlin at Technical Impex. He feels strongly that when Wright-Allen Press switched to MIT Press, Technical Impex turned over to MIT Press the computer tapes with the mailing lists.

In any case, Technical Impex no longer has any tapes with Wright-Allen lists.

I have referred this information to the MIT Press.

Tom McLaughlin
Technical Impex (Devise Development, Inc.)
Lawrence
tel: 1-685-8149

System Dynamics Group
Building N51-321

January 6, 1981

Mr. Joseph Whitehurst
Research Assistant
Manpower Study Program
Department of Mental Health
and Mental Retardation
Commonwealth of Virginia
P.O. Box 1797
Richmond, Virginia 23214

Dear Mr. Whitehurst:

In reply to your letter to the Wright-Allen Press inquiring about system dynamics publications, enclosed is a list of books which are now available through the MIT Press. The Wright-Allen Press is no longer in business, but all books are now handled by The MIT Press, 28 Carleton Street, Cambridge, Massachusetts 02142.

Also enclosed is a list of papers available through the System Dynamics Group.

Sincerely yours,

Carol Kalauskas
System Dynamics Group

enc: MIT Press book descriptions.
System Dynamics Publications list.



COMMONWEALTH of VIRGINIA

LEO E. KIRVEN, JR., M.D.
COMMISSIONER

*Department of
Mental Health and Mental Retardation*

MAILING ADDRESS
P. O. BOX 1797
RICHMOND, VA. 23214

November 24, 1980

System Dynamic Publications
Wright-Allen Press
Cambridge, Mass 02142

Gentlemen:

I would appreciate it if you would send me a copy of your latest publications.

Sincerely,

Joseph Whitehurst

Joseph Whitehurst
Research Assistant
Manpower Study Program

JW/hvf

Permanised
PLAYER-BOND
25% COTTON FIBRE

June 6, 1980

Memo for file--Wright-Allen Press

In June Tom McCorkle and I checked to be sure that the Wright-Allen cards were being forwarded to MIT Press.

Tom McCorkle sent a test card in the mail. He sent one of the reply cards from the back of the books and it was forwarded to MIT Press.

At this time it was also suggested that MIT Press put a sticker or stamp on the cards that are still in the back of the books, notifying people that they should mail them to MIT Press and not Wright-Allen.

Carol

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Mary O'Keefe

DATE Aug. 7, 1980

MIT Press--Accounts Receivable

SUBJECT

Professor Forrester has checked through the Wright-Allen records in storage and determined that the credit in question was due to the Trojan Bookstore. He has sent them a check for the amount of \$316.80. Enclosed is a copy of the letter for your records.

August 7, 1980

Trojan Bookstore
Accounts Division
University of Southern California
University Park
Los Angeles, California 90007

Attention: Laura Mitchell

Dear Ms. Mitchell:

Your correspondence with the MIT Press concerning a credit of \$316.80 has been referred to our office.

A search of the Wright-Allen Press records now in storage does show that a credit of \$316.80 is due, and a check is enclosed for that amount.

Sincerely yours,

C. Kalauskas

enc: check #3521--Aug. 6, 1980--\$316.80

cc: MIT Press

July 31, 1980

Mr. Michael Leonard
Controller
MIT Press
Building E32

Dear Mr. Leonard:

This is to acknowledge receipt of your letters of January 4 and April 30, 1980 and our several telephone conversations regarding the unbound sheets that are stored at Haddon Craftsman.

I recognize that for some of the books there may well be sheets stored beyond what will reasonably be used at the present rate of sales. However, we should not dispose of any sheets until we can explore alternative ways to make use of them.

You ask about paperback editions, and these should be explored. You suggest that Tom McCorkle is the right one to consider such matters. I would like to hear his suggestions and will be in touch with him if I do not hear from him first. I am going to be either away or seriously overcommitted until about September 25. Brief conversations between now and then will be possible if it would help.

