

File Copy

Memorandum 6L-327

Page 1 of 2

Division 6 - Lincoln Laboratory
Massachusetts Institute of Technology
Lexington 73, Massachusetts

Subject: Group Leaders's Meeting - 25 November 1957

To: Group Leaders and Associate Group Leaders

From: C. W. Farr

Date: 3 December 1957

Present: R. R. Everett, D. R. Brown, W. J. Canty, C. L. Corderman,
N. L. Daggett, A. M. Falcione, C. W. Farr, J. B. Goodenough,
D. R. Israel, K. W. McVicar, B. E. Morriss, J. A. O'Brien,
W. N. Papian, J. C. Proctor, E. S. Rich, and C. A. Zraket

Agenda: 1. General
2. Staff Evaluation

1. This document has been prepared for internal use only. It has not been reviewed by Office of Security Review, Department of Defense, and therefore, is not intended for public release. Further dissemination or reproduction in whole or in part of the material within this document shall not be made without the express written approval of Lincoln Laboratory (Publications Office).

2. The research reported in this document was supported jointly by the Department of the Army, the Department of the Navy, and the Department of the Air Force under Air Force Contract No. AF 19 (122)-458.

Memorandum 6L-327

Page 2

ACTION

1. General

Everett reported briefly on non-staff lay-offs.

Everett also reviewed the status of activity in relocation of layed-off staff personnel.

Everett also stated that a request has been made of Wieser and Everett to furnish specifications for ESS performance; a draft of Division II proposal has been circulated to Israel, Zraket, and Rich.

Group Leaders were requested to interview individually staff personnel layed-off within their groups and furnish Proctor with a status report on each.

A meeting was established at 10:00 A.M. 27 November to review the proposal with Everett.

2. Staff Evaluation

No Group Leaders' Meeting minutes were issued last week due to the fact that the entire meeting was taken up with the staff evaluation. The evaluation continued during the meeting of 25 November.

The 25 November meeting convened at 8:30 and ended at noon. Everett individually polled Group Leaders and Associate Group Leaders at the end of the meeting; general satisfaction was expressed with the result of this latest staff evaluation.

SIGNED

C. W. Farrell

CWF/lcc