As I suggested to you, and as a matter that Tom McCorkle might want to think about, I believe there is a possibility of a special sale of a lower priced and paperbound edition of the Meadows Dynamics of Commodity Production Cycles. At one time the Wright-Allen Press almost concluded a deal with a commodities brokerage firm to sell these books for the brokerage firm to distribute free to their commodities customers. Under the present circumstances of sheet stock supply this might dispose of the sheets and also give some boost to sale of the hardbound copies if recipients found the book interesting enough that they or their associates were to order copies of their own.

By copy of this letter I would like to ask Tom McCorkle and Frank Satlow to make any suggestions that they think are interesting.

Sincerely yours,

JWF/cdk
cc: T. McCorkle, F. Satlow

ask JWF

5/7

April 30, 1980

Professor Jay W. Forrester
Room E52-454C

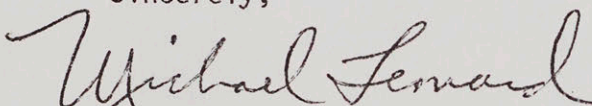
Dear Professor Forrester:

In January I wrote to you to ask about additional paperback possibilities for the unbound sheets stored at Haddon Craftsman. In our opinion, however, most of the sheets should be discarded.

Since writing you, Haddon Craftsman has increased its monthly storage rates such that our cost to carry the 14,700 sheets is \$882 per year.

Cash is tight for us. We would appreciate your concurrence to scrap the stock we are unlikely to use.

Sincerely,



Michael Leonard
Controller

ML:mo

cc: Tom McCorkle
Frank Satlow

JWF said This is still being discussed.

Feb. 8, 1980

To: JWF
From: Carol
Re: Wright-Allen telephone number

I asked Debbie at Data Conversion if they had seen any telephone bills or indication that the number was still being listed in the telephone book. She said nothing had come through their office. She had no idea that it was still listed.

I dialed the number and received a recording that the number had been changed to the Data Conversion number.

Debbie also said they never receive any calls for Wright-Allen Press.

tel: 491-6826

Have it taken
out of yellow Pages.

- Carol called telephone Co.
2/14/80 to ask to have
number removed next year.

June 9, 1980

Mr. M. Condruș
Director
Editura Tehnica
Piata Scintei nr. 1
Bucharest 33
ROMANIA

Dear Mr. Condruș:

This is in reply to your recent letter sending a copy of your earlier letter of November 7.

The earlier was received, and a reply was sent on March 11 giving permission for the increased printing of Principles of Systems. A copy is enclosed.

As requested, in that letter, you should send your check to the following address: Wright-Allen Press, Inc.
c/o Jay W. Forrester
29 King Lane
Concord, Massachusetts 01742
U.S.A.

Sincerely yours,

JWF/cdk

enc: letter 3/11/80

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO University of California

DATE June 17, 1980

Accounting Office

SUBJECT Your file #180-10

Davis, California 95616

Wright-Allen Press is no longer in operation. Enclosed is a memorandum which was sent two years ago notifying customers of the closing.

The final accounts of the Wright-Allen Press do not show any amount owed to the University of California-Davis. Detailed records are in storage and are not available, but we assume either that the credit was applied to another invoice or that the books arrived in non-saleable condition.

Sample

April 10, 1980

Dr. Jose Portillo-Campbell
651 Orrantia Ave.
San Isidro
Lima, PERU

Dear Dr. Portillo-Campbell:

Your letter of February 12, 1980 addressed to the Wright-Allen Press has come to my attention.

For more than two years publishing activity of the Wright-Allen Press has been transferred to the MIT Press.

Accounts of the Wright-Allen Press have been turned over to me for termination. I find I can replace the check you sent dated November 30, 1977. You should deposit this check with your bank and then order books from the present publishers.

Managerial Applications of System Dynamics by Roberts is available from The MIT Press, Cambridge, Massachusetts. The price is \$40.00 plus transportation.

The Persistent Poppy by Levin is available from The Ballinger Publishing Company, Cambridge, Massachusetts.

Limits to Growth is available from Universe Books in New York. There is probably a Spanish edition of it available from either a Spanish or Argentine publisher if you prefer.

Enclosed are pages listing the System Dynamics publications available from The MIT Press.

Sincerely yours,

JWF/cdk

enc: check #3518--April 8, 1980.
descriptions 66 MIT Press books.

Jan. 16, 1980

To: JWF
From: Carol
Re: Wright-Allen Press

1. Return cards

Tom McCorkle does not want to take the cards out of the books because it appears that something is missing. He suggested that we see if the Post Office can forward the cards to MIT Press. The Post Office has a system for "Third Party Business Reply Mail" which requires that both parties pay the annual permit fee. Another possibility would be to renew the permit and charge MIT Press for the cost, then collect the cards from 238 Main Street and forward them ourselves to MIT Press. The problem here would be collecting the postage from MIT Press. This is small amounts of money but does add up.

2. Catalog

We will soon run out of the green MIT Press catalog, and there are no more at MIT Press. I have xeroxed the pages and changed the prices. Also, I was told that Growth of a New Product: Effects of Capacity-Acquisition Policies by Ole Nord is out of print, so I deleted it from the xerox pages.

I asked Tom McCorkle if there are plans to print something else. He suggested making something up from the pages of the MIT Press catalog with the new prices. If they do it, it might look better than the one we made here in the office. That seems to be a logical solution.

SYSTEM DYNAMICS GROUP

Alfred P. Sloan School of Management
Massachusetts Institute of Technology
Cambridge, Massachusetts 02139

WRIGHT-ALLEN PUBLICATIONS

Your request for further information about publications of the Wright-Allen Press has been received by the System Dynamics Group at M.I.T. The Wright-Allen Press is no longer active. All Wright-Allen publications are now available through the M.I.T. Press, and your correspondence has been forwarded to them. You can also contact them directly by writing:

M.I.T. Press
28 Carleton Street
Cambridge, Massachusetts 02142

Telephone: (617) 253-5646

SYSTEM DYNAMICS NEWSLETTER

The System Dynamics Newsletter is published annually by the System Dynamics Group. Because of rising costs, it can no longer be offered free of charge. If you would like to order the Newsletter, please complete the form below and return it with payment.

SYSTEM DYNAMICS NEWSLETTER

Return form to: System Dynamics Group
E51-321
M.I.T.
Cambridge, Mass. 02139

Price/Copy

1978 issues @ \$2.75
1977 issues @ \$2.50
1973-1976 issues @ \$2.25
1971-1972 issues @ \$2.00

Postage

U.S., and Canada or Mexico.....\$0.50/copy
All other countries.....\$2.50/copy

Please complete:

<u>Issue (year)</u>	<u>Number of Copies</u>	<u>Price</u>	<u>Amount of Postage</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please make checks
payable to: MIT Account #25145

TOTAL AMOUNT DUE
(including postage)....._____

System Dynamics Group
Building N51-321

May 12, 1981

Professor Sergio A. Hernandez
Professor Cesar Floresguerra
Apartado Postal 353
Cuidad Madero, Tams.
MEXICO

Dear Professor Hernandez and Professor Floresguerra:

Your letter to the Wright-Allen Press inquiring about books and catalogs has been referred to our office.

The Wright-Allen Press is no longer in operation. **However,** all books previously available through the Wright-Allen Press are now available through the MIT Press at the Massachusetts Institute of Technology. The MIT Press will also publish new books in the field of system dynamics.

Enclosed is a listing of books currently available in **The MIT Press/Wright-Allen Series** in System Dynamics. Should you wish to order any of the books listed here, an order form will be found on the last page. All further correspondence concerning the books should be addressed to: The MIT Press
28 Carleton Street
Cambridge, Massachusetts 02142
U.S.A.

Thank you for your interest.

Sincerely yours,

Carol Kalauskas
Administrative Assistant
to Professor Jay W. Forrester

enc: MIT Press book descriptions, D-3242-1.

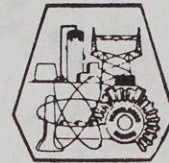
INSTITUTO TECNOLOGICO REGIONAL DE CD. MADERO, TAM.

DIRECCION GENERAL DE INSTITUTOS TECNOLOGICOS



SECRETARIA
DE
EDUCACION PUBLICA

APARTADO POSTAL No. 20 — o — TELEFONO 5 • 21 • 53



Dependencia :

Oficio :

Asunto :

APRIL 6, 1981

WRIGHT-ALLEN PRESS, INC.
238 MAIN STREET
CAMBRIDGE, MASSACHUSETTS 02142
U.S.A.

Since we are professors of the ISE department, at the Technological Institute at Ciudad Madero, and being assigned the task of restructuring the programs of the courses in:

- Statistics
- Decision Theory
- Queuing Theory
- Dynamic Programming
- Linear Programming
- Network Analysis
- Simulation
- Systems Engineering
- Computer Science
- Human Factor (Man - Machine Systems)
- Quality Control
- Inventory Control
- Planning, Programming and Scheduling of Operations.

We are especially interested in having a formal contact with you, for purposes of information needed in our work. Furthermore, as a first step in our relationship. We would like you to help us with catalogs, and if possible, with sample books in the areas mentioned above.

Throughout our preparation we have been dealing with outstanding books, both as text books and reference books. In the moment we are interested in some of these for further examination. In the same way, if you can suggest any other book of the same level or higher, as complementary reading for our work. As you can probably foresee we can try to get the widest knowledge for the selection of books to be used as textbooks and reference books in the courses named.

AL CONTESTAR ESTE OFICIO CITENSE LOS DATOS
CONTENIDOS EN EL ANGULO SUPERIOR DERECHO

*Send
Wright Allen
book list.*

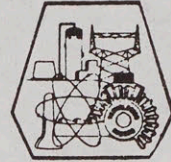
INSTITUTO TECNOLOGICO REGIONAL DE CD. MADERO, TAM.

DIRECCION GENERAL DE INSTITUTOS TECNOLOGICOS



SECRETARIA
DE
EDUCACION PUBLICA

APARTADO POSTAL No. 20 — o — TELEFONO 5 • 21 • 53



- 2 -

Dependencia :

Oficio :

Asunto :

We appreciate your kindly attention in helping pursuing the task commended to us.

Waiting for hearing from you soon.



PROFESSOR

Sergio Hernandez
SERGIO A. HERNANDEZ

PROFESSOR

Cesar Floresguerra
S. E. P.
D. G. I. T. CESAR A. FLORESGUERRA
I. C. R. O. M.
SUB DIRECCION TECNICA

P.S. For the sake of saving time in your communication, please forward any information directly to:

PROFESSORS: SERGIO A. HERNANDEZ or CESAR FLORESGUERRA
APARTADO POSTAL 353
CIUDAD MADERO, TAMS.
MEXICO.

Oct. 24

I called Barbara Saulenas about the checks continuing to arrive at Wright-Allen Press.

She said that MIT Press does not include any notification with shipment of books indicating that payment should be made to MIT Press. All that is included is a packing slip which does have the address of the MIT Press, but probably no one ever reads them.

Perhaps we should print up another notice which we could send to those people who continue to mail checks to Wright-Allen Press. We could say something such as written in the attached draft.

Carol

Dear Customer:

Your check made payable to the Wright-Allen Press has been sent to the MIT Press as payment for your recent order.

The enclosed notice which was mailed to customers last November explains that the Wright-Allen Press has closed and all books are now available through the MIT Press as part of the Wright-Allen Series.

All orders and payments should now be directed to:

MIT Press
28 Carleton Street
Cambridge, Massachusetts 02142

Please make all checks payable to the MIT Press for orders made after December 20, 1977.

Thank you for your cooperation.

Wright-Allen Press

enc: notice dated November 14, 1977

notes on status of Wright-Allen mailing list.

Helen Walden said there were two lists--

one of 1500 made up of professors and academic people

another of 6500 which had everyone who had ever ordered from Wright-Allen

In her opinion the 1500 list was much more valuable and current. The 6500 list had many outdated addresses on it.

MIT Press received the 1500 but not the 6500 list. They have used the 1500 list and are checking to see if it is in their files or if they received it as a set of labels for one time use.

If they have it in the files, we can inquire about our use of it. If they had it for one time use only, we must investigate where the records are.

The 6500 list is definitely destroyed--erased on computer tape and no records remain.

Mary Eldridge (est. 5642) is looking at MIT Press records to see if the list is in their files.

WRIGHT-ALLEN PRESS, INC.

238 MAIN STREET • CAMBRIDGE, MASSACHUSETTS 02142 • PHONE 617-491-6826

MEMO-LETTER

TO Ballen Booksellers International, Inc.

DATE Jan. 23, 1980

66 Austin Boulevard

SUBJECT

Commack, New York 11725

Wright-Allen Press is no longer in operation. Enclosed is a memorandum which was sent two years ago notifying customers of the closing.

Detailed records are no longer accessible, but the final accounting statements indicate that the Ballen account is balanced. Therefore, we assume that the credit was paid or was applied to some other purchase.

Wright-Allen Press

enc: memorandum--November 14, 1977
memorandum from Ballen

Sample

SYSTEM DYNAMICS GROUP
 Alfred P. Sloan School of Management
 Massachusetts Institute of Technology
 Cambridge, Massachusetts 02139

WRIGHT-ALLEN PUBLICATIONS

Your request for further information about publications of the Wright-Allen Press has been received by the System Dynamics Group at M.I.T. The Wright-Allen Press is no longer active. All Wright-Allen publications are now available through the M.I.T. Press, and your correspondence has been forwarded to them. You can also contact them directly by writing:

MIT Press
 28 Carleton Street
 Cambridge, Massachusetts 02142

SYSTEM DYNAMICS NEWSLETTER

The System Dynamics Newsletter is published annually by the System Dynamics Group. Because of rising costs, it can no longer be offered free of charge. If you would like to order the Newsletter, please complete the form below and return it with payment.

System Dynamics Newsletter

Return to: System Dynamics Group
 E51-321
 M.I.T.
 Cambridge, Mass. 02139

Price/Copy

1978 issues @ \$2.75
 1977 issues @ \$2.50
 1973-1976 issues @ \$2.25
 1971-1972 issues @ \$2.00

Postage

3rd class (within U.S., Canada or Mexico).... \$0.66 each
 1st class (within U.S., Canada or Mexico).... \$1.06 each
 Air Mail (foreign)..... \$4.10 each
 Surface Mail (foreign)..... \$0.96 each

Please complete:	<u>Issue</u> (year)	<u>Number</u> <u>of Copies</u>	<u>Price</u>	<u>Class of</u> <u>Postage</u>
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

TOTAL PRICE
 (including postage)..... _____

Please make checks payable
 to: MIT Account #25145

LIST OF TRANSLATIONS IN JWF OFFICE AS OF MARCH 18, 1980

WORLD DYNAMICS

German: Der Teuflische Regelkreis. Duetsche Verlags-Anstalt,
Stuttgart, 1972.

Italian: Dinamiche Mondiali. Etas Libri, Milan, 1974.

URBAN DYNAMICS

Japanese: Urban Dynamics. Nippon Keiei Shuppankei, Tokyo, 1969.

Russian: Urban Dynamics. , Moscow, 1974.

probably
at home [French: Dynamique Urbaine. Economica, Paris 1979.

PRINCIPLES OF SYSTEMS

German: Grundzuge einer Systemtheorie. Verlag Dr. Th. Gabler,
Wiesbaden, 1972.

Italian: Principi dei Sistemi. Etas Kompass Libri, Milan, 1974.

Romanian: Principiile Sistemelor. Editura Tehnica, Bucharest, 1979.

INDUSTRIAL DYNAMICS

Japanese: Industrial Dynamics. Kinokuniya Shoten, Tokyo, 1971.

Spanish (Argentina): Dinamica Industrial. El Ateneo, Buenos Aires, 1972.

DYNAMICS OF GROWTH IN A FINITE WORLD

French: Dynamique de la Croissance dans un Monde Fini. Economica,
Paris, 1977.

THE LIMITS TO GROWTH

Italian: I Limiti dello Sviluppo. Mondadori, Milan, 1972.

April 3, 1980

To: JWF
From: Carol
Re: German translation of Industrial Dynamics

I called Peggy Kunz at MIT Press. There is no German translation of Industrial Dynamics. Sometime around 1966 the contract was offered to Gabler in Wiesbaden, but nothing ever came of it.

Peggy Kunz wrote to them in the fall of 1979 to check up on it, and they responded that indeed that contract had been drawn up but was never completed. They do not have any plans to do a translation now.

There is no mention in the correspondence at MIT Press about Dr. Kortzfleisch doing the translation.

I will have it deleted from the newsletter.

March 18, 1980

To: JWF
From: Carol

Attached are the contributions to the 1979 newsletter. "Information Sources...." has not yet been published, and so I left it in the working papers section.

I have done the same with the two papers for the special issue of TIMS.

Also attached are the additions to the list of translations. I have two questions about the translations:

1. In your office is a Russian translation of Urban Dynamics which I have added to the list. You did tell me, however, that the Russians translate without permission. Do you have any feelings about including an "unofficial" Russian translation on the list?
2. Do you have at home a copy of the German translation of Industrial Dynamics? If so, could you please write down the name in German and confirm the publisher and date?

O.K.

I do not find a copy, but believe there has been a translation. MIT Press should know.

Additions to section on Working Papers:

to Jay W. Forrester section

- "Dynamics of Inflation Control," System Dynamics Group Memorandum D-3175-1, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), December 18, 1979.
- "Christianity in a Steady-State World," System Dynamics Group Memorandum D-3171-1, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), December 9, 1979.
- "Productivity as Affected by Long-Term Economic Changes," System Dynamics Group Memorandum D-3139-1, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), October 2, 1979.
- "Information Sources for Modeling the National Economy," System Dynamics Group Memorandum D-3114, Cambridge, MA: System Dynamics Group, (N51-321, MIT, 02139), August 14, 1979.
- "Tests for Building Confidence in System Dynamics Models," (Co-author Peter Senge), System Dynamics Group Memorandum D-2926-7, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), August 14, 1979.
- "System Dynamics--Future Opportunities," System Dynamics Group Memorandum D-3108-1, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), July 30, 1979.
- "'Excess' Profits Tax and Energy Policy," Testimony before the Subcommittee on Energy and Foundations of the United States Senate Committee on Finance, System Dynamics Group Memorandum D-3087, Cambridge, MA: System Dynamics Group (N51-321, MIT, 02139), May 11, 1979.

Additions to section on published papers:

to Jay W. Forrester section

"An Alternative Approach to Economic Policy: Macrobehavior from Microstructure." Economic Issues of the Eighties, The Johns Hopkins University Press, Baltimore, Maryland, March 1980.

"A Self-Regulating Energy Policy." Astronautics and Aeronautics," vol. 17, nos. 7 & 8, pp. 40-53, July/August 1979. Also as "Energy Policy." Technology in Society, vol. 1, no. 3, pp. 219-228, Autumn 1979.

"Innovation and the Economic Long Wave." McKinsey Quarterly, Spring 1979. Also in Management Review of the American Management Association, June 1979.

Newsletter - Books

- "Toward a National Urban Consensus."
- "Counterintuitive Behavior of Social Systems."
- "Urban Goals and National Objectives."
- "Churches at the Transition Between Growth and World Equilibrium."
- "Control of Urban Growth."

Forrester, Jay W. World Dynamics. Cambridge, MA: MIT Press, Inc., 1971. Second edition (with new material on physical and social limits), 1973.

- W*
- German: Der Teuflische Regelkreis. Deutsche Verlags-Anstalt, Stuttgart, ~~1971~~ 1972. ←
 - Italian: Dinamiche Mondiali. Etas Libri, Milan, 1974.
 - Japanese: World Dynamics. Nippon Keiei Shuppankei, Tokyo, 1971.

Forrester, Jay W. Urban Dynamics. Cambridge, MA: MIT Press, 1969.

- French: Dynamique Urbaine. Economica, Paris, 1979.
- Japanese: Urban Dynamics. Nippon Keiei Shuppankei, Tokyo, 1969.
- Russian: Urban Dynamics. Moscow 1974.

Forrester, Jay W. Principles of Systems. (Softcover) Cambridge, MA: MIT Press, Inc., 1968.

German: Grundzuge einer Systemtheorie. Verlag Dr. Th. Gabler, Weisbaden, ~~1967~~ 1972. ←

Italian: Principi dei Sistemi. Etas Libri, Milan, 1974. ←

→ Romanian: Principiile Sistemelor. Editura Tehnica, Bucharest, 1979. ←

Forrester, Jay W. Industrial Dynamics. Cambridge, MA: MIT Press, 1961.

W German: ~~Verlag Dr. Th. Gabler, Weisbaden, 1967.~~

→ Industrial Dynamics

Japanese: Kinokuniya Shoten, Tokyo, 1971.

→ Dinamica Industrial

Spanish (Argentina): L. Ateneo, ~~Florida #40~~, Buenos Aires, 1972. ←

Forrester, Nathan B. The Life Cycle of Economic Development. Cambridge, MA: MIT Press, Inc., 1972.

Meadows, D.H. "The World Food Problem: Growth Models and Nongrowth Solution." Also appeared as "Food and Population: Policies for the United States," in America as an Interdependent World, David Baldwin, ed. Hanover, NH: University Press of New England, 1976.

Tanton, J. "International Migration and World Stability."

Todd, J. "Technologies for a New Life-Style."

Meadows, Dennis L. Dynamics of Commodity Production Cycles. Cambridge, MA: MIT Press, Inc., 1970.

Meadows, Dennis L., William W. Behrens III, Donella H. Meadows, Roger F. Naill, Jorgen Randers, and Erich K.O. Zahn. Dynamics of Growth in a Finite World. Cambridge, MA: MIT Press, Inc., 1974.

→ French: Dynamique de la Croissance dans un Monde Fini. *Economica*, Paris, 1977.

Meadows, Dennis L. and Donella H. Meadows, eds. Toward Global Equilibrium: Collected Papers. Cambridge, MA: MIT Press, Inc., 1974.

Anderson, Alison A. and Jay Martin Anderson. "Systems Simulation to Identify Environmental Research Needs: Mercury Contamination."

Anderson, Jay Martin. "The Eutrophication of Lakes."

Behrens, William W., III. "The Dynamics of Natural Resource Utilization."

Behrens, William W., III and Dennis L. Meadows. "Determinants of Long-Term Resource Availability."

Forrester, Jay W. "Churches at the Transition between Growth and World Equilibrium."

Forrester, Jay W. "Counterintuitive Behavior of Social Systems."

Meadows, Dennis L. "Adding the Time Dimension to Environmental Policy."

Meadows, Dennis L. "Introduction to the Project."

Naill, Roger F. "The Discovery Life Cycle of a Finite Resource: A Case Study of U.S. Natural Gas."

Randers, Jorgen. "DDT Movement in the Global Environment."

Randers, Jorgen and Dennis L. Meadows. "The Dynamics of Solid Waste Generation."

Randers, Jorgen and Donella H. Meadows. "The Carrying Capacity of the Global Environment: A Look at the Ethical Alternatives."

Shantzis, Steven B. and William W. Behrens III. "Population Control Mechanisms in a Primitive Agricultural Society."

20 February 1980

Carol Kalauskas
MIT N-15, Rm. 321

Dear Ms. Kalauskas:

Here is a list of all Wright-Allen titles for which we have records of translation rights having been sold, and which are (as far as we know) now in print or forthcoming:

✓ Forrester/INDUSTRIAL DYNAMICS

- Carol Kalauskas*
- French - Editions CERG, Lyon - contract date 7 Feb. 79 - *forthcoming*
 - ✓ Japanese - Kinokuniya, Tokyo - 8 October 68
 - Romanian - Editura Tehnica, Bucharest - 23 Feb. 77 *forthcoming*
 - ✓ Spanish - El Ateneo, Buenos Aires - 11 Sept. 68

✓ Forrester/PRINCIPLES OF SYSTEMS

- French - Ed. CERG, Lyon - 7 Feb. 79 - *forthcoming*
- ✓ German - Wirtschaftswissenschaftlicher Vlg, Wiesbaden - 6 April 71
- ✓ Italian - Etas Kompass, Milano - 10 March 72

✓ Forrester/URBAN DYNAMICS

- ✓ French - Editions Economica, Paris - 14 June 77

✓ Forrester/WORLD DYNAMICS

- French - Ed. CERG, Lyon - 7 Feb. 79 - *forthcoming*
- German - Deutsche Verlags Anstalt, Stuttgart - 1 June 71
- Italian - Etas Kompass, Milan - 10 March 72
- Japanese - Nipon Keiei Shuppankai, Tokyo - 8 June 71

✓ Goodman/STUDY NOTES IN SYSTEM DYNAMICS

- Japanese - McGraw-Hill Kogaku Sha, Tokyo - 6 May 79 - *forthcoming*

✓ Meadows/TOWARD GLOBAL EQUILIBRIUM

- German - Deutsche Verlags-Anstalt, Stuttgart - 8 Aug. 73
- Italian - Arnoldo Mondadori, Milano - 28 Aug. 72

Peggy Kunz
Peggy Kunz
Foreign Rights

2/25/80

20 February 1980

Managing Director
MANGOLD EDITORIAL, S.A.
Jativa 5
Madrid 7, SPAIN

Dear Sir:

Re: Forrester/WORLD DYNAMICS

In July 1979 I wrote to you inquiring as to the status of your proposed Spanish edition of the above title (your July 1972 agreement with Wright-Allen Press).

As we have had no response to this query, please accept this letter as formal notification of cancellation of your contract with Wright-Allen Press.

Yours truly,

Margaret Kunz
Rights & Permissions

cc: Jay Forrester ✓

ALFRED P. SLOAN SCHOOL OF MANAGEMENT
MASSACHUSETTS INSTITUTE OF TECHNOLOGY

REPLY TO:
SYSTEM DYNAMICS GROUP
E40-253
M.I.T.
CAMBRIDGE, MASS. 02139

TO Nena DATE Oct. 29, 1979

FROM Carol

SUBJECT Translation of JWF book to be added to the newsletter

Urban Dynamics has been translated into French and should be added
to the translations listed in the Newsletter as follows:

Dynamique Urbaine Economica , Paris , 1979

October 25, 1979

To: Nena
From: Carol
Re: Addition for newsletter

Principles of Systems has been translated into Romanian and can be added to the newsletter as:

Romanian: Principiile Sistemelor. Editura Tehnica
Bucuresti, 1979